

# Crime and Disorder Committee

**Thursday 4 July 2019 at 7.30pm**

**Council Chamber  
Runnymede Civic Centre, Addlestone**

## Members of the Committee

Councillors J Furey (Chairman), T Gracey (Vice-Chairman), M Brierley, J Broadhead, R Edis, L Gillham, C Howorth, S Mackay and I Mullens.

In accordance with Standing Order 29.1, any Member of the Council may attend the meeting of this Committee, but may speak only with the permission of the Chairman of the Committee, if they are not a member of this Committee

## AGENDA

### Notes:

- 1) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Overview and Scrutiny Select Committee so resolves.
- 2) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **John Gurmin, Democratic Services Section, Law and Governance Business Centre, Runnymede Civic Centre, Station Road, Addlestone (Tel: Direct Line: 01932 425624). (Email: [john.gurmin@runnymede.gov.uk](mailto:john.gurmin@runnymede.gov.uk))**.
- 3) Agendas and Minutes are available on a subscription basis. For details, please ring Mr B A Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on [www.runnymede.gov.uk](http://www.runnymede.gov.uk).
- 4) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

**'see overleaf'**

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Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision on all matters of dispute in regard to the use of social media audio-recording, photography and filming in the Committee meeting.

## **LIST OF MATTERS FOR CONSIDERATION**

### **PART I**

#### **Matters in respect of which reports have been made available for public inspection**

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### **PART II**

#### **Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.**

a) **Exempt Information**

(No reports to be considered under this heading)

b) **Confidential Information**

(No reports to be considered under this heading)

## GLOSSARY OF TERMS AND ABBREVIATIONS

TERM	EXPLANATION
<b>ABC</b>	Acceptable Behaviour Contract
<b>ACC</b>	Assistant Chief Constable (SP)
<b>ASB</b>	Anti Social Behaviour
<b>BIM</b>	Borough Intelligence Model – Safer Runnymede's online ASB reporting forms
<b>BTP</b>	British Transport Police
<b>CCG</b>	Clinical Commissioning Group
<b>CCTV</b>	Closed Circuit Television
<b>CBO</b>	Criminal Behaviour Order
<b>CEOP</b>	Child Exploitation and Online Protection
<b>CHaRMM</b>	Community Harm and Risk Management Meeting – multi agency group which reports to the CPS and deals with problem individuals.
<b>CPN</b>	Community Protection Notice
<b>CPS</b>	Crown Prosecution Service
<b>CRA</b>	Crime Reduction Advisor
<b>CSE</b>	Child Sexual Exploitation
<b>CSP</b>	Community Safety Partnership
<b>CSS</b>	Community Safety Strategy
<b>CT</b>	Counter Terrorism
<b>DA</b>	Domestic Abuse (Surrey County Council's preferred terminology rather than Domestic Violence)
<b>DAAT</b>	Drug & Alcohol Advisory Team commissioning body for drug & alcohol services.
<b>DV</b>	Domestic Violence (national recognised term)
<b>DVD</b>	Digital Versatile Disc
<b>DVPN</b>	Domestic Violence Protection Notice
<b>EH</b>	Environmental Health
<b>EIA</b>	Equality Impact Assessment
<b>FGM</b>	Female Genital Mutilation
<b>FPN</b>	Fixed Penalty Notices
<b>GOSE</b>	Government Office of the South East
<b>HBV</b>	Honour Based Violence
<b>HMIC</b>	Her Majesty's Inspector of Constabularies
<b>ICADs</b>	Intergraph Control & Dispatch System – Police computer system for call handling & dispatching work.
<b>IDVA</b>	Independent Domestic Abuse Advisor – attached to specialist Domestic Abuse Courts
<b>IHC</b>	Incident Handling Centre – Police call centre
<b>IOM</b>	Integrated Offender Management – probation led multi agency work to provide a comprehensive support program to individuals

<b>ISP</b>	Information Sharing Protocol
<b>IT</b>	Information Technology
<b>JAG</b>	Joint Action Group - multi agency group which reports to the CSP and deals with problem locations or crime types
<b>JC</b>	Junior Citizen
<b>KPIs</b>	Key Performance Indicators
<b>MAISP</b>	Multi Agency Information Sharing Protocol – umbrella policy which the SISP operates within.
<b>MAPPAs</b>	Multi Agency Public Protection Arrangements – deals with precautions and plans around known sex offenders and high risk individuals in the Borough
<b>MARACs</b>	Multi Agency Risk Assessment Conferences – deals with precautions and plans around individuals involved in Domestic Abuse and their families.
<b>NEET</b>	Not in education, employment or training
<b>NHW</b>	Neighbourhood Watch
<b>North Cluster</b>	Police area which includes Runnymede, Spelthorne & Elmbridge.
<b>NSO</b>	Neighbourhood Specialist Officer (Police)
<b>NT</b>	Neighbourhood Team (Police)
<b>PADs</b>	Partnership Action Days – multi agency events which involve the public to reassure, offer information or build community spirit
<b>PCC</b>	Police Crime Commissioner
<b>PCSO</b>	Police Community Support Officers
<b>PCT</b>	Primary Care Trust
<b>PPOMP</b>	Prolific & Priority Offender Management Panel – Multi agency group which works with individuals over 18 years of age who are already known to the criminal justice system.
<b>PSPO</b>	Public Spaces Protection Order
<b>RBC</b>	Runnymede Borough Council
<b>REED</b>	Roadside Education & Enforcement Days
<b>RHUL</b>	Royal Holloway University of London
<b>RPCSO</b>	Roads Police Community Support Officer
<b>SARCs</b>	Specialist Assault Rape Centres
<b>SECAMBS</b>	South East Coast Ambulance Service
<b>SCC</b>	Surrey County Council
<b>SCSU</b>	Surrey Community Safety Unit
<b>SDVC</b>	Specialist Domestic Violence Courts
<b>SFRS</b>	Surrey Fire & Rescue Service
<b>SISP</b>	Surrey Information Sharing Protocol particularly for crime & disorder purposes sits under the MAISP
<b>SNT</b>	Safer Neighbourhood Team
<b>SOC</b>	Serious Organised Crime
<b>SR</b>	Safer Runnymede Care & Control Centre

<b>SSCPB</b>	Safer & Stronger Communities Partnership Board
<b>YES</b>	Youth Engagement Scheme short program run by Surrey Fire & Rescue Service
<b>YJS</b>	Youth Justice Service
<b>YRI</b>	Youth Restorative Intervention

1. **FIRE PRECAUTIONS**

The Chairman will read the Fire Precautions which set out the procedures to be followed in the event of fire or other emergency.

2. **NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP**

3. **MINUTES**

To confirm and sign, as a correct record, the Minutes of the meeting of the Committee held on 4 April 2019 (at Appendix 'A').

CRIME AND DISORDER COMMITTEE

4 April 2019 at 7.30 p.m.

Members of the Committee present: Councillors M J Maddox (Chairman), S L Dennett, Mrs L M Gillham, T J F E Gracey, N M King, Mrs Y P Lay and P S Sohi.

Members of the Committee absent: Councillors S M Mackay and P J Taylor.

576 FIRE PRECAUTIONS

The Chairman read out the Fire Precautions.

577 MINUTES

The Minutes of the meeting of the Committee held on 6 February 2019 were confirmed and signed as a correct record.

578 APOLOGIES FOR ABSENCE

Apologies were received from Councillor P J Taylor.

579 RUNNYMEDE POLICING UPDATE

The Committee received a verbal update on policing in Runnymede from Inspector Pinkerton, the Borough Inspector.

Runnymede had the lowest total of Total Notifiable Offences (TNO)s for the three northern Surrey policing boroughs (i.e. Elmbridge, Runnymede and Spelthorne) from April 2018 to March 2019. 28% of the TNOs for those three boroughs had occurred in Runnymede. When comparing all 11 Surrey districts, Runnymede was placed 6<sup>th</sup> out of 11 for reported crime. Inspector Pinkerton was pleased to report that Runnymede had had the largest yearly reduction in crime of any district Council in Surrey over the period April 2018 to March 2019. The attendance rate for Grade 1 incidents this year had improved with 68% attended within 15 minutes, the target time.

There had been a significant decline (a 42.1% reduction) in residential burglary incidents after a historically high number in 2017/18, although there had been more burglaries since January 2019 than in the equivalent period for the preceding year. The three main areas of Runnymede affected by burglary were Addlestone, Egham and Chertsey, with a significant recent increase in New Haw. Several local burglars had been arrested and work continued with surrounding forces to deal with cross-border offenders. Residential burglaries (an intrusive crime which meant people did not feel safe in their houses as well as having property stolen), continued to be both a Borough and Divisional priority.

Advice was given to the public on how they could avoid burglaries to their homes at "Meet the Beat" sessions where the police met the public and also electronically through Twitter and Facebook and email communication with neighbourhood watch groups. People who had been burgled were issued by the police with information on how to deter burglars and 1,000 free property identification kits had been made available to mark items to make it possible to trace stolen property. A Member of the Committee suggested that the police should consider ways in which they might communicate with more elderly frail residents who might not be able to attend "Meet the Beat" sessions and might not have internet



access. Another Member was pleased to report that the police had been active in knocking on doors to people's houses to give them advice on avoiding and deterring burglary in New Haw as a proactive response to the recent increase in burglary incidents in that area.

Another Member stated that members of the public who were working in the day time were not always able to attend "Meet the Beat" meetings and suggested that an evening meeting should be convened by the police to be held in Addlestone, possibly at the Runnymede Civic Centre. In response, Inspector Pinkerton agreed to consider arranging a meeting to discuss policing to which members of the public would be invited on a weekday evening in Addlestone.

There had been a significant reduction in theft which was down 9.5% (126 fewer offences). Vehicle crime, and in particular thefts from vans, which affected people's livelihoods, had a significant increase of 20% (83 more crimes). There had been a small uplift in violent offences, the majority of which were violence without injury, consisting of threats being made by social media. For the year to date to the end of March 2019, Runnymede police received 700 calls a month which put Runnymede in 6<sup>th</sup> place out of the 11 Surrey districts. About one third of calls received were for Grade 1 incidents.

There had been 8,326 TNOs from 1 April 2018 to 31 March 2019, including 360 missing person inquiries, 103 where there was a risk of serious harm or criminality, 824 concern for safety, mental health and vulnerable adult incidents and 421 Child Protection incidents. On average each mental health related TNO took approximately seven times more police time to deal with than each TNO for other matters such as, for example, burglary or criminal damage.

An increase in Surrey police officers had been funded by an increase in the police element of the Council tax and although it was expected that the Runnymede Safer Neighbourhood Team would receive additional resources the details of the allocation that they would receive were not known at this stage.

Runnymede was placed 6<sup>th</sup> out of 11 Surrey districts for numbers of reported hate crime and anti-social behaviour (ASB) and had the lowest level of hate crime and ASB of the three Northern Surrey policing boroughs. Racial crime constituted 85% of hate crime – most of this was at a low level with crimes typically consisting of insulting words or swear words. There was no obvious link between hate crime in Runnymede and Brexit. ASB reports in Runnymede had dropped by 6% by the end of the 2018/19 financial year. Rowdy and inconsiderate behaviour had reduced by 12.5% but constituted about half of all ASB reports, nuisance neighbour reports were down 24.7% and the greatest increase in reports was for vehicle nuisance/inappropriate vehicle use which was up by 32%. Addlestone Town had seen the greatest drop in ASB reports (40%) which suggested that the Public Space Protection Order for Addlestone had been effective and the biggest ASB increase had been in Egham Town (32%). Addlestone Town, Thorpe and Hythe and Chertsey Meads and St Ann's accounted for half of the borough's ASB reports.

Surrey Police had supported a national anti-knife crime campaign, Operation Sceptre. Knife crime was often related to gang activity and as part of Operation Sceptre people had been given the opportunity to surrender their knives or weapons without fear of prosecution, proactive activity had taken place to raise awareness of the dangers of knives and knife sweeps had been carried out.

Runnymede's Safer Neighbourhood Team continued to combat anti-social parking in the community by using park smart leaflets to inform drivers of their inconsiderate parking. The police were not able currently to ticket part of the A30 for anti-social parking because of its designation as a rural clearway. In response to a request from a Member, Inspector Pinkerton agreed to consider whether it would be appropriate to arrange for police officers to issue tickets on one occasion or possibly two occasions to cars parked in The Causeway, Egham in the vicinity of Greggs and Wicks. The Member reported that cars

parked in this location were causing an obstruction that was preventing larger vehicles passing through safely and that a group of about 10 cars were consistently parked in contravention of parking requirements from about 8.30am to 5.00pm each day in this area.

Noting the large number of ASB incidents for Thorpe and Hythe, a Member inquired whether the presence of Thorpe Park in the borough led to a large number of crime incidents, anti-social behaviour reports or concern for safety of welfare incidents. The Committee noted that with a facility of the size of Thorpe Park, there would be a number of incidents and agreed to provide further details to the Committee. The Police Safer Neighbourhood Team had a good working relationship with the Thorpe Park management. Approximately 2 ½ million people visited Thorpe Park each year and the Thorpe Park management were very concerned that the public should not use knives or drugs on their premises and sought to reduce any dangers or risks associated with using their facilities in partnership with police.

The Committee was pleased to note that the Public Space Protection Orders for Addlestone Town and Hazel Close, Englefield Green had been successful and had not resulted in displacement of crime elsewhere in the borough. Problems with youths in the Addlestone One car park had been dealt with through physical measures to stop bikes and skateboards gaining entry. A new camera and better lighting had helped to reduce crime in Hazel Close.

Action had been taken which had resulted in a decline in ASB incidents at the Waitrose car park in Egham, in littering at Sandgates car park in Guildford Road and in anti-social driving on the Thorpe industrial estate. There were no current organised crime groups logged as based in Runnymede but the area was affected by organised crime group activity coming into the borough. There was a rise in violent crime across Surrey. Measures were being put in place to tackle drug use to reduce crime in the community, including more visible patrols by police officers.

The Committee thanked Inspector Pinkerton for continuing to keep them informed about policing issues in Runnymede.

Chairman

(The meeting ended at 8.17 pm.)

4. **APOLOGIES FOR ABSENCE**

5. **DECLARATIONS OF INTEREST**

If Members have an interest in an item, please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Democratic Services Officer at the start of the meeting. A supply of the form will also be available from the Democratic Services Officer at the meeting.

Members are advised to contact the Council's Legal Section prior to the meeting if they wish to seek advice on a potential interest.

Members are reminded that a non pecuniary interest includes their appointment by the Council as the Council's representative to an outside body and that this should be declared as should their membership of an outside body in their private capacity as a director, trustee, committee member or in another position of influence thereon.

Members who have previously declared interests, which are recorded in the Minutes to be considered at this meeting, need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have interest becomes the subject of debate, in which event the Member must leave the room if the interest is a disclosable pecuniary interest or if the interest could reasonably be regarded as so significant to prejudice the Member's judgement of the public interest.

6. **RUNNYMEDE POLICING UPDATE (SURREY POLICE)**

**Synopsis of report:**

**To receive a verbal update on policing in Runnymede provided by Inspector Pinkerton, the Borough Inspector.**

**Recommendation:**

**None - For information only.**

1. **Context of report**

1.1 In recent meetings the Committee has received regular policing updates from the Surrey Police.

2 **Report**

2.1 Inspector Pinkerton, the Borough Inspector will report verbally on policing in the Borough.

**(For information)**

**Background Papers**

None

7. **COMMUNITY SAFETY AND SAFER RUNNYMEDE ANNUAL REPORT 2018/19  
(COMMUNITY DEVELOPMENT – Shazia Malik and Les Bygrave)**

**Synopsis of report:**

**To receive the Annual Report which outlines the work of Safer Runnymede and Community Safety in 2018/19.**

**Recommendation:**

**None. This report is for information.**

**1. Report**

- 1.1 Attached at Appendix 'B' is the Annual Report on the Safer Runnymede and Community Safety operations and activities in the Borough. The information compiled in the report is available to Members throughout the year, including breakdowns by ward of crime and antisocial behaviour. The Community Safety Officer is available to deal with local issues and identify ways of resolving these in conjunction with other agencies.
- 1.2 The Community Services Committee considered this Annual Report at its meeting on 13 June 2019. That Committee asked Officers to provide details of ward based information regarding anti-social behaviour and the effectiveness of CCTV in tackling crime with feedback from the Police where possible. The Community Services Committee also agreed that a report be submitted to the Corporate Management Committee on additional resources to market Safer Runnymede and promote its work through the Council's communications channels. The Committee asked Officers to consider a review of risk assessments under the Prevent Strategy to ensure that it was up to date in relation to hate crime and agreed that the issue of making youth provision relevant to young people's wishes over the next 2-5 years, as a result of the County Council's review of Children's Services, would be discussed by the Community Development Member Working Group.

**(For information)**

**Background papers**

None stated.

**COMMUNITY SAFETY AND SAFER RUNNYMEDE  
ANNUAL REPORT 2018 – 2019**

**1. INTRODUCTION**

- 1.1 This report provides information for The Community Safety Partnership (CSP) which is the statutory partnership under The Crime and Disorder Act 1997 and The Crime and Disorder Committee of Runnymede Borough Council which has responsibility for the overview of community safety matters in the borough.
- 1.2 In two tier authority areas such as Surrey, there is a requirement to have a county-level strategy group to add value and coordinate county-wide activities on common themes. In Surrey the multi-agency Community Safety Board (CSB) fulfils this role and is chaired by the Police and Crime Commissioner (PCC) for Surrey.
- 1.3 The report documents all aspects of the work performed within Community Safety.
- 1.4 Much of what the service deals with has to remain confidential as it involves Police operations and actions by other enforcement agencies. All partners are working increasingly together to address local problems and share information in accordance with the agreed county-wide multi-agency information sharing protocol.
- 1.5 The partnership has four main areas of activity and these include addressing problems caused by identifiable individuals; addressing problems which occur at identified locations, support for ongoing projects and diversionary activities and support for new projects which are likely to benefit community cohesion.

**2. FUNDING**

- 2.1 The CSP funding of £3,104 was used to purchase purple dipping bells, crime prevention leaflets and signs, domestic abuse awareness posters and leaflets, Junior Citizen transport and items for the children's learning bags, power supply for deployable CCTV unit and volunteer's refreshments.
- 2.2 In 2018/19 £2,684 was received from the Surrey County Council (SCC) local committee Community Safety Partnership. The funding purchased camera equipment used to tackle fly-tipping within the borough and alcohol awareness leaflets to be distributed during alcohol awareness week.
- 2.3 The Police and Crime Commissioner Office (PCCO) provided funding of £2500 and SCC member's allocation of £1000 towards the Junior Citizen handbooks.

**3. COMMUNITY SAFETY PARTNERSHIP**

Prevent

- 3.1 The borough engages in the Government 'Prevent Strategy' developed to stop individuals becoming terrorists or supporting terrorism. Across Surrey the Community Safety Unit on behalf of Surrey County Council coordinates the Prevent Strategy. A Prevent Executive Group (PEG) is the overarching strategic board that meets quarterly. Prevent was a CSP priority for 2018/19 where a local strategy, action plan and quarterly updates are monitored at the CSP meetings.

- 3.2 Runnymede's Prevent strategy and action plan has been updated to reflect the Home Office local authority prevent risk assessment tool, incorporating practical delivery of Prevent by local authorities and partner agencies.
- 3.3 The Channel process is essentially a safeguarding programme aimed at supporting individuals identified as vulnerable to being drawn into violent extremism or terrorist related activity. This is a multi-agency panel arranged and chaired by Surrey County Council inviting relevant agencies to attend on an individual case basis. During 2018/19 there were 11 Prevent referrals from Runnymede with one case being progressed to the channel panel.
- 3.4 The Prevent awareness training schedule is in the process of being refreshed; ensuring appropriate level of training is delivered to required staff.

#### Domestic Abuse

- 3.5 Domestic Abuse was highlighted as a priority for 2018/19 focusing on increasing awareness of domestic abuse and support services available to victims along with mitigating further risk of harm to victims and families. Domestic abuse outreach service continued to be provided by Yoursanctuary, who received 291 referrals for the Runnymede area in the past year.
- 3.6 High risk cases are discussed monthly at the Multi Agency Risk Assessment Centre (MARAC) where agencies share information to increase the safety of victims and agree a risk management plan.
- 3.7 Police issued three Domestic Violence Protection Notices in Runnymede (DVPN) to perpetrators of domestic abuse to provide instant protection to victims in the aftermath of a domestic abuse incident. A magistrate granted 17 Domestic Violence Protection Orders (DVPO) where the order will immediately ban the perpetrator from returning to a residence and from having contact with the victim for up to 28 days. This period of time allows the victim the opportunity to consider their options and get the support they need.
- 3.8 Domestic Awareness Week took place in June 2018, a county-wide event. For a two day period, Yoursanctuary hosted an awareness table at St Peter's Hospital, Chertsey where approx. 200 domestic abuse leaflets and pens were given to patients, visitors and NHS staff.

During the awareness week, a mannequin depicting many of the behaviours of coercive and controlling behaviour was placed in reception at the civic offices. This generated interested among our residents who were visiting the offices during this week. Also, information and advice was published via social media channels and on the public Runnymede webpage.

#### Child Exploitation

- 3.9 The CSP has highlighted Child Exploitation as one of the key priorities for 2018/19. Surrey County Council's Children's Safeguarding Board is the lead agency for child exploitation across the boroughs. The role of the CSP is to support the weekly risk management meetings and by tackling and preventing child exploitation within Runnymede.

The CSP also input to the quarterly MOLT (mapping offenders, locations and trends) meetings. These meetings are designed to safeguarding children at risk of exploitation through sharing key intelligence around mapping offender's locations and trends.

#### Alcohol Awareness Week

- 3.10 Community Safety also supported Alcohol Awareness Week in November 2018. To increase awareness, over 1000 information leaflets and 'Don't Bottle It Up' alcohol scratch cards were distributed to libraries, community events and GPs within Runnymede. The scratch card asks three simple questions and directs those drinking at risky levels to take the full alcohol test online. Information for residents was also publicised on the Runnymede webpage and twitter.

#### Junior Citizen

- 3.11 Annually, Runnymede Borough Council in partnership with Surrey Police invites each school in the borough to take part in the Junior Citizen Scheme. Below is the list of schools who attended:

ACS Egham	Sayes Court School
Bishop Gates School	Stepgates School
Darley Dene School	St Anne's Catholic School
Holy Family School	St Ann's Health Junior
Hythe Community School	St Cuthbert's School
Manorcroft School	St Jude's C of E Junior
New Haw Community School	St Pauls C of E
Ongar Place School	TASIS
Ottershaw C of E School	Thorpe Church of England School
Pycroft Grange School	Thorpe Lea School

- 3.12 The event was held in November 2018 at Thorpe Park, Chertsey free of charge. Over 900 children were given the opportunity to learn potentially life-saving skills.
- 3.13 As a partnership scheme, Junior Citizen is delivered by Runnymede Borough Council in conjunction with Surrey Police, Surrey Fire and Rescue Service (SFRS), St John Ambulance, UK Power Networks, South West Trains, British Transport Police, Brooklands College students and the Royal National Lifeboat Institution (RNLI). Support was also received from Tesco who contributed the refreshments for the volunteers. The schools that required transport arranged by the Council were charged £2.00 per child. This is the only cost required from participating schools.

#### Respect the Water: Water Safety

- 3.14 As part of the tri-borough (Runnymede, Elmbridge, and Spelthorne) Respect the Water initiative, a water safety awareness event took place at Runnymede Pleasure Grounds where residents received water safety advice delivered by RNLI, live demonstrations of how to use equipment appropriately if someone comes into difficulty while in the water. Agencies who supported the event are SFRS, RNLI, Surrey Search and Rescue and fellow borough representatives.
- 3.15 As part of the ongoing initiative, two further throw line signs have been installed at high risk locations identified by SFRS: Chertsey Bridge and Thames Path along the Causeway.

#### Domestic Burglary

- 3.16 In addition to reducing crime across the borough, the CSP identified Domestic Burglary as a key priority for 2018/19. Residential Burglary has seen a significant decline after a historically high year in 2017-2018. In this financial year, there have been 230 fewer crimes which is a 42.1% reduction compared to last year.
- 3.17 To assist in deterring burglaries, 100 24hour segment timers were distributed to hot-spot areas identified by Surrey Police. Surrey Police also offered free property marking issuing 965 Selecta DNA kits. Crime prevention advice was delivered through Neighbourhood Watch, online and social media channels.

## Serious Organised Crime

- 3.18 Surrey Police and the CSP work in partnership to address Serious Organised Crime (SOC) within the borough. A local SOC profile has been produced by Surrey Police with intelligence provided from agencies. Organised Crime Groups (OCG) included crimes relating to drugs (county lines and cuckooing), human trafficking, firearms, modern slavery, internet crime, fraud and counterfeit goods. There were no OCGs logged as based in Runnymede in 2018/19 however we are affected by OCG activity coming into the borough.
- 3.19 In 2018, Surrey Police along with partner agencies identified vulnerable adults who were being exploited by cuckooing in Addlestone. Intelligence warrants led to two full closures and two partial closures of premises and the eviction of three complicit tenants and one non-complicit tenant supported within social housing. The non-complicit individual has been rehoused into more suitable accommodation.
- 3.20 On 11th March, Surrey Police, together with other forces, supported a national anti-knife crime campaign, Operation Sceptre, which aims to reduce the number of people carrying a weapon. Whilst knife crime remains low in Surrey – much of what does take place is related to drugs and gang activity, some of which spills over the border from London. The Force is working hard to prevent the threat of ‘County Lines’ gangs who are using vulnerable people in local towns to spread their supply network.
- 3.21 As part of the Operation Sceptre campaign, Police gave people the opportunity to surrender their knives or weapons without fear of prosecution. Officers also undertook proactive activity across the county to raise awareness, particularly amongst young people, that carrying a blade can have fatal consequences. The Safer Neighbourhood Team (SNT) carried out knife sweeps in public parks and green spaces across Runnymede.
- 3.22 In 2018/19 SOC became a standing agenda item on the Joint Action Group (JAG). This is an opportunity for partners to know what’s happening in the borough, what are the intelligence gaps and the chance to discuss emerging intelligence. JAG partners also discuss disruption tactics.
- 3.23 SOC awareness training for Runnymede staff and partners took place in October 2018 where almost 50 participants received the training.

## 4. **ANTI-SOCIAL BEHAVIOUR**

- 4.1 In Runnymede there are various avenues available to report antisocial behaviour (ASB). Majority of reports received by community safety is via the online reporting system available on the council website. This facility is available to all local residents and the reports are automatically forwarded to the relevant departments or emergency service to be addressed.
- 4.2 The number of reported ASB incidents to Runnymede Borough Council has increased. The total number of reported ASB incidents for 2017/18 concluded to 1783, a small increase of 88 incidents when compared to last year’s annual total. Reports of fly-tipping, noise, litter and rubbish contribute to majority of this increase. Surrey Police saw a reduction of 240 (-3.6%) fewer reported incidents of ASB when compared to last year’s total.
- 4.3 ASB Awareness Week took place in July 2018, a county-wide event. Working in partnership a number of activities were carried out including, joint tenancy visits with the police, enforcement, licencing checks, parking and outreach session delivered by Paragon and Accent Peerless Housing. Information and advice was published via social media channels and on the public Runnymede webpage.

## Community Harm and Risk Management Meeting (CHaRMM)



- 4.4 Identified individuals causing problems within the community and victims of the harm are considered at CHaRMM. The move towards a harm reduction and risk assessment based response ensures actions are taken to reduce the negative impact that problem individuals and families have on communities through their anti-social behaviour and put in place appropriate risk management plans to reduce the negative impact on victims.
- 4.5 The meeting is attended by members of various agencies including the police, family services, community mental health, housing associations and children's services. The members consider all available options including support to the individual or the parents, or appropriate enforcement tools.
- 4.6 CHaRMM is managed through SafetyNet, a county wide initiative. It is a secure online based system where only assigned agencies have access. CHaRMM reports quarterly to the CSP. During the year until March 2018/19 there were 30 nominations to the agenda throughout the year and 15 cases were closed. Interventions used included warning letters, acceptable behaviour contracts, housing related enforcement, referrals to support agencies, mediation, closure orders and other activities and incentives.
- 4.7 A service has been provided with funding from the office of the PCC, called ASC (Alliance Support Coaching). This is a service for people experiencing ASB and serious difficulties with their neighbours. In 2018/19 the ASC service received XX referrals from Runnymede.
- 4.8 Five Criminal Behaviour Orders and five closure orders were secured by the police, five Community Protection Notices (CPN) Warning Letters and one CPN were issued by the council and three properties were secured under absolute grounds for possessions during 2018/19.

#### Joint Action Group (JAG)

- 4.9 Identified locations where the community are experiencing problems or specific crime types causing concern are considered at a multi-agency JAG meeting. Activities of the JAG are reported quarterly to the CSP. During the year until March 2018/19 there were 11 nominations to the agenda throughout the year and eight cases were closed.
- 4.10 The CSP purchased a deployable CCTV unit in 2018 to assist in tackling ASB and crime. The unit is attached to a street lamp and records live images linked into Safer Runnymede. The unit is not static and can be moved to various locations.
- 4.11 The deployable CCTV unit is utilised by the JAG with members referring to the agreed guidelines of use.

#### Fly-tipping

- 4.12 The CSP identified tackling environmental ASB as one of its priorities for 2018/19. The reported fly-tipping figures for 2018/19 when compared to 2016/17 show a very small increase of eight incidents for the year.
- 4.13 Runnymede's Environmental Health Team continues to support the county wide Fly-Tipping Strategy and use SafetyNet to create an open dialogue with other boroughs, as often the perpetrators offend across borders.
- 4.14 Runnymede has been subject to large scale deposits of waste onto council owned and private land. Surrey Police assist in gathering evidence and intelligence. This is being fed into the Environmental Agency who are leading on a large investigation who are a particular group of individuals involved in serious waste related offences.

- 4.15 In tackling fly-tipping, environmental health issued two fixed penalty notices and three seizures of vehicles in 2017/18. Environmental health continues to deploy mobile cameras and deterrent signage especially in “hot spot” areas.

#### Public Spaces Protection Order (PSPO)

- 4.16 Two Public Spaces Protection Orders (PSPOs) were introduced in June 2018 due to increased reports of ASB in Addlestone Town Centre and an area within Englefield Green. Both locations were referred to JAG, and a multiagency response to various concerns was addressed.
- 4.17 The purpose of a PSPO is to stop individuals or groups committing ASB in a public place by restricting certain types of behavior. Due to resources and logistics the Surrey Police are the primary enforcers with the council issues warning letters and FPNs where breaches have occurred.

#### Addlestone Town

- 4.18 Addlestone Town had the highest ward level for rowdy or inconsiderate behaviour with 198 incidents of nuisance being reported in the period 1st April 2017 to 31st January 2018. The most frequent reported type of anti-social behaviour for the ward is youth related.
- 4.19 Surrey Police have received a significant number of calls from residents and businesses between June 2017 through to January 2018 relating to large youth groups riding bicycles in an anti-social manner (predominantly male and aged approximately 13-17) in Addlestone Town Centre.
- 4.20 Youths are congregating in and around the Addlestone One car park and on Station Road. They are also gathering and being anti-social in nearby areas, roads and parks. Reported incidents included ten youths in Subway, Station Road caused ASB by being noisy and moving tables and chairs out of the shop. Youths again caused disruption in the Premier Inn, Station Road, vandalising the hotel by scratching the floor with a chair and writing on the wall. They also often have bicycles and ride either in the car park down the ramps or past pedestrians on the pavements and in and out of traffic. An update from the Police is awaited.

#### Hazel Close, Elmbank Avenue, Ilex Close, Holly Close, Blays Lane and Swallowfield

- 4.21 Surrey Police recorded an increase of reported anti-social behaviour within a specific location in Englefield Green. There were 24 reported incidents of ASB from the period of February 2017 to October 2017 within Hazel Close, Elmbank Avenue, Holly Close, Ilex Close, Blays Lane and Swallowfield, Englefield Green.
- 4.22 ASB incidents in this area had included individuals gathering within the alleyway running from Hazel Close onto Blays Lane and then onto Swallowfield causing criminal damage to properties, littering, concerns of drug use and intimidating legitimate alleyway users. There had also been reports of groups gathering within the parking area of Hazel Close playing loud music from vehicles and kicking footballs towards properties and vehicles potentially causing damage. Some of the groups of individuals involved were U18s. An update from the Police is awaited.

#### Community Trigger

- 4.23 According to the legislation, Anti-social Behaviour, Crime and Policing Act 2014 residents have the opportunity to request a local authority to conduct a review of an ASB case known as the ‘Community Trigger’ or ‘ASB Case Review’. There were no Community Trigger requests within Runnymede in 2018/19.

## **5. CCTV OPERATIONS**

### **5.1 INTRODUCTION**

- 5.2 This report is published in compliance with the principles of the Home Office Surveillance Camera Code of Practice – June 2013.
- 5.3 Closed circuit television (CCTV) continues to be a powerful tool when used to combat crime and anti-social behaviour, particularly when integrated with other crime reduction methods such as retail 'radio-link' systems and close working partnerships with colleagues from Surrey Police.
- 5.4 Runnymede Borough Council, Safer Runnymede, Surrey Police, Ashford and St.Peter's NHS Trust, Thorpe Park and other local business organisations remain of the view that where CCTV is either in place, or will subsequently be introduced, there is a tangible benefit to those local communities and businesses and a reduction of incidents of crime and public disorder.
- 5.5 The CCTV system also assists in monitoring road safety and improves community confidence thereby creating a safer environment for residents, traders and visitors.
- 5.6 This report documents all aspects of the CCTV work performed within Safer Runnymede by the operators in the Safer Runnymede Care and Control Centre. This complies with the agreed Code of Practice which applies to the operation of public space CCTV and provides an outline of activity for partners.
- 5.7 Much of what the unit deals with has to remain confidential as it involves police operations and actions by other enforcement agencies. This report is, as a result, limited in the detail that can be given about individual cases, many of which are yet to come to court. It also excludes information which could lead to the identification of individuals. All partners continue to work together to address local problems and share information in accordance with the agreed countywide multi agency information sharing protocol.
- 5.8 It is recognised that gaining and keeping public support for CCTV is vital. We understand the need for a comprehensive and effective Code of Practice defining the systems operational parameters. This Code of Practice is published on our website:  
<https://www.runnymede.gov.uk/CCTV>
- 5.9 Therefore, we will only utilise CCTV with the consent and support of our local communities to assist in the fight against crime, whilst ensuring that individual civil liberties are not infringed. Our CCTV system is operating in accordance with:
- The Data Protection Act 2018
  - The European Directive 95/46/EC
  - The Human Rights Act 1998
  - The Regulatory and Investigatory Powers Act 2000
  - The Protection of Freedoms Act 2012
- 5.10 In addition to statutory requirements the Council continually assesses compliance with the following advisory Codes of Practice.
- Data Protection Code for Surveillance Cameras 2014 – Information Commissioner's Office (ICO)
  - Surveillance Camera Code of Practice Level 2 – The Surveillance Camera Commissioner

- 5.11 The system design and operation is based on current guidelines provided by the Home Office, the Police Scientific Development Branch and advice from [the National Police Chiefs Council \(NPCC\)](#).
- 5.12 The CCTV scheme is registered with the Office of the Information Commissioner, in compliance with the Data Protection Act 2018, and with the Home Office in respect of the Police radio system.
- 5.13 All partners are totally committed to complying with these Codes in relation to the deployment and operation of CCTV.

## **6. CCTV POLICY PRINCIPLES AND OBJECTIVES**

- 6.1 The prime purpose of the system is to reduce both the real and perceived level of crime.
- 6.2 The system is used:
- To improve confidence in the rule of law
  - To provide security coverage for the Council's own premises
  - To assist in the apprehension and prosecution of offenders in relation to crime and public disorder
  - To assist in the protection of vulnerable persons or victims of crime
  - To provide security cover and monitoring for town centre events
  - To gather evidence by a fair and accountable method
  - To create a safer community, improving the quality of life for all
  - To enhance the economic climate, creating a greater opportunity for prosperity
  - In preventing or alleviating serious interruptions to traffic flow
  - In preventing or alleviating problems of an anti-social nature in the community
- 6.3 All Borough Council CCTV Cameras are overt and their presence is clearly indicated by signs covering the CCTV area. The signs conform to the requirements of the Home Office CCTV Code of Practice.
- 6.4 CCTV footage and recorded information will only be used by the Borough Council, Police and other statutory law enforcement agencies for the conduct of their duties.

## **7. CCTV OPERATIONS**

- 7.1 Safer Runnymede Control Room is now ten years old. Our systems continue to operate to the high standards envisaged in its original specification, with ongoing technical upgrades incorporated into the running costs.
- 7.2 The digital storage of 31 days enables incidents to be immediately reviewed. We are also able to archive footage and burn data to evidential disks for Police and Council Officers as required. This system flexibility provides an outstanding service to partners. The quality of picture display, camera operation and picture retrieval is essential and used to its fullest extent.
- 7.3 On two occasions during the year we invited *Bosch Europe* and their potential Local Authority partners, to visit our CCTV Control Room. These visits allowed colleagues throughout the country to design new CCTV Controls Rooms using the Safer Runnymede CCTV environment as an industry standard.
- 7.4 We operate in compliance with the National Strategy for Public Space CCTV and are accredited to the Surveillance Camera Commissioner Code of Practice with our Level 2 accreditation in place until August 2023.

- 7.5 We continue to work hand in hand with the Police. Our dual system of both Council and Police fibre cabling gives us access to both Council and Police networks/phones and radios. The Operators are all vetted to use the Police incident handling system (ICAD) which has increased the number of incidents which the operators have been able to assist with. Police management have visited our control room and continue to be satisfied in the security and operation of the room.
- 7.6 We operate as before, with dedicated operators monitoring the cameras in our Borough 24/7 and similarly provide CCTV operators to monitor the cameras in Spelthorne.
- 7.7 Two Supervisors assist the Safer Runnymede Manager in the undertaking of all operational obligations as well as the training of new staff, operational cover when required and the day to day monitoring of the operation.
- 7.8 The current total number of accessible cameras accessed stands at well over 400 with additional cameras added throughout the year where a pressing need is established.
- 7.9 Our operations team also support CCTV partnerships with local partners such as Thorpe Park and at St. Peter's and Ashford NHS Trust Hospitals during out-of-office hours. Monitoring for our partners from a single CCTV environment has continued to prove to be of considerable operational advantage to colleagues at Surrey Police. For example, incidents starting in one area are often resolved by observations in another, across the CCTV network. This wide area network of cameras is unique in the County and is of great benefit to local people, businesses and Surrey Police.
- 7.10 In 1998, the first full year of operation, operators recorded 784 incidents where cameras were used. By contrast, recent figures are as follows:

	<b>Jan- Dec 2016</b>	<b>Jan- Dec 2017</b>	<b>Jan- Dec 2018</b>
<b>CCTV Incidents by Borough</b>			
Runnymede	4093	4241	4102
Spelthorne	2712	2905	3029
CCTV incident totals	<b>6805</b>	<b>7146</b>	<b>7131</b>
<b>Evidence produced</b>			
DVD	500	392	287
Video Still	78	156	172
Video Reviews (SR staff)	518*	319*	190*
Visits from Police (Surrey/Met/British Transport Police)	1081	875**	1042
<b>Complaints</b>	None	None	One
<b>Subject access requests</b>	One	One	Four
<b>Freedom of Information</b>	Six	Eight	Six

<b>Requests</b>			
<b>Privacy Impact Assessments</b>	N/A	Four	Five
<p>*These video searches are conducted on behalf of Police by authorised Safer Runnymede personnel.</p> <p>** Although the number of visits by Police have seemingly decreased as a consequence of the Elmbridge/Epsom CCTV contract end, in real terms the visits have actually increased from an anticipated 546 to 875 (this figure includes approximately 109 visits for EBC/EEBC during Jan-Mar 2017).</p>			

- 7.11 The number of arrests recorded where CCTV has provided vital evidence since the Centre opened has now reached well over 3,500. That said this total number is likely to be somewhat conservative as the number of arrests where cameras play an instrumental part is difficult to establish - many more arrests follow review of recordings by Police Officers after the event.
- 7.12 During 2018 we provided Police with evidence recorded on DVD in 287 cases (392 in 2017) and a further 172 (156 in 2016) still photographs were given for identification purposes.
- 7.13 It should also be remembered that not only does CCTV enable the detection of offenders who would otherwise escape justice but also leads to an increase of guilty pleas at Court. This often saves witnesses from the trauma of giving evidence and the Police and Criminal Justice system considerable saving in time and resources.
- 7.14 Regardless of security clearance, all visitors are required to sign into the Control Centre; approximately 95% of these visitors are Police staff wishing to view CCTV footage or acquaint themselves with the system.
- 7.15 During 2018 we received some 1042 visits from our Police colleagues. Many of these visits led to the positive identification of offenders and a number of subsequent arrests.
- 7.16 Beyond our efforts to assist Police colleagues, the CCTV system and our Code of Practice also permits use of the cameras for a number of different purposes. The variety has been great but has always been conducted within the Code and for the benefit of local people.
- 7.17 There have been many searches for missing people of all ages from the very young to the elderly or sick. It is often difficult to place a tangible result on these events but as well as possibly preventing a tragedy and reducing emotional stress for the relatives; there are also considerable known savings to Police and other Emergency Services resources.
- 7.18 The system is also used by a number of Sections within the Council in the performance of their duties. It helps (by identifying) Town Centre Management problems such as rubbish, graffiti or broken street furniture and in consequence these issues are dealt with often before reports are received from the public. We also help other agencies, including Customs and Excise and Health and Social Care. The cameras provide evidence of many road traffic collisions and footage and stills are used in the investigations as to the cause.
- 7.19 Partners at the Network Management Information Centre (NMIC - Surrey County Council Highways) are also able to receive images of Public Space CCTV cameras via fibre links. These are generally used to assist in Traffic Management or Major Incident planning.

## **8. DIRECTED SURVEILLANCE (THE REGULATORY AND INVESTIGATORY POWERS ACT 2000)**

- 8.1 Use of the CCTV system under the Regulation of Investigatory Powers Act 2000 is recorded and during the year the legislation was used on five occasions. The necessary authorisations were all provided by Surrey Police and authorised by a Police Superintendent.
- 8.2 During this period the CCTV Control Practices was audited by the Surveillance Commissioner's Office on our RIPA usage and protocols.
- 8.3 No issues were raised and the audit report suggested Runnymede was a fine example of best practice.
- 8.4 The system continues to be maintained to the highest possible standards with the criteria always that the pictures must be of evidential quality.

## **9. COMPLAINTS**

- 9.1 The CCTV system is operated strictly in accordance with an agreed and published Code of Practice. This complies with the requirements of the Information Commissioner. This requires complaints about misuse of cameras or invasion of privacy to be investigated and reported.
- 9.2 There was a single CCTV complaint in 2018. This is was recorded on the Corporate Complaints Register and satisfactorily resolved as per Runnymede Borough Council corporate guidelines.

## **10. SUBJECT ACCESS REQUESTS**

- 10.1 There were four requests in 2018.

## **11. FREEDOM OF INFORMATION REQUESTS**

- 11.1 We had six requests in 2018.

## **12. PRIVACY IMPACT ASSESSMENTS (PIA)**

- 12.1 We conducted five PIAs during the period.

8. **EXCLUSION OF PRESS AND PUBLIC**

**OFFICERS' RECOMMENDATION that –**

**the press and public be excluded from the meeting during discussion of the following report(s) under Section 100A(4) of the Local Government Act 1972 on the grounds that the report(s) in question would be likely to involve disclosure of exempt information of the description specified in appropriate paragraphs of Schedule 12A of the Act.**

**(To resolve)**

**PART II**

**Matters involving Exempt or Confidential information in respect of which reports have not been made available for public inspection**

a) Exempt Information

(No reports to be considered under this heading)

b) Confidential Information

(No reports to be considered under this heading)