

Runnymede Borough Council

CORPORATE MANAGEMENT COMMITTEE

Thursday 27 May 2021 at 7.30 p.m.

in the Council Chamber, Runnymede Civic Centre, Addlestone.

**SUPPLEMENTARY AGENDA**

**PART I**

9. **APPOINTMENTS TO OUTSIDE BODIES (LAW AND GOVERNANCE)**

1. The report attached at Appendix 'D' (marked to follow at page 56 of the main agenda) lists all the appointments to outside bodies presently due for renewal.
2. For the assistance of Members, Officers have been able to categorise the nature of each body listed for appointment in Appendix 'D' as follows:

**A:** These bodies are internal Council bodies or are formal joint Committees or joint working groups set up with other authorities. Members serve on them as Council Members and as far as liability is concerned are covered by the Council's insurances.

**B:** These bodies are independent of the Council but are advisory or consultative and appointees have a representative function rather than an executive one. The purpose of the appointment is to speak on behalf of Runnymede Borough Council. Appointees should not find themselves participating in any act which incurs legal liabilities.

**C:** These bodies are independent outside bodies and the appointees are placed there to act as Trustees, members of the Management Committee, or some similar role. They are not there to act as Council representatives but to use their judgement in the best interests of the Charity. In many cases, while acting on the outside body, they will be under a positive legal duty to act in its best interests rather than those of the Council. Council insurance does not cover them, but **Members of the Council are currently covered by an indemnity** when appointed by the Council, which the Council has agreed to provide. Representatives who are not Members of the Council, however, are not covered by the Council's indemnity.

3. For each appointment in Appendix 'D', whether the person appointed must be, should preferably be, or need not be a Member of the Council, is denoted by the following:

- 1) \* Denotes person MUST be a Member of the Council
- 2) \*\* Denotes person appointed should preferably be a Member of the Council
- 3) \*\*\* Denotes person appointed need not be a Member of the Council

**(To resolve)**

**Background Papers**

None

**RUNNYMEDE BOROUGH COUNCIL**  
**EXTERNAL APPOINTMENTS DUE TO BE MADE IN 2021**

APPENDIX 'D'

NAME OF ORGANISATION/TYPE OF REPRESENTATION	APPOINTMENTS DURATION	CURRENT REPRESENTATIVE(S) AND ACTION REQUIRED
<p>ADDLESTONE CHAMBER OF COMMERCE</p> <p><b>* C Management Committee function: Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 4</b>  <b>Frequency: Quarterly</b>  <b>Time: 6pm</b>  <b>Venue: Currently at Treasurer's home address in Addlestone</b></p>	<p align="center">1 YEAR</p>	<p>Current Representatives:</p> <p>Member: Councillor J Broadhead  Deputy: Councillor J Furey</p> <p><b><i>Proposed Representatives:</i></b></p> <p><b>Member:</b> Councillor J Broadhead  <b>Deputy:</b> Councillor J Furey</p>
<p>AIR TRAINING CORPS (NO 398 SQUADRON)  MANAGEMENT COMMITTEE</p> <p><b>** C Management Committee function : A Member of the Council would be preferred, although not necessary.</b></p> <p><b>Number of meetings: Monthly</b>  <b>Time: 7.30pm</b>  <b>Venue: Pond Road, Egham</b></p>	<p align="center">1 YEAR</p>	<p>Current Representative:  Former Councillor A Neathey</p> <p><b><i>Proposed Representative:</i></b>  Councillor M Adams</p>
<p>ARMED FORCES CHAMPION</p> <p><b>*B Representative function: Must be a Member of the Council</b></p>	<p align="center">1 YEAR</p>	<p>Current Representative:  Councillor T Gracey</p> <p><b><i>Proposed Representative:</i></b>  Councillor S Walsh</p>

<p>ASHFORD &amp; ST PETER'S NHS TRUST</p> <p><b>* B One Stakeholder Governor - Must be a Member of the Council</b></p>	<p>3 YEARS</p>	<p>Current Representative: Former Councillor I Chaudhri</p> <p><b>Proposed Representative:</b> Cllr M Adams</p> <p>Councillor S Whyte would like to be considered for this appointment</p>
<p>BASINGSTOKE CANAL JMC</p> <p><b>*A: must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 3</b> <b>Frequency: Every 4 Months</b> <b>Time: Usually mornings</b> <b>Venue: Basingstoke Canal Centre, Mytchett Canal Centre</b></p>	<p>1 YEAR</p>	<p>Current Representatives: Former Councillor B Clarke (Member) Councillor J Gracey (Deputy)</p> <p><b>Proposed Representatives:</b></p> <p><b>Member:</b> Councillor S Lewis <b>Deputy:</b> Councillor J Gracey</p> <p>Councillor M Harnden would like to be considered for the Member appointment</p>
<p>CHERTSEY ALMSHOUSE CHARITY</p> <p><b>***C Trustees: Do not have to be Member of the Council</b></p>	<p>4 YEARS</p>	<p>Current Members: Mr M East Councillor M G Nuti</p> <p><b>Proposed Representatives:</b></p> <p><b>Member:</b> Mr M East <b>Deputy:</b> Councillor M G Nuti</p>

<p>CHERTSEY CHAMBER OF COMMERCE</p> <p><b>* B Representative function: Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 10</b>  <b>Frequency: Every Month (except August and December)</b>  <b>Time: Noon</b>  <b>Venue: The Boat House Restaurant, Chertsey</b></p>	<p>1 YEAR</p>	<p>Current Representatives:</p> <p>Member: Councillor D A Cotty (Member)  Deputy: Councillor M L Willingale (Deputy)</p> <p><b>Proposed Representatives:</b>  <b>Member:</b> Councillor D A Cotty  <b>Deputy:</b> Councillor M L Willingale</p>
<p>CHERTSEY COMBINED CHARITY</p> <p><b>*** C Trustees: Do not have to be Member of the Council  Should be a Chertsey Resident or represent a Chertsey Ward</b></p> <p><b>Number of meetings per annum: 4</b>  <b>Frequency: Quarterly</b>  <b>Time: Evening</b>  <b>Venue: St Peter's Church Hall, Chertsey</b></p>	<p>4 YEARS  AND 1 YEAR</p>	<p>Current Trustees:  Former Councillor C J Norman does not wish to be reappointed and Mrs J Norman, whose term ends in 2022, wishes to stand down</p> <p><b>2 Proposed Representatives:</b></p> <p>Cllr S Dennett (to serve until 2025)  Nomination awaited for a Trustee to serve for one year, preferably from Addlestone Wards</p> <p>Other serving Nominative Trustees:  Councillor D Cotty (until 2023) and Councillor Mrs D V Clarke (until 2024)</p>
<p>CHOBHAM COMMON LIAISON GROUP</p> <p><b>** B Member Appointment</b></p> <p><b>Representative type function: Although a Councillor appointment is preferred, it does not have to be a Member of the Council</b></p> <p>Number of meetings per annum: 3 (Quarterly)  Time: Late afternoon  Venue: Chobham Community Hall</p>	<p>1 YEAR</p>	<p>Current Representative:</p> <p>Councillor Miss M Heath</p> <p><b>Proposed Representative:</b></p> <p>Councillor Miss M Heath</p> <p>Councillor I Mullens would like to be considered for this appointment</p>

<p>COMMUNITY SAFETY PARTNERSHIP</p> <p><b>* B Member Appointment</b></p> <p><b>Note:</b> It would be logical to suggest that the same person should also be the person whom the Council has appointed to be the representative on the Surrey Police and Crime Panel and possibly who will also serve on the Crime and Disorder Committee</p> <p><b>Number of meetings per annum: 4</b>  <b>Frequency: Quarterly</b>  <b>Time: Daytime</b>  <b>Venue: RBC Civic Offices</b></p>	<p>1 YEAR</p>	<p>Current Representative:  Councillor J Furey</p> <p><b>Proposed Representative:</b>  Councillor J Furey</p>
<p>EGHAM CHAMBER OF COMMERCE</p> <p><b>* C Management Committee role: Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 10</b>  <b>Frequency: 3<sup>rd</sup> Wed. of Month (exc. August and December)</b>  <b>Time: Daytime – Noon to 1pm</b>  <b>Venue: High Street, Egham</b></p>	<p>1 YEAR</p>	<p>Current Representatives:  Member: Councillor A Alderson  Deputy: Councillor R King</p> <p><b>2 Proposed Representatives:</b></p> <p><b>Member :</b> Cllr A Alderson</p> <p>Councillor S Williams would like to be considered for the Member appointment</p> <p><b>Deputy :</b> Cllr A Balkan</p> <p>Councillor R King would like to be considered for the Deputy appointment</p>
<p>EGHAM UNITED CHARITY</p> <p><b>***C Community Representative, either Member or Non Member</b></p> <p><b>Number of meetings per annum: 10, 5/6 weekly</b>  <b>Time: 7.30pm Venue: United Reform Church, Egham</b></p>	<p>4 YEARS</p>	<p>Current Representative:  Mrs D Brickell</p> <p><b>Proposed representative:</b>  Mrs D Brickell</p> <p>Other serving representatives:  Mrs M Greig (until 2023), Mrs M Elgar (until 2023) and Mrs J Reynolds (until 2024)</p>

<p>FAIROAKS AIRFIELD JOINT CONSULTATIVE COMMITTEE</p> <p><b>* B Management Committee role: Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 4 (Quarterly)</b>  <b>Time: Daytime</b>  <b>Venue: Sales Conference Room, Fair Oaks</b></p>	<p>1 YEAR</p>	<p>Current Representatives:</p> <p>Member: Councillor R Edis  Deputy: Councillor J Broadhead</p> <p><b>Proposed representatives:</b></p> <p><b>Member:</b> Councillor J Broadhead  <b>Deputy:</b> Councillor R Edis</p> <p>Councillor J Olorenshaw would like to be considered for the Deputy appointment</p>
<p>THE FRANK MUIR MEMORIAL FIELD</p> <p><b>* C Management Committee/Trustee: Must be Member of the Council</b></p> <p><b>Number of meetings per annum: 4 including the AGM</b>  <b>Frequency: Quarterly</b>  <b>Time: Evening</b>  <b>Venue: At Trustee's home</b></p>	<p>1 YEAR</p>	<p>Current Representatives:</p> <p>Councillor Mrs E Gill  Councillor Mrs L M Gillham  Councillor Mrs M T Harnden</p> <p><b>Proposed representatives:</b></p> <p>Councillor Mrs E Gill  Councillor Mrs L M Gillham  Councillor Mrs M T Harnden</p>
<p>HEATHROW COMMUNITY NOISE FORUM</p> <p><b>*B Councillor Representative</b>  <b>***B Community Representative</b></p> <p><b>Number, frequency, time and venue of meetings not known</b></p>	<p>1 YEAR</p>	<p>Current Representatives:</p> <p>Councillor C Howorth (Member)  Councillor R King (Deputy)</p> <p>Community Representative : P Conway</p> <p><b>Proposed representatives</b></p> <p><b>Member Representative:</b>  Councillor C Howorth</p> <p><b>Deputy representative:</b>  Cllr J Sohi</p> <p><b>Community Representative</b>  - Mr P Conway</p>

<p>JOINT COMMITTEE OF THE TRAFFIC PENALTY TRIBUNAL (PATROL)</p> <p><b>* B Member of the Council with Officer support will receive and vet papers and attend/advise as necessary</b></p> <p><b>Subject to any major unforeseen issues arising, there are no meetings to attend.</b></p>	<p>1 YEAR</p>	<p>Current Representative: Councillor D Anderson-Bassey</p> <p><b>Proposed representative:</b> Councillor D Anderson-Bassey</p>
<p>RUNNYMEDE ACCESS LIAISON GROUP (RALG)</p> <p><b>* B Consultative/Advisory role: Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 6 (Bi-monthly)</b> <b>Time: Evenings</b> <b>Venue: Addlestone Community Centre</b></p>	<p>1 YEAR</p>	<p>Current Representatives: Councillor Mrs D V Clarke Councillor Mrs M T Harnden</p> <p><b>Proposed representatives:</b> Councillor Mrs D V Clarke Councillor Mrs M T Harnden</p>
<p>RUNNYMEDE AND SPELTHORNE CITIZENS' ADVICE BUREAU MANAGEMENT COMMITTEE</p> <p><b>* C Management Committee type role. Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 5 (Quarterly plus AGM)</b> <b>Time: 6.30pm, AGM noon</b> <b>Venue: The Old Library, Addlestone</b></p>	<p>1 YEAR</p>	<p>Current Representatives: Councillor J Furey (Member) Councillor S Dennett (Deputy)</p> <p><b>Proposed representatives:</b></p> <p><b>Member:</b> Councillor S Dennett <b>Deputy:</b> Councillor R Bromley</p>
<p>RUNNYMEDE OPEN AWARDS CENTRE – FORMALLY DUKE OF EDINBURGH'S AWARD</p> <p><b>*** B Advisory/consultative role. Need not be a Member of the Council</b></p>	<p>1 YEAR</p>	<p>Current Representatives: Councillor T Gracey (Member) Councillor S Walsh (Deputy)</p> <p><b>Proposed representatives:</b></p> <p><b>Member:</b> Councillor T Gracey <b>Deputy:</b> Councillor S Walsh</p>

<p>SIR WILLIAM PERKINS FOUNDATION</p> <p><b>*** B Advisory/consultative role. Need not be a Member of the Council</b></p> <p><b>Number of meetings per annum: Up to 9</b>  <b>Time: Late afternoon/early evening</b>  <b>Venue: Sir William Perkins School</b></p>	<p>3 YEARS</p>	<p>Current Representatives:  Councillor M Harnden</p> <p><b>Proposed representative:</b>  Councillor M Harnden</p>
<p>SOUTH EAST EMPLOYERS</p> <p><b>* B Representative role: Must be a Member of the Council</b></p> <p><b>Meetings: Every 2 weeks</b>  <b>Venue: London or Winchester</b></p>	<p>1 YEAR</p>	<p>Current Representatives:  Councillor M Maddox (Member)  Councillor Mrs L Gillham (Deputy)</p> <p><b>Proposed representatives:</b>  <b>Member:</b> Councillor M Maddox  <b>Deputy:</b> Councillor L Gillham</p>
<p>SOUTH EAST ENGLAND COUNCILS</p> <p><b>* B Representative role: Must be a Member of the Council</b>  <b>Meetings: Quarterly</b>  <b>Venue: Engineering Employers' Federation, Broadway House, Tothill Street, London, SW1H 9NQ</b></p> <p><a href="#">Appointments to the SEEC Executive are made each year at the AGM, seats on the Executive are allocated based on political template.</a></p>	<p>1 YEAR</p>	<p>Current Representatives:  Councillor N Prescott  Councillor M Heath</p> <p><b>Proposed representatives:</b>  <b>Member:</b> Councillor N Prescott  <b>Deputy:</b> Councillor T Gracey</p>
<p>STAINES SHOPMOBILITY</p> <p><b>* B Representative function: Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 10-12</b>  <b>Frequency: Ad hoc – roughly every 5 weeks</b>  <b>Time: Daytime</b>  <b>Venue: Spelthorne Borough Council Offices</b></p>	<p>1 YEAR</p>	<p>Current Representatives:  Councillor Mrs M Harnden  Councillor R King</p> <p><b>Proposed representatives:</b>  Councillor M Harnden  Councillor R King</p>



<p>SURREY MUSEUMS PARTNERSHIP</p> <p><b>* C Consultative/Trustee role: Must be a Member of the Council</b></p> <p><b>Number of meetings per annum: 3 Committee meetings, 1 or 2 Grant Allocations meetings in June and November</b></p> <p><b>Frequency: Committee – February, July, October Grant Allocation – June/November</b></p> <p><b>Time: Committee evenings - Grant Allocation daytime</b></p> <p><b>Venue: Varies, but Surrey-wide</b></p>	<p>1 YEAR</p>	<p>Current Representatives:</p> <p>Member: Councillor M Harnden Deputy: Councillor J Wilson</p> <p><b>Proposed representatives:</b></p> <p><b>Member:</b> Councillor M Harnden <b>Deputy:</b> Councillor J Wilson</p>
<p>SUSTAINABILITY AND TRANSFORMATION PLAN STAKEHOLDER REFERENCE GROUP</p> <p><b>* C Consultative/Trustee role: Must be a Member of the Council</b></p>	<p>1 YEAR</p>	<p>Current Representative:</p> <p>Member : Councillor M Heath (until May 2022) Deputy: Former Councillor A Neathey</p> <p><b>Proposed representatives:</b></p> <p><b>Member :</b> Councillor M Heath (until May 2022) <b>Deputy :</b> <i>Nomination awaited to serve the unexpired term of former Councillor Neathey</i></p>
<p>THAMES BASIN HEATH SPECIAL PROTECTION AREA STRATEGIC PARTNERSHIP BOARD</p> <p><b>* C Note: Member Representative MUST have Planning Committee experience</b></p> <p><b>Number of meetings per annum: Ad-hoc – (3 max.)</b> <b>Frequency: As necessary</b> <b>Time: Daytime</b> <b>Venue: Throughout Surrey but predominantly at Surrey Heath</b></p>	<p>1 YEAR</p>	<p>Current Representatives:</p> <p>Member: Councillor M Willingale Deputy: Councillor D Anderson-Bassey</p> <p><b>Proposed representatives:</b></p> <p><b>Member:</b> Councillor M Willingale <b>Deputy:</b> Councillor P Snow</p>

<p>VOLUNTARY SUPPORT NORTH SURREY</p> <p><b>* B Council representative function</b></p> <p><b>Number of meetings per annum: 6</b>  <b>Time: 10am</b>  <b>Venue: Virginia Water Community Centre</b></p>	<p>3 YEARS</p>	<p>Current Representatives:</p> <p>Councillor Mrs D V Clarke  Councillor Mrs T Burton</p> <p><b><i>Proposed representatives:</i></b></p> <p>Councillor Mrs D V Clarke  Councillor N Prescott</p> <p>Councillor T Burton would like to be considered for one of these appointments</p>
<p>VIRGINIA WATER COMMUNITY ASSOCIATION</p> <p><b>* B Council representative function</b></p> <p><b>Number of meetings per annum: AGM (1)</b>  <b>Frequency: Annual</b>  <b>Time: 8pm</b>  <b>Venue: Virginia Water Community Centre</b></p>	<p>1 YEAR</p>	<p>Current Representatives:</p> <p>Former Councillor P Sohi  Councillor J Hulley</p> <p><b><i>Proposed representatives:</i></b></p> <p>Councillor D Coen  Councillor J Hulley</p>