

Runnymede Borough Council

COMMUNITY SERVICES COMMITTEE

14 June 2018 at 7.30 pm

Members of the Committee Present: Councillors Miss M N Heath (Chairman) N M King (Vice-Chairman), M D Cressey, S L Dennett, Ms F Dent, T J F E Gracey, Mrs M T Harnden, S A Lewis, A P Tollett and Mrs G Warner.

Members of the Committee absent: None

Councillors Mrs L M Gillham and P Snow also attended the meeting.

80 FIRE PRECAUTIONS

The Chairman read out the Fire Precautions.

81 MINUTES

The Minutes of the meeting of the Committee held on 8 March 2018 were confirmed and signed as a correct record.

82 DECLARATIONS OF INTEREST

Councillor S A Lewis declared a non-pecuniary interest in the item on the Playing Pitch Strategy owing to his connection with Lyne Football Club who were consultees on the Strategy. Councillor Lewis stayed and participated in this item.

83 COMMUNITY FIRST UPDATE

The Committee received for information, a detailed report on the Community First projects in 2017/18 and the planned and costed programme for 2018/19.

In 2017/18 several notable achievements were noted in the selected areas of relative deprivation. For Addlestone Bournside/North these included an extended job club, the Dementia Action Alliance which had recently produced a Dementia Awareness leaflet, and work with the Tesco Foodshare initiative with St Paul's Church. In Chertsey St Ann's/Chertsey Meads progress was being made to provide computer sessions for school children, find a 'hub' location and promote the Runnymede River Celebrations, including a free exhibition at Chertsey Museum. In Egham Hythe, progress with getting a portacabin was being made and the community had been working together to improve the appearance and use of the shopping parade as well as promoting the Frogs Island Fair and Hythe Park which would be 10 years old in 2019. The Runnymede River Celebrations were also creating work experience opportunities for pupils at Magna Carta School. In Englefield Green West the Community Hub continued to work very well with a range of activities for all ages.

Officers also reported on the Runnymede Health and Wellbeing task group; highlighting the speech and language pilot, work to combat tooth decay in children and the group's concern about young people's sexual health and the lack of Health Visitors in Runnymede. The latter had been raised with Philip Hammond MP and the Chairman agreed to contact Surrey County Council about this issue as well.

The budget of £30,000 from the Housing Revenue Account and £35,000 from the General Fund was noted.

Officers were thanked for their continued work on the projects, as were local Ward Councillors.

84 PUBLIC SPACES PROTECTION ORDERS

The Committee was asked to note that two Public Spaces Protection Orders (PSPOs) had recently been approved and signed by the Chairman of the Committee. The Orders were accompanied by an Enforcement Protocol, to address neighbourhood concerns in Addlestone Town Centre and a residential area of Englefield Green. There were a number of contributory factors leading to the problems occurring; including a lack of youth facilities, cuts to the Surrey County Council Youth Service and a number socio economic issues.

Members reviewed the evidence presented to justify the introduction of PSPOs. These were mainly youths gathering in specific areas and engaging in various forms of anti-social behaviour which brought alarm and distress to local residents and businesses. In both locations, as identified on the maps appended to the report, these incidents had been of a persistent and continuing nature as evidenced by Police reports, residents' feedback and other intelligence gained and full consultation with local residents had taken place which showed extensive support for the introduction of PSPOs.

The decision to introduce PSPOs had not been taken lightly and all the legal and equalities implications had been fully considered and taken into account when drawing up the Orders and the Enforcement Protocol.

It was agreed that it would be feasible and of great benefit for Officers to map incidents on the Addlestone PSPO in particular for a period of 6 months for review at a later date by the Committee.

Both PSPOs would be reviewed in terms of the area covered, whether incidents reduced in number or were then taking place outside the zone instead and whether the activities listed in each PSPO were appropriate and relevant. It was also agreed to assess the effectiveness of the fines system over the coming months. Feedback from the Community was welcomed and Ward Councillors in particular were asked to monitor their areas.

The Committee welcomed initiatives and interventions to work with the youths in question to improve their behaviour and facilitate more positive and productive activities. Officers confirmed that they and partner agencies would engage further with local youths regarding provision of facilities such as a youth café and diversionary activities. Members agreed it was important to maintain dialogue with young people and encourage them to use existing facilities such as the BMX track at Addlestone Moor for those interested in biking activities.

In the course of the debate, Officers agreed to provide an update on a situation discussed regarding Pooley Green car park.

85 RUNNYMEDE PLEASURE GROUNDS PROPOSED IMPROVEMENTS - UPDATE

The Committee was updated on progress with the proposed improvements at Runnymede Pleasure Grounds since the last meeting.

Members were informed that the Project Team met on a fortnightly basis, and were engaging with colleagues in Planning, Building Services and Drainage as well as commissioning the necessary ecological surveys and exploring opportunities to fund the project. For example an application was being prepared for the London Marathon Trust which if successful could realise a grant of up to £150,000 towards the proposed play area.

Officers advised that further positive discussions had taken place with the Runnymede Hotel concerning management of the four luxury holiday lodges. Future considerations would include security and agreeing Heads of Terms for the operation. Initial costs and potential income were currently being examined.

The Committee agreed that appointing an Employer's Agent to oversee the project was important, to steer the project through its various stages to completion, hopefully in the summer of 2020.

Members noted that there would be a further consultation exercise in due course as plans developed and Officers confirmed that they were available to go through the detailed plans for any Members that requested this.

The Committee was assured that throughout the process a balance between additional facilities and income generation whilst maintaining the rural characteristics of the area was being sought. Most of the development was on the eastern side of the Pleasure Grounds and the quieter Western side would retain its open aspect and more relaxed atmosphere.

Members took an active interest in the proposals and looked forward to receiving updates at future meetings of the Committee on what was one of the borough's most important projects.

86 PROMOTING WELLBEING IN OLDER PEOPLE STRATEGY - UPDATE

The Committee received for information an update on the Promoting Wellbeing in Older People Strategy. This included a review of the main achievements made since its introduction in June 2017 and the planned programme for 2018/19.

Members recalled that the Strategy aimed to complement those statutory services provided by Adult Social Care as well as supporting voluntary organisations in the borough catering for Older People. The Committee recognised the importance of maintaining independence for older people and reducing social isolation. Provision of advice and information was of key significance, as was supporting carers with an emphasis on prevention and a pro-active approach.

It was suggested that with regard to reducing social isolation that Officers undertake some 'loneliness mapping' which was accepted as well as making contact with carers through social media.

The Committee was impressed by the list of highlights from 2017/18 and considered that more promotion of activities outlined in the action plan for 2018/19 could be included in Council Communications. Members highlighted the Meals at Home Service, the new Handyman service with Woking Borough Council, the Wellbeing Prescription Service and the Surrey Heath Partnership from 2017/18 and approved projects such as the development of Homesafe and exploring opportunities to take on more transport related contracts in 2018/19.

The Committee looked forward to the completion of the new Leisure Centre at Egham which would be an important venue for partnership working with Achieve Lifestyle. Officers were asked to report back on discussions with Achieve Lifestyle regarding a future programme for Older People's activities.

87 ADOPTION OF A PLAYING PITCH STRATEGY

The Committee's approval was sought to adopt the Council's Runnymede 2030 Playing Pitch Strategy. This was finalised in April 2018 as a result of 4 previous stage reports;

gathering evidence and consulting local and national sporting bodies, clubs and organisations. The Strategy was not a statutory document but had been recommended by Sport England as part of the supporting documentation for the Council's Local Plan.

Officers were confident that the strategy provided a baseline for current and future supply and demand assessments and also set out sound and comprehensive plans for playing pitch provision in the borough in the short, medium and long term. The Strategy and action plans would be reviewed annually by the Council in consultation with National Governing Body representatives, Sport England and other relevant stakeholders.

The activities reviewed in detail were Football, Cricket, Rugby Union, Hockey, Lacrosse and Bowls. The Committee agreed with the conclusions and recommendations for each area and approved the associated action plans appended to the report which aimed to match provision with demand, make better use of existing facilities, improve them where possible and encourage participation where there was evidence to support this.

Officers confirmed that they would continue pursuing funding opportunities to improve facilities. Members considered that changing rooms especially merited further investment and that securing contributions from developers was a key part of achieving this as was improving community use of the various facilities in the borough.

Officers were congratulated on the report and the action plans associated with each of the sports covered by the Strategy.

RESOLVED that –

- i) the final Playing Pitch Strategy and action plans for each sport be adopted and noting that future funding for projects be requested as part of the strategy; and**
- ii) an annual review of the strategy be carried out with an update report to this Committee on progress against the action plan.**

88 THE ORCHARD – FUTURE USE

The Committee, sitting as trustees of the Orchard Charitable Trust, considered a proposal to re-locate the Council's Green Space team, consisting of currently ten members of staff, to The Orchard in Chertsey.

Members were advised that since the Orchard building and gardener's cottage had been entrusted to the Council in 1937 it had been used for various activities. The objectives of the Trust were that the premises be used for a public library, museum, art gallery or kindred purpose. However, this had not proved practicable over the years and in 2011 the Charity Commission had, at the Council's request, made a Scheme which altered the existing objects of the Trust to allow the Orchard to be used as a day centre for reception and care of persons suffering from the disability of old age and/or for any other charitable purpose for the benefits of the inhabitants of the borough.

The legal implications were noted and after some discussion it was agreed that using part of the first floor of the Orchard to accommodate the Green Space team would not be incompatible with the Trust's objects provided some community use of part of the building remained and Chertsey Museum retained use of a room for storage. It was noted that the proportion of the building devoted to community use was not defined.

Any move to the Orchard would be subject to some practical issues being overcome and formal consultation with the staff. Officers confirmed that Unison supported the proposal in principle.

The Committee noted the operational and financial advantages of the proposal but was disappointed that the Talking Newspaper would need to vacate their office to make way for the Green Space team. The Committee was keen to acknowledge the value of the Talking Newspaper and noted their previous, costly experiences with their last home. In this regard the Committee devised an additional recommendation which required the Head of Community Development to continue actively assisting the Talking Newspaper to find alternative accommodation. In addition the Chairman undertook to seek some funding to assist their move.

RESOLVED that –

- i) the Committee, as trustees of the Orchard Charitable Trust, approves in principle, the use of the space on the first floor of The Orchard by the Council's Green Space team;**
- ii) Officers continue to investigate the suitability of The Orchard for this use and proceed with the move if and when it is clear that the space can be made suitable; and**
- iii) Officers seek to work with the Talking Newspaper organisation to find them another venue and investigate avenues of funding in consultation with the Chairman of the Committee to assist them with the move**

89 CHANGES TO GRAVE DIGGING SERVICE

The Committee's approval was sought to continue outsourcing the Council's Grave digging service, pending a long term solution which would be beneficial across the Green Space service.

Members were advised that since the departure of two of the in-house staff, the practical work at the Council's four cemeteries was being undertaken by a specialist contractor at a lower cost, saving approximately £35,000 per annum. Officers were looking at options to utilise this saving to coincide with the expiry of the Council's Grounds Maintenance Contract in 2019 which would give more resilience to the Green Space team since the restructure in 2014 where a number of key posts had been deleted.

The Committee was supportive of the proposals and noted that Officers would report back on the Green Space Team re-structure at the next meeting of the Committee in September 2018.

RESOLVED that –

the grave digging and other cemetery duties as described in the report be outsourced until December 2019 via a formal tender

90 COMMUNITY DEVELOPMENT KEY PERFORMANCE/ACTIVITY INDICATORS RESULTS 2017/18

The Committee noted the end of year results for 2017/18 on those services monitored corporately in Community Development. Members were pleased that most areas were exceeding their targets and highlighted the importance of Careline, Meals at Home and other services that addressed isolation in the Community.

Officers were requested to provide the Committee with details of the complaints received during 2017/18 but were assured there were no areas of concern. Officers confirmed that they would continue promotion of the Community Meals at Home Service through outreach work.

91 APPOINTMENTS TO COMMUNITY SERVICES SUB-GROUPS AND RELATED INITIATIVES**RESOLVED that –**

- i) The Corporate Director of Resources and Head of Community Development be appointed to serve on the Cabrera Trust Management Committee for 2018/19;**
- ii) Councillors D A Cotty and M G Nuti be re-appointed to serve on the Chertsey Meads Management Liaison Group for 2018/19; and**
- iii) Councillor Mrs G Warner be re-appointed to serve as the Older Persons Champion for 2018/19**

92 CHERTSEY MEADS MANAGEMENT LIAISON GROUP - MINUTES

The minutes of the meeting of the Liaison Group held on 27 February 2018, as attached at Appendix 'A' were received and noted.

93 URGENT ACTION – STANDING ORDER 42

The Committee noted urgent actions 909 and 912 that had been undertaken since the last meeting as set out in Appendices 'Q' and 'R' to the Agenda, initiated by the Chief Executive and approved by the Chairman of the Committee under Standing Order 42. The first concerned the Public Spaces Protection Orders noted at the meeting and the second was a response on behalf of the Chertsey Meads Management Liaison Group to a consultation on replacing the Esso pipeline, part of which crossed the Meads.

94 SAFER RUNNYMEDE

Item withdrawn.

95 AVIATOR PARK

By resolution of the Committee, the press and public were excluded from the meeting during the consideration of this matter under Section 100A(4) of the Local Government Act 1972 on the grounds that the discussion would be likely to involve the disclosure of exempt information of the description specified in paragraph 3 of Schedule 12A to Part 1 of the Act.

The Committee was asked to consider whether the reported usage of the car park at Aviator park was sufficient to support its continuation as a facility for Community Services purposes.

Members noted the views of the Ward Councillors as reported and the potential capital receipt should the car park be declared surplus to requirements.

The Committee discussed various options for income generation that would benefit the Council and concluded that more information was needed in order for a decision to be made. In particular, a further survey of usage was requested together with an examination and costings of opportunities for community use that would benefit the residents of Adlestone and support the objectives of the Corporate Business Plan.

RESOLVED that –

the Committee requests further information and options for the Aviator Park Car Park to be submitted to the next meeting and a further survey of usage during the summer months be conducted.

Chairman

(The meeting finished at 9.35 pm)

Runnymede Borough CouncilCHERTSEY MEADS MANAGEMENT LIAISON GROUP27 February 2018 at 7.30pmMembers of the
Group present:

Councillor D A Cotty	Runnymede Borough Council
Councillor M G Nuti	Runnymede Borough Council
Mr R Deacock	St George's College
Mr G Drake	Chertsey Society
Mrs K Drury	Honorary Warden
Mr H W Evans	Surrey Bird Club
Mrs F Harmer	Honorary Warden
Mrs J Hearne	Chertsey Meads Residents' Representative
Mrs C Longman	Mead Lane Residents' Representative
Mrs M Nichols	Chertsey Society
Mr C J Norman	Honorary Warden
Mr J O'Gorman	Mead Lane Residents' Representative
Mr B Phillips	Surrey Botanical Society
Mrs T A Stevens	Honorary Warden
Mrs A Teasdale	Hamm Court Residents' Representative
Mr D Turner	Chertsey Agricultural Association

Members of the
Group absent:

Mrs M Buck	Hamm Court Residents' Representative
Dr J Denton	Invertebrates Expert
Ms I Girvan	Surrey Wildlife Trust
Mrs H Lane	Surrey Wildlife Trust
Mrs L Lee	Local Horse Riders Representative
Mr D Mead	Chertsey Agricultural Association
Mr G James	Sustrans
Mrs S Ritchie	Dog Walkers Representative
Mr D Wheeler	Chertsey Meads Residents' Representative

Representative from the Environment Agency

Advisory members of
the Group present:

Mr P Winfield	Community Services Manager, Green Space Runnymede Borough Council
Mr C Dullely	Open Space and Allotments Manager, Runnymede Borough Council

Action

1. **FIRE PRECAUTIONS**

The Chairman read out the Fire Precautions which set out the procedures to be followed in the event of fire or other emergency.

2. **MINUTES**

The Minutes of the meeting of the group, held on 5 September 2017, were confirmed and signed as a correct record.

3. **APOLOGIES FOR ABSENCE**

Apologies were received from Dr J Denton, Ms I Girvan, Mrs H Lane, Mrs L Lee, Mr D Mead, Mrs S Ritchie and Mr D Wheeler.

4. **MEMBERSHIP OF THE CHERTSEY MEADS MANAGEMENT LIAISON GROUP**

The Group was advised that Mrs Lee had that day resigned from the Group owing to other commitments. Officers also reported that Mr Wheeler, a founding member of the Group and the Chertsey Meads Association before it had decided to retire. The Group was saddened to hear this news and wished to convey their sincere thanks to Mr Wheeler for his long service, loyalty and always positive and amusing contributions to the Group over so many years. Mrs Stevens added that her father had expressed his thanks to the group and sent everyone his love which was duly returned. A letter of thanks would be sent to Mr Wheeler.

The Group then discussed how vacancies might be best filled. It was noted that an expression of interest had been registered by a resident who lived nearby the Meads. It was considered that the current roles of Honorary Wardens and Residents representatives might be a little restrictive and that it would be sensible to amend the Constitution to create 8 roles for local residents with an interest in the Meads rather than have 4 Honorary Wardens and 4 Chertsey Meads/Mead Lane residents.

It was agreed that a letter drop to Chertsey Meads residents and surrounding roads would be sent asking for volunteers. [since the meeting it was established that there were 2 volunteers who had come forward. The cost of canvassing the area was prohibitive so after consultation with the Chairman, the Group would be asked to choose which nomination to support at the next meeting.]

The Group also agreed it would be prudent to ask Hamm Court Residents Association if they had a resident who would be available to replace Mrs Buck, who it was noted had unfortunately been unable to attend any group meetings for some time.

The other vacancies for a representative from The Conservation Volunteers and the Environment Agency were noted.

Resolved that –

The updated Constitution of the Chertsey Meads Management Liaison Group, as attached at Appendix ‘A’, to update the roles for

Miss Pinnock

representatives be endorsed and reported for information to the Community Services Committee at its meeting in June 2018.

Action

5. ACTIONS FROM THE LAST MEETING

Tree Screen

Mrs Hearne agreed to continue monitoring potential sources of suitable trees and to liaise with Mr Winfield or Mr Dulley.

Boardwalk and Interpretation

Members noted the more frequent strimming regime for the area around the new boardwalk had been implemented.

Members also agreed to delay the installation of a new interpretation board for a further 12 months. This would allow more time to assess which species to be highlighted and there might be funding forthcoming from the awaited SANGS status at that time.

Mr Evans, Phillips and Winfield

Anti-Social Behaviour

Mr Dulley reported that the gate locking arrangements at Truss's Island in Staines had been working well. A group of residents had drawn up a rota to cover early opening and late closing to prevent anti-social behaviour while preserve the accessibility of the open space. At Chertsey Meads however, there were fewer people in a position to do this on a regular basis. It was noted that a large number of people walked their dogs on the Meads and this might be a potential source of volunteers. It was agreed to put a notice on the board in the car park.

Mr Dulley

In the second car park, the temporary camera had picked up a small number of incidents. However, the images were not of evidential quality. It was thought that the presence of signs had been a positive, if limited, deterrent. Mr Winfield would raise the issue of anti-social behaviour generally at the next meeting of the Joint Action Group

Mr Winfield

The Group then discussed problems associated with the behaviour of some of the commercial dog walkers, some of whom it was reported were acting in an unacceptable manner through their attitude to anyone who challenged their behaviour and by allowing dogs in their care to foul the Meads and run free in large numbers causing a nuisance to other users of the Meads. Some members observed that commercial dog walkers were exercising up to 8 or 9 dogs at one time and their business appeared to be quite lucrative.

Some members considered that byelaws should be introduced as some other local authorities had done (with varied levels of success) which either prohibited commercial dog walkers from using the Meads and/or limited the number of dogs that one person could exercise on the Meads at any one time on or off their lead. However, choosing a suitable limit was difficult and it was pointed out that not allowing dogs to run free at least once a day was detrimental to their welfare. The Council no longer employed a Dog Warden and the lack of resources to enforce a byelaw was noted.

Councillor Nuti agreed to undertake some research into the subject as he was very concerned that local residents and Meads users should not be experiencing alarm and inconvenience by people acting irresponsibly. He would report back in September to the next meeting.

Councillor Nuti

	<u>Action</u>
<p>6. <u>Management and Maintenance</u></p> <p><u>Annual Work Programme</u></p> <p>Mr Winfield reported that none of the tree work scheduled for 2017 in the Management Plan had been completed. However, the remaining works would have to be delayed owing to an unusually high proportion of the budget which had been spent on repairs to the Height Barrier.</p> <p><u>Work on the River Bourne</u></p> <p>Mr Deacock updated the group on the joint project between St George's College, Surrey Wildlife Trust and the Wey Landscape Partnership. The partnership had produced detailed plans, approved by the Environment Agency, which illustrated how the proposed works were designed to enhance biodiversity and improve natural habitats.</p> <p>Two Officers from the Environment Agency had been on site and taken the opportunity to appraise themselves of the harm that people living on the Traylens site had caused to the River Bourne, specifically the build-up of debris and a fuel line that had been covered.</p> <p>The 6 week tree felling programme at the college had commenced; Euroforest were undertaking the works which included a high % of replanting, approximately 1,000 'cricket bat' willows, between November and December 2018. An area of between 20-30 metres would be clear from the tree line to the banks of the river on the St George's College side which would benefit the Meads considerably.</p> <p>Reassurance was provided to those members with concerns that works in the river to create a Point Bar would improve water and silt flow, thus alleviating the risk of flooding. Mr Deacock would circulate the Environment Agency permit for the works.</p> <p>The Group's approval was sought to fell a small sycamore tree on the Meads river bank which would be pinned into the river to allow silt to drop out and slow the water flow to create the Point Bar. This was approved with two abstentions.</p> <p>Resolved that the identified sycamore tree be felled to create a Point bar in the River Bourne in accordance with the Improvement works initiated by St George's College and Surrey Wildlife Trust.</p>	<p>Mr Winfield</p> <p>Mr Deacock/Miss Pinnock</p>
<p>7. <u>HLS AGREEMENT</u></p> <p>The Group was advised that the current Higher Level Stewardship (HLS) scheme would expire in October 2018 and with it the £10,000 funding. Natural England had confirmed that a new Countryside Stewardship scheme would replace the HLS. Mr Winfield would be making an application for a 'mid-tier' scheme in the summer and would report back to a future meeting on whether the application had been successful and what level of funding could be accessed.</p>	<p>Mr Winfield</p>
<p>8. <u>CHERTSEY MEADS – SUITABLE ALTERNATIVE NATURAL GREEN SPACE (SANGS) STATUS UPDATE</u></p> <p>The Group noted that progress was being made towards the SANGS designation. A Constraints and Issues' addendum had been added to the Management Plan but progress was delayed owing to the Borough's Local Plan which had not yet been approved and upon</p>	<p>Mr Winfield</p>

which confirming such status depended. Progress would be monitored and the Group advised accordingly.

Action

9. **REPRESENTATION REGARDING BT TELEGRAPH POLES**

The Group considered a letter from a resident living on the Meads seeking support for an as yet, undeveloped scheme for an improved broadband service to residential properties on the Meads. Specifically, this resident supported the installation of telegraph poles. The Group's reaction was mixed. Some supported the idea, others felt it would ruin the open aspect of the Meads. Whilst acknowledging the inconvenience that the current arrangements with frequent repairs caused, Mr Winfield advised that the group's role was to advise on the management of the Meads and to consider the effect of development on the Meads rather than whether it would improve the services and facilities of residents. Some residents accepted that where they had chosen to live was in the knowledge that the technology wasn't as advanced as elsewhere and they sought to preserve the Meads and continue exploring alternative options such as a fibre optic or underground solution. It was agreed that if BT came up with a proposal it would be a good idea to invite them to a meeting of the group to discuss. In turn the Group could then make a recommendation to the Community Services Committee for a decision. It was also noted that not providing the promised service standard, backed up with evidence of the broadband speed, or lack of it, BT could be challenged by residents. The BT Superfast Surrey Programme was mentioned and Councillor Nuti agreed to see if this was one avenue to explore.

With regard to consultation with residents Mrs Stevens and Mrs Hearne offered to write to local residents and gather feedback for the next meeting of the Group in September.

Mrs Stevens/
Mrs Hearne

Resolved that the resident who made the representation be advised of the group's discussion and that if BT had a proposal the Group would give it due consideration

Miss Pinnock

10. **EVENTS**

Santa Fun Run

A Santa fun run organised by the 1st Chertsey Scout Group had taken place on 28 December 2017. It was well attended.

Litter Pick

The litter pick would take place on Sunday 8 April 2018 at 10am, meeting in the first car park on the Meads.

Site Visit

Tuesday 19 June 2018 was agreed for the annual site visit, meeting in the second car park at 7pm. This would be a revival of the Orchid count.

Chertsey Show

Mr Turner confirmed that a formal application to use the Meads had been submitted for what would be the Show's 175th on 11 and 12 August 2018. There would be special events to commemorate the end of World War I and Horse Drawn vehicles, including a fire engine from

1915, subject to sufficient sponsorship. The same parking restrictions would also be applied for which worked well and group members were encouraged to register for their free tickets, if within the catchment area. Tickets were named and allocated.

Action

11. **Any Other Business**

Group members remained vigilant to unauthorised activity including over stay moorings, BBQs and other fires, fly tipping, drone flying and youths on quad bikes churning up the Meads. All such incidents should be reported appropriately and action would be taken, resources permitting.

Mr Winfield reported that grass reinforcing matting would be installed between the first car park and the play area gate to ease access. The work would be carried out in the new Financial year.

Mr Dulley reported that the second car park would temporarily be unavailable the following week while a film crew was in situ. A licence had been applied for which would bring income of £1,250.

12. **DATES OF FUTURE MEETINGS**

Members noted that the next two meetings were scheduled to take place on Tuesday 4 September 2018 and Tuesday 26 February 2019 both at 7.30pm, to be held at the Civic Centre in Addlestone.

Chairman

The meeting ended at 9.12 pm