

Crime and Disorder Committee

Thursday 6 July 2017 at 7.30pm

**Council Chamber
Runnymede Civic Centre, Addlestone**

Members of the Committee

Councillors M J Maddox (Chairman), D A Cotty (Vice-Chairman), J R Ashmore, Miss E G Bancroft, Mrs L M Gillham, Miss D Khalique, N M King, Mrs C S S Manduca and P S Sohi

AGENDA

Notes:

- 1) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Overview and Scrutiny Select Committee so resolves.
- 2) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Carol Holehouse, Democratic Services Section, Law and Governance Business Centre, Runnymede Civic Centre, Station Road, Addlestone (Tel: Direct Line: 01932 425628). (Email: carol.holehouse@runnymede.gov.uk)**.
- 3) Agendas and Minutes are available on a subscription basis. For details, please ring Mr B A Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- 4) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

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5) **Filming, Audio-Recording, Photography, Tweeting and Blogging of Meetings**

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Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision on all matters of dispute in regard to the use of social media audio-recording, photography and filming in the Committee meeting.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

a) **Exempt Information**

(No reports to be considered under this heading)

b) **Confidential Information**

(No reports to be considered under this heading)

GLOSSARY OF TERMS AND ABBREVIATIONS

TERM	EXPLANATION
ABC	Acceptable Behaviour Contract
ABG	Area Based Grant
ACC	Assistant Chief Constable (SP)
ACS	Active Citizen System - Police Public Information Messaging System
ANPF	Accelerated Neighbourhood Partnership Funding
APA	Association of Police Authorities
ASB	Anti Social Behaviour
ASBI	Anti Social Behaviour Injunction
ASBO	Anti Social Behaviour Order
BCS	British Crime Survey
BCU Fund	Basic Command Unit Funding (SP)
BIM	Borough Intelligence Model – Safer Runnymede’s online ASB reporting forms
BTP	British Transport Police
CIAG	Community Incident Action Group – multi agency group which reports to the CDRP and deals with problem individuals
CRA	Crime Reduction Advisor
CPS	Crown Prosecution Service
CPS	Community Payback Scheme - Probation Service work previously known as Community Service
CSP	Community Safety Partnership
CSS	Community Safety Strategy
DA	Domestic Abuse (Surrey County Council’s preferred terminology rather than Domestic Violence)
DAAT	Drug & Alcohol Advisory Team commissioning body for drug & alcohol services.
D of E	Duke of Edinburgh award scheme
DV	Domestic Violence (national recognised term)
DVD	Digital Versatile Disc
DYO	Deter Young Offenders – Youth Justice Service Program for under 18’s already within the criminal justice system
FPN’s	Fixed Penalty Notices
GOSE	Government Office of the South East
HMIC	Her Majesty’s Inspector of Constabularies
ICADs	Intergraph Control & Dispatch System – Police computer system for call handling & dispatching work.
IDVA	Independent Domestic Abuse Advisor – attached to specialist Domestic Abuse Courts
IHC	Incident Handling Centre – Police call centre

IOM	Integrated Offender Management – probation led multi agency work to provide a comprehensive support program to individuals
ISP	Information Sharing Protocol
IT	Information Technology
JAG	Joint Action Group - multi agency group which reports to the CDRP and deals with problem locations or crime types
KPIs	Key Performance Indicators
KSIs	Killed & Seriously Injured - national statistics regarding road collisions
LSP	Local Strategic Partnership
MAISP	Multi Agency Information Sharing Protocol – umbrella policy which the SISP operates within.
MAPPAs	Multi Agency Public Protection Arrangements – deals with precautions and plans around known sex offenders and high risk individuals in the Borough
MARACs	Multi Agency Risk Assessment Conferences – deals with precautions and plans around individuals involved in Domestic Abuse and their families.
NEET	Not in education, employment or training
North Cluster	Police area which includes Runnymede, Spelthorne & Elmbridge.
NSO	Neighbourhood Specialist Officer (Police)
NT	Neighbourhood Team (Police)
PADs	Partnership Action Days – multi agency events which involve the public to reassure, offer information or build community spirit
PAYP scheme	Positive Activities for Young People funding stream for youth activities from the proceeds recovered from crime.
PCC	Police Crime Commissioner
PCSO	Police Community Support Officers
PCT	Primary Care Trust
PPIU	Public Protection Investigation Unit
PPOMP	Prolific & Priority Offender Management Panel – Multi agency group which works with individuals over 18 years of age who are already known to the criminal justice system.
RBC	Runnymede Borough Council
REED	Roadside Education & Enforcement Days
RHUL	Royal Holloway University of London
RPCSO	Roads Police Community Support Officer
SARCs	Specialist Assault Rape Centres
SCC	Surrey County Council
SCSU	Surrey Community Safety Unit
SDVC	Specialist Domestic Violence Courts
SFRS	Surrey Fire & Rescue Service

SISP	Surrey Information Sharing Protocol particularly for crime & disorder purposes sits under the MAISP
SMS	Short Message Service – text messaging
SNT	Safer Neighbourhood Team
SP or Sur Pol	Surrey Police
SPA	Surrey Police Authority
SR	Safer Runnymede Care & Control Centre
SRP	Safer Runnymede Partnership
SSCPB	Safer & Stronger Communities Partnership Board
SWA	Surrey Women’s Aid – Domestic Abuse service provider in Runnymede
YES	Youth Engagement Scheme short program run by Surrey Fire & Rescue Service
YJS	Youth Justice Service
YPCSO	Youth Police Community Support Officer

1. **FIRE PRECAUTIONS**

The Chairman will read the Fire Precautions which set out the procedures to be followed in the event of fire or other emergency.

2. **NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP**

3. **MINUTES**

To confirm and sign, as a correct record, the Minutes of the Meeting of the Committee held on 6 April 2017 (Appendix 'A').

4. **APOLOGIES FOR ABSENCE**

5. **DECLARATIONS OF INTEREST**

If Members have an interest in an item, please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is a disclosable pecuniary interest or if the interest could reasonably be regarded as so significant as to prejudice the Member's judgement of the public interest.

Members are advised to contact the Council's Legal section prior to the meeting if they wish to seek advice on a potential interest.

6. **RUNNYMEDE POLICING UPDATE (SURREY POLICE)**

Synopsis of report:

To receive a verbal update on policing in Runnymede from an Officer from Surrey Police Safer Neighbourhood Team.

Recommendation:

None - For information only.

1. **Context of report**

1.1 In recent meetings the Committee has received regular policing updates from the Surrey Police.

2. **Report**

2.1 An Officer from Surrey Police Runnymede Safer Neighbourhood team will report verbally on policing in the Borough.

(For information)

Background Papers

None

7. **SAFER RUNNYMEDE AND COMMUNITY SAFETY ANNUAL REPORT 2016/17
(COMMUNITY DEVELOPMENT)**

Synopsis of report:

To receive the Annual Report to outline the work of Safer Runnymede and Community Safety in 2016/17

Recommendation:

None – for information only

1. **Context of report**

1.1 The Crime and Disorder Committee has an important scrutiny function, but does not have budgetary responsibility for Safer Runnymede nor decision making powers; that falls within the remit of Community Services Committee, hence the need to report to both Committees.

2. **Context of report**

2.1 Attached at Appendix 'B' is the Annual Report on the Safer Runnymede and Community Safety operations and activities in the Borough. The information compiled in the report is available to Members throughout the year, including breakdowns by ward of crime and anti-social behaviour. The Community Safety Officer is available to deal with local issues and identify ways of resolving these in conjunction with other agencies.

(For information)

Background Papers

Safer Runnymede and Community Safety Annual Report 2016/17

8. **EXCLUSION OF PRESS AND PUBLIC**

OFFICERS' RECOMMENDATION that –

where appropriate, the press and public be excluded from the meeting during discussion of the following report(s) under Section 100A(4) of the Local Government Act 1972 on the grounds that the report(s) in question would be likely to involve disclosure of exempt information of the description specified in appropriate paragraphs of Part 1 of Schedule 12A of the Act.

(To Resolve)

PART II

Matters involving Exempt or Confidential information in respect of which reports have not been made available for public inspection

- a) Exempt Information
(No reports to be considered under this heading)

- b) Confidential Information
(No reports to be considered under this heading)

Crime and Disorder Committee

Thursday 6 July 2017

Appendices

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Runnymede Borough CouncilCRIME AND DISORDER COMMITTEE6 April 2017 at 7.30.p.m.

Members of the

Committee present : Councillors M J Maddox (Chairman for the meeting), I A Chaudhri, R J Edis, Mrs E Gill, Miss D Khaliq, D J Knight, A P Tollett and J J Wilson.

Councillors Mrs G M Kingerley, Mrs C S S Manduca, P S Sohi and N J Wase-Rogers also attended.

APPOINTMENT OF CHAIRMAN FOR THE MEETING

Former Councillor H A Butterfield, who had been appointed as the Chairman of the Committee for the Municipal Year 2016/17, was unable to Chair the meeting as he had resigned subsequently as a Councillor. In the absence of the Vice-Chairman, Councillor P B Tuley, the Committee appointed Councillor M J Maddox as Chairman for the meeting.

FIRE PRECAUTIONS

The Chairman for the meeting read out the Fire Precautions.

NOTIFICATION OF CHANGE TO COMMITTEE MEMBERSHIP

The Group mentioned below had notified the Chief Executive of their wish that the change listed below be made to the membership of the Committee. The change was for a fixed period ending on the day after the meeting and thereafter the Councillor removed would be reappointed.

<u>Group</u>	<u>Remove From Membership</u>	<u>Appoint Instead</u>
Conservative	Councillor P B Tuley (Vice-Chairman)	Councillor R J Edis

The Chief Executive had given effect to this request in accordance with Section 16(2) of the Local Government and Housing Act 1989.

MINUTES

The Minutes of the meeting of the Committee held on 16 February 2017 were confirmed and signed as a correct record.

RUNNYMEDE POLICING UPDATE

The Committee received a verbal update on policing in Runnymede from Inspector Pinkerton, the Surrey Police Borough Inspector.

Surrey Police now had two new senior leaders for Northern Division (i.e. the area covered by the Runnymede, Elmbridge and Spelthorne local authorities) who were working from Staines Police Station, Chief Inspector Graham Barnett and Superintendent Chris Raymer.

Chief Inspector Barnett was the superior officer for the Borough Inspectors and was previously the Borough Inspector at Guildford.

For 2016/17, a budget of £210.5m was delegated to the Surrey Chief Constable to fund the delivery of operational policing. Band D Council Tax properties in Surrey paid £220.19 for policing in 2016/17, or 60p per day per household. Surrey Police believed that the best way to keep people safe was by preventing crime and disorder, but when an incident occurred they would assess the type of police response required using THRIVE (Threat, Harm, Risk, Investigative, Vulnerability, Engagement) principles and allocate resources to where they were most needed.

A report from Her Majesty's Inspectorate of Constabulary (HMIC) conducted in November 2016, covering effectiveness rated Surrey Police overall as good at keeping people safe and reducing crime. Surrey Police was one of 28 forces in England and Wales to receive a 'good' rating. It was noted that the only rating category above 'good' was 'outstanding' and only County Durham police force had achieved that rating. Previous HMIC inspections in the summer and autumn of 2015 had found Surrey Police to be 'inadequate' in relation to vulnerability and 'requiring improvement' in relation to effectiveness. The Force and HMIC had jointly identified areas that needed more focus which were improving the standard of investigations into 'less serious' crime, working specifically on targeting perpetrators of domestic abuse, ensuring all frontline staff had the skills and expertise to investigate all crime types and understanding and addressing reasons why victim satisfaction had dropped from 86% (12 months to March 2015) to 81% in the 12 months to 31 March 2016.

HMIC on 9 February 2017 had published their findings on Surrey Police's progress in providing a better service to protect vulnerable children. The report, which was based on an inspection conducted in August 2016, recognised an improvement in understanding and identifying potential risk to children early on to ensure they were protected. The latest HMIC report released in March 2017 stated that Surrey Police were tackling chronic long term anti-social behaviour (ASB) and crime well, ensuring that Surrey was below the national average for anti-social behaviour per 1,000 population for the 12 months to 31 March 2016.

Runnymede had the lowest levels of ASB of the three Surrey Police Northern Division Boroughs (i.e. Runnymede, Elmbridge and Spelthorne). Reports of ASB were 27% lower for the year to date than last year. Nuisance was the largest individual type. 54% of anti-social behaviour reported to police in Runnymede was classified as rowdy or inconsiderate behaviour. Almost half (46%) of ASB reported in Runnymede took place in Chertsey Meads, Chertsey St Ann's, Thorpe, Egham Hythe and Egham Town wards while the wards with the lowest level of ASB in Runnymede were Addlestone North, Addlestone Bourneside and Virginia Water which between them accounted for only 9% of the Borough ASB. The police were combatting ASB through effective partnership work and the new tools such as Criminal Behaviour Orders (CBO) and Closure of Premises Notices.

The latest Community Safety Survey 2017 results were similar to the results for 2016. The main problems highlighted were rubbish and litter, burglary, theft, fly tipping, drug taking and dog fouling. Kingdom Environmental Protection Services had been engaged by Runnymede Borough Council for a 12 month trial period to undertake active enforcement of litter and dog control legislation within Runnymede.

Egham Precinct was currently a Joint Action Group (JAG) agenda item. JAG was a multi-agency group which considered action in respect of problem locations or crime types. Problems at Egham Precinct including youths causing a nuisance at the rear of the building. Criminal damage, fly-tipping and excess overflowing rubbish also continued to be issues. Regular police patrols had been carried out. Photographs had been sent to Runnymede Environmental Health regarding the amount of rubbish left in the area. Fires had been started in the rubbish. Surrey Fire and Rescue Egham Crew would continue to make regular patrols (day and night) to monitor the position. Egham Crew had spoken to shop

owners in the past and had been informed that the Precinct alleyway was the only place they could put their bins. It appeared that most of the excess fly tipped waste sacks and the continual stream of household detritus in this location were produced by tenants in the vicinity and the managing agent had indicated they were prepared to raise the matter with the tenants if Surrey Police provided them with the evidence. Runnymede DSO would carry out twice weekly collections of the overflowing rubbish until the matter had been fully resolved in an attempt to minimise further arson risk. Digi locks were installed in December 2016 to better secure the rear area and bin store corridor and Safer Runnymede were investigating whether it was practicable to install a CCTV camera to provide evidence.

Hazel Close, Englefield Green was also currently a JAG agenda item. ASB was mainly occurring in the alleyway between Hazel Close and Blays Lane and the car park area. This appeared to be a meeting place for children, youths and adults. They often kicked balls around which directly affected some of the residents and their cars. As yet there were no reports of criminal damage to the cars, but some residents were afraid to leave their homes and walk past the group of youths as they found them intimidating. Partnership work was ongoing with Thames Valley Housing, Surrey County Council Highways and Runnymede Borough Council (RBC). The police were dealing robustly with ASB of certain tenants in Hazel Close and had already issued one closure order on a house. Lighting in the area had been improved. There had been a joint letter to all residents, re-deployable CCTV for the area, improved fencing and consideration of re-landscaping of Swallowfield steps. A "No Ball Games" sign had been put up on the garages by RBC and a bin which was regularly set on fire had been removed.

A chronic on-going dispute between four residents in School Lane, Egham had led to one successful prosecution for harassment. The police were working closely with RBC Housing and had a court hearing next week to seek possession from one of the residents who was causing ongoing problems. By working with Runnymede's ASB Team, the police had collected sufficient evidence for an application for an ASB closure of a property in Rickman Court, Addlestone.

St Peter's Hospital/Abraham Cowley Unit (ACU) was the single location of highest demand for Surrey Police in the County. St Peter's also represented the highest level of call to service of any Surrey Hospital. The police were currently working with St Peter's and the ACU to reduce unnecessary demand. On 23 December 2016, Surrey Police had to deploy officers and 30 Surrey Search and Rescue volunteers in the grounds of the hospital to locate a missing patient. However, a 23.5% reduction from 1,274 incidents to 974 incidents had been achieved over the last 12 months.

"Meet the beat" events where the public could talk with members of the Runnymede Police Safer Neighbourhood Team (SNT) were being rolled out across the Borough. There were regular Meet the beat events in Addlestone, Englefield Green, Virginia Water and now in Thorpe Village Hall. It had only been possible to confirm Thorpe Village Hall as a venue recently and Thorpe Ward Members would be advised of planned meet the beat events at this location. Inspector Pinkerton had also spoken at a Neighbourhood Watch public meeting in New Haw Library with special reference to burglaries. Runnymede SNT continued to conduct Facebook panels which attracted several hundred people, as well as regularly putting out Twitter and Facebook updates to raise awareness of crimes and crime prevention.

The Committee noted the latest crime statistics tabled by Inspector Pinkerton in which crime across the three Surrey Northern Division boroughs was compared. Runnymede had the sixth highest total of Total Notifiable Offences out of eleven Surrey districts and the lowest Total Notifiable Offences total of the three Northern Division Boroughs. Total Notifiable Offences were 8% up on last year in all three Northern Division Boroughs. In Runnymede, serious sexual assaults were down by 14.7% and criminal damage was down by 8.9% but violence with injury had grown by 9.4%, violence without injury had grown by 29.5% and

domestic burglary was up by 27.7%. The majority of the violence offences were not linked to any specific place or occasion. The largest individual component was violence without injury in which a threat of violence might reasonably be implied or construed. This was a varied crime category, and in numerical terms was responsible for 2.5 times more reports to police than violence with injury. A significant component in this were on line offences committed by sending various types of threatening and/or malicious e-mails and social media messages including photographs. Year on year this type of offence had grown by 29% across the UK.

“Operation Makesafe” was a new Surrey Police campaign seeking to raise awareness of child sexual exploitation (CSE) within the business community including those working in hotels, taxi companies and licensed premises. The campaign aimed to educate and equip those working in these industries with the tools to identify potential victims of CSE which was often a hidden crime and it was essential therefore that the police worked with businesses to help identify any suspicious behaviour.

Over the last few months the Police Casualty Reduction Team had been dealing with a number of issues, including reports of speeding vehicles and parking complaints. There had also been an increase in the number of reports about concerns of elderly drivers being unsafe on roads. The police had successfully managed to persuade a number of elderly drivers to make the decision to surrender their driving licence. Since the penalty for using a hand held mobile phone had increased there had been a reduction in the amount of drivers using their phones whilst driving. The police had carried out a number of campaigns using unmarked police cars and had seen very few drivers committing mobile phone offences.

Speeding continued to be an issue but there had been a reduction in the number of drivers found speeding on some priority roads. In St Peter's Way Chertsey, a large number of people were still travelling in great excess of the 50mph speed limit. Drivers had been caught travelling at nearly 100mph in that location and a third of drivers caught speeding were travelling between 70mph and 80mph which was very dangerous for such a short stretch of road. The Casualty Reduction Team were implementing measures to ensure drivers observed the speed limit. It was noted that, unless there were quite extraordinary extenuating circumstances, a court would cancel the driving licence of anyone who had been proven to be driving at a speed of 100 mph.

In January 2017, the national crime statistics for England and Wales had been released and whilst they were always about six months behind the current picture showed Surrey to be one of the safest counties in the country. Increases across Surrey were found in violent crime (up 21%) and public order offences (up 65%), following the national trend with the volume increases largely driven by changes in the recording processes and the inclusion of additional harassment offences within the series. The trend across Surrey continued for crime to be changing with decreases in drugs (down 28%), theft (down 3%) and shop lifting (down 4%) offences. There were 0.04 crimes per person per year in Surrey compared to 0.06 which was the national average.

Of the three Northern Division Boroughs, Runnymede had the fewest crimes. There had, however, been an increased level of burglary especially from December 2016. Over a 30 day period to the 21st December 2016, there were fifteen dwelling burglaries in the New Haw and Woodham area, and further hotspots developed in Addlestone, Chertsey and Egham. There were 34 domestic burglaries in January 2017, up 10 on the same month last year, 44 domestic burglaries in February 2017, up 23 on the same month last year and 27 domestic burglaries in March 2017, up 8 on the same month last year. There had been 4 domestic burglaries to date in April 2017, down 1 on the same month last year. In response to this sudden increase of dwelling burglaries in Runnymede, the Police had instigated a plan to deter and apprehend burglars. The majority of the burglars arrested appeared to be local. A 27 year old man from Addlestone was currently on remand in prison awaiting trial, a 33 year old man from Chertsey had been taken back to court on 30 January 2017 for non-

compliance with his prison release order and had been sent back to prison – this individual was a prolific dwelling burglar. A 26 year old man from Egham had been charged with several dwelling burglaries in the local area and wider Surrey areas – he had been remanded in prison awaiting trial. A 23 year old man from Ashford had been charged with several dwelling burglary offences and conspiracy to burgle - his trial was listed for March 2017. On 31 March 2017 a car had been stopped by police in Egham and five people had been arrested on suspicion of conspiracy to commit burglary. The police were in the process of putting together a forensics marking campaign across Northern Division. Packs would be purchased to be provided to residents in hotspots to cocoon an area with forensics marking as a deterrent to burglars and street signs would advise the public of the protective marking.

The Committee noted that the size of the SNT available to Inspector Pinkerton was a reduction on that provided to Borough Inspectors in previous years. This meant that the SNT had to concentrate on areas where there were particular ongoing policing issues (e.g. Egham Precinct as referred to above) and were able to allocate fewer resources to regular liaison with the public in areas of the borough where there were no particular ongoing policing issues that needed to be addressed currently.

The Committee thanked Inspector Pinkerton for the information that he had provided.

Chairman

(The meeting ended at 8.00. p.m.)

COMMUNITY SAFETY AND SAFER RUNNYMEDE ANNUAL REPORT 2016 – 2017

1. INTRODUCTION

- 1.1 This report provides information for The Community Safety Partnership (CSP) which is the statutory partnership under The Crime and Disorder Act 1997 and The Crime & Disorder Scrutiny Committee of Runnymede Borough Council which has responsibility for the overview and scrutiny of community safety matters in the borough.
- 1.2 The report documents all aspects of the work performed within Community Safety and operators in the Safer Runnymede Care and Control Centre. This complies with the agreed Code of Practice which applies to the operation of public space CCTV and provides an outline of activity for partners.
- 1.3 Much of what the service deals with has to remain confidential as it involves Police operations and actions by other enforcement agencies. All partners are working increasingly together to address local problems and share information in accordance with the agreed countywide multi agency information sharing protocol.
- 1.4 The partnership has four main areas of activity and these include addressing problems caused by identifiable individuals; addressing problems which occur at identified locations, support for ongoing projects and diversionary activities and support for new projects which are likely to benefit community cohesion.

2. FUNDING

- 2.1 The CSP funding of £3,104 was used to purchase 24hour segment timers (targeting domestic burglary), vehicle crime leaflets, Junior Citizen plastic bags, Junior Citizen pencils and volunteer's refreshments. Underspend of £2,333 was carried forward into 2017/18 and will be contributed to purchasing a mobile CCTV camera which will assist the partnership to tackle identified areas of anti-social behaviour (ASB) or crime.
- 2.2 In 2016/17 £3,000 was received from the Local Area Committee for local community safety work. This funding was carried forward and will be contributed to purchasing the mobile CCTV camera.
- 2.3 Additional funding of £5000 was provided by the Police and Crime Commissioner Office (PCCO) for the Junior Citizen handbook provided to all attendees.

3. COMMUNITY SAFETY PARTNERSHIP

- 3.1 The Borough engages in the Government 'Prevent Strategy' developed to stop individuals becoming terrorists or supporting terrorism. Across Surrey the Community Safety Unit on behalf of Surrey County Council coordinates the Prevent Strategy. Prevent was a CSP priority for 2016/17 where a local strategy, action plan and quarterly update are monitored at the CSP meetings.
- 3.2 In 2016/17 the Police Prevent Team stated that there were no significant community tensions reported in the borough. Engagement with communities has continued in order to provide reassurance and to encourage any Hate Crime incidents and related community tensions to be reported.
- 3.3 The Channel process is essentially a safeguarding programme aimed at supporting individuals identified as vulnerable to being drawn into violent extremism or terrorist related activity. This is a multi-agency panel currently being chaired by Surrey County Council inviting relevant agencies to attend on an individual case basis. During 2016/17 there has been one referral to Prevent. Following assessment by the Police Prevent Team it was deemed that this referral was not suitable for Prevent due to other safeguarding concerns taking primacy.
- 3.4 Runnymede Borough Council staff are required to complete mandatory e-learning modules covering Safeguarding, Prevent and Child Sexual Exploitation (CSE). Detailed Prevent awareness training sessions were delivered to 94 front line staff to ensure they were aware of what the risk indicators are and who to report their concerns to. Further sessions are to be arranged to provide awareness training to councillors, front-line and new starters.
- 3.2 Domestic Abuse was highlighted as a priority for 2016/17 focusing on increasing awareness of domestic abuse and support services available to victims along with mitigating further risk of harm to victims and families.
- 3.3 High risk cases are discussed monthly at the Multi Agency Risk Assessment Centre (MARAC) where agencies share information to increase the safety of victims and agree a risk management plan.
- 3.4 Police issued 42 Domestic Violence Protection Notices in Runnymede (DVPN) to perpetrators of domestic abuse to provide instant protection to victims in the aftermath of a domestic abuse incident. A magistrate granted 41 Domestic Violence Protection Orders (DVPO) where the order will immediately ban the perpetrator from returning to a residence and from having contact with the victim for up to 28 days. This period of time allows the victim the opportunity to consider their options and get the support they need.

- 3.5 Domestic Awareness Week took place in October 2016, a county-wide event. Domestic Abuse campaign leaflets were printed and personalised love heart sweets were distributed to residents and colleagues. An awareness table was hosted by Yoursanctuary at St St Peter's Hospital, Chertsey where approx. 400 domestic abuse leaflets and pens were given to patients, visitors and NHS staff.
- 3.6 Community Safety also supported Alcohol Awareness Week in November 2016. To increase awareness, the 'Don't Bottle It Up' alcohol scratch cards had been placed on desks in the Civic Offices. The scratch card asks three simple questions and directs those drinking at risky levels to take the full alcohol test online. Information for residents was also publicised on the Runnymede webpage.
- 3.7 The CSP has highlighted CSE as one of the key priorities for 2016/17. Surrey County Council's Children's Safeguarding Board is the lead agency for CSE across the Boroughs. The role of the CSP is to offer a multi-agency response and support the Missing and Exploited Children's Conference (MAECC) /Oversight Group in training professionals, tackling and preventing CSE within Runnymede. CSE will be considered at the Community Harm and Risk Management Meetings (CHaRMM) formally known as Community Incident Action Group (CIAGs)) and Joint Action Group (JAG) agendas discussing areas, or people of concern.
- 3.8 A CSE case within Runnymede was taken to court in 2016. The case is ongoing in 2017 and will remain confidential until concluded.
- 3.9 Free training aimed at businesses was delivered by Surrey Police, to equip them with the tools to identify potential victims of CSE and help them to understand how to report any concerns. There was representation from 28 businesses from the Runnymede borough.
- 3.10 Annually, Runnymede Borough Council in partnership with Surrey Police invites each school in the borough to take part in the Junior Citizen Scheme. Below is the list of schools who attended:
- Ottershaw C of E School
 - Darley Dene School
 - St Anne's Catholic School
 - Bishop Gates School
 - St Pauls C of E
 - Ongar Place School
 - Sayes Court School
 - St Ann's Health Junior
 - Thorpe Lea School
 - St Cuthbert's School
 - Holy Family School
 - Manorcroft School

- Stepgates School
 - Pycroft Grange School
 - Hythe Community School
 - St Jude's C of E Junior
 - New Haw Community School
- 3.11 The event was held in November 2016 at Thorpe Park, Chertsey free of charge. More than 780 children were given the opportunity to learn potentially life-saving skills.
- 3.12 As a partnership scheme, Junior Citizen is delivered by Runnymede Borough Council in conjunction with Surrey Police, Surrey Fire and Rescue, St John Ambulance, UK Power Networks and the Royal National Lifeboat Institution. The PCCO Surrey provided funding for the Junior Citizen handbooks. Support is also received from Tesco who contributed the refreshments for the volunteers, many of which came from Brooklands College.
- 3.13 In addition to reducing crime across the borough, the CSP identified Domestic Burglary as a key priority for 2016/17. To assist in deterring burglaries, 260 24hour segment timers were distributed to hot-spot areas identified by Surrey Police. Crime prevention advice was delivered through Neighbourhood Watch, online and social media channels.
- 3.14 Surrey Police led a SmartWater project, where property would be protectively marked. The initiative was intended to deter burglary and burglars from operating in Runnymede.
- 3.15 Surrey Police and the CSP work in partnership to address Serious Organised Crime (SOC) within the borough. A number of intelligence gaps were identified and it was agreed by working in partnership an understanding of the threat posed to the public by SOC groups within our communities would develop. Organised Crime Groups (OCG) included crimes relating to drugs, human trafficking, firearms, modern slavery, internet crime, fraud and counterfeit goods.

4. ANTI-SOCIAL BEHAVIOUR

- 4.1 In Runnymede there is an online reporting system available on the Council website for ASB. This facility is available to all local residents and the reports are automatically forwarded to the relevant departments or emergency service to be addressed. This service has also been publicised on the Runnymede webpage and to Neighbourhood Watch residents encouraging use of the system.
- 4.2 The local Police in conjunction with Runnymede Borough Council, held three Facebook panels during 2016/17. This approach offers an alternative platform and targets a larger audience giving all an opportunity to ask questions around Crime and ASB. Local Police have

also arranged several 'Meet the Beat' sessions in varied locations, where residents are able to speak directly to the Police.

- 4.3 According to table 1, the number of reported ASB incidents to Runnymede Borough Council has increased. The total number of reported ASB incidents for 2016/17 concluded to 1697, an increase of 188 incidents when compared to last year's annual total. Reports of litter and rubbish contribute to majority of this increase. Surrey Police saw a reduction of 593 fewer reported incidents of ASB when compared to last year's total.

	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
Total number of ASB reports received	1697	1509	1,620	1,761	1,817	1,797	2,096
% of reports received electronically via the online system	17.0%	13.4%	7.3%	22.1%	33.3%	34.6%	31.5%

Table 1

- 4.4 Surrey CSPs are expected to change the way in which incidents of ASB are reported and dealt with, no longer focusing on the behaviour alone, but on the impact it has on the victim, whether that is an individual, household, or the wider community. There have also been other legislative and policy changes in the recent past that have given CSPs a range of new responsibilities including; Prevent, SOC, CSE and Modern Slavery. Therefore, the Surrey Community Safety Team developed Community Harm and Risk Management Meetings - CHaRMM (replacing CIAGs) to effectively respond to community concerns.
- 4.5 Identified individuals causing problems within the community and victims of the harm are considered at CHaRMM. The move towards a harm reduction and risk assessment based response ensures actions are taken to reduce the negative impact that problem individuals and families have on communities through their anti-social behaviour and put in place appropriate risk management plans to reduce the negative impact on victims.
- 4.6 The meeting is attended by members of various agencies including the Police, Family Services, housing associations and Children's Services. The members consider all available options including support to the individual or the parents, or appropriate enforcement tools.
- 4.7 CHaRMM is managed through SafetyNet, a county wide initiative. It is a secure online based system where only assigned agencies have access. CHaRMM reports quarterly to the CSP and at the end of the year there were six individuals on CHaRMM.

- 4.8 Two Criminal Behaviour Orders, one closure order obtained by Runnymede's Housing Department, one Community Protection Notice (CPN) Warning Letter and two CPNs were issued during 2016/17.
- 4.9 Identified locations where the community are experiencing problems or specific crime types causing concern are considered at a multi-agency JAG meeting. Activities of the JAG are reported quarterly to the CSP. At the end of the year there were two areas being monitored by JAG.
- 4.10 The CSP identified tackling environmental ASB as one of its priorities for 2016/17. The reported fly-tipping figures for 2016/17 when compared to 2015/16 show a very small increase of four (4) incidents for the year.
- 4.11 Runnymede's Environmental Health Team supports the county wide Fly-Tipping Strategy and use SafetyNet to create an open dialogue with other boroughs, as often the perpetrators offend across borders. Environmental Health issue four Fixed Penalty Notices in 2016/17 which were successfully paid.
- 4.12 In addition to tackling environmental crime, a Public Spaces Protection Order (PSPO) was prepared by Environmental Health to challenge dog fouling, dogs off leads and exclusion of dogs within children's play areas. The PSPO will be enforced by an outsourced company Kingdom.
- 4.13 The Council agreed that Kingdom would enforce the PSPO and littering offences across the borough on a 12 month trial basis. The proposed enforcement initiative would be cost-neutral and based on the percentage payment rate of the Fixed Penalty Notice (FPN). Kingdom would provide the enforcement officers and a back-office system which provided management, administrative support and access to an area support system for identification checks. No quotas would be set regarding the numbers of FPNs to be issued and no notices would be issued to persons under the age of 18 or to those suspected of suffering mental ill health.
- 4.14 According to the legislation, Anti-social Behaviour, Crime and Policing Act 2014 residents have the opportunity to request a local authority to conduct a review of an ASB case known as the 'Community Trigger' or 'ASB Case Review'. There were no Community Trigger requests within Runnymede in 2016/17.

5. CCTV OPERATIONS

- 5.1 This report is published in compliance with the principles of the Home Office Surveillance Camera Code of Practice – June 2013.

- 5.2 Closed circuit television (CCTV) continues to be a powerful tool when used to combat crime and anti-social behaviour, particularly when integrated with other crime reduction methods such as retail 'radio-link' systems and close working partnerships with colleagues from Surrey Police.
- 5.3 Runnymede Borough Council, Safer Runnymede, Surrey Police, Ashford and St.Peters NHS Trust, Thorpe Park and other local business organisations remain of the view that where CCTV is either in place, or will subsequently be introduced, there is a tangible benefit to those local communities and businesses and a reduction of incidents of crime and public disorder.
- 5.4 The CCTV system also assists in monitoring road safety and improves community confidence thereby creating a safer environment for residents, traders and visitors.
- 5.6 This report documents all aspects of the CCTV work performed within Safer Runnymede by the operators in the Safer Runnymede Care and Control Centre. This complies with the agreed Code of Practice which applies to the operation of public space CCTV and provides an outline of activity for partners.
- 5.7 Much of what the unit deals with has to remain confidential as it involves police operations and actions by other enforcement agencies. This report is, as a result, limited in the detail that can be given about individual cases, many of which are yet to come to court. It also excludes information which could lead to the identification of individuals. All partners continue to work together to address local problems and share information in accordance with the agreed countywide multi agency information sharing protocol.
- 5.8 It is recognised that gaining and keeping public support for CCTV is vital. We understand the need for a comprehensive and effective Code of Practice defining the systems operational parameters. This Code of Practice is published on our website:
<https://www.runnymede.gov.uk/article/6606/Safer-Runnymede-CCTV>
- 5.9 Therefore, we will only utilise CCTV with the consent and support of our local communities to assist in the fight against crime, whilst ensuring that individual civil liberties are not infringed. Our CCTV system is operating in accordance with:
- The Data Protection Act 1998
 - The European Directive 95/46/EC
 - The Human Rights Act 1998
 - The Regulatory and Investigatory Powers Act 2000
 - The Protection of Freedoms Act 2012

- 5.10 In addition to statutory requirements the Council continually assesses compliance with the following advisory Codes of Practice.
- Data Protection Code for Surveillance Cameras 2014 – Information Commissioner’s Office (ICO)
 - Surveillance Camera Code of Practice – The Surveillance Camera Commissioner
- 5.11 The system design and operation is based on current guidelines provided by the Home Office, the Police Scientific Development Branch and advice from [the National Police Chiefs Council \(NPCC\)](#).
- 5.12 The CCTV scheme is registered with the Office of the Information Commissioner, in compliance with the Data Protection Act 1998, and with the Home Office in respect of the Police radio system.
- 5.13 All partners are totally committed to complying with these Codes in relation to the deployment and operation of CCTV.

6. CCTV POLICY PRINCIPLES AND OBJECTIVES

- 6.1 The prime purpose of the system is to reduce both the real and perceived level of crime.
- 6.2 The system is used:
- To improve confidence in the rule of law
 - To provide security coverage for the Council’s own premises
 - To assist in the apprehension and prosecution of offenders in relation to crime and public disorder
 - To assist in the protection of vulnerable persons or victims of crime
 - To provide security cover and monitoring for town centre events
 - To gather evidence by a fair and accountable method
 - To create a safer community, improving the quality of life for all
 - To enhance the economic climate, creating a greater opportunity for prosperity
 - In Preventing or alleviating serious interruptions to traffic flow
 - In Preventing or alleviating problems of an anti-social nature in the community
- 6.3 All Borough Council CCTV Cameras are overt and their presence is clearly indicated by signs covering the CCTV area. The signs conform to the requirements of the Home Office CCTV Code of Practice.
- 6.4 CCTV footage and recorded information will only be used by the Borough Council, Police and other statutory law enforcement agencies for the conduct of their duties.

7. CCTV OPERATIONS

- 7.1 Safer Runnymede Control Room is now eight years old. Our systems continue to operate to the high standard envisaged in its original specification, with ongoing technical upgrades incorporated into the running costs.
- 7.2 The digital storage of 31 days enables incidents to be immediately reviewed. We are also able to archive footage and burn data to evidential disks for Police and Council Officers as required. This system flexibility provides an outstanding service to partners. The quality of picture display, camera operation and picture retrieval is essential and used to its fullest extent.
- 7.3 On a number of occasions during the year we invited *Bosch Europe* and their potential Local Authority partners, to visit our CCTV Control Room. These visits allowed colleagues throughout the country to design new CCTV Controls Rooms using the Safer Runnymede CCTV environment as an industry standard.
- 7.4 We operate in compliance with the National Strategy for Public Space CCTV and are accredited to the Surveillance Camera Commissioner Code of Practice.
- 7.5 We continue to work hand in hand with the Police. Our dual system of both Council and Police fibre cabling gives us access to both Council and Police networks/phones and radios. The Operators are all vetted to use the Police incident handling system (ICAD) which has increased the number of incidents which the operators have been able to assist with. Police management have visited our control room and continue to be satisfied in the security and operation of the room.
- 7.6 We operate as before with dedicated operators monitoring the cameras in our Borough 24/7 and similarly provide dedicated operators to monitor the cameras in Spelthorne and Elmbridge/Epsom & Ewell. Two Supervisors assist the Safer Runnymede Manager for all operational obligations as well as undertaking the training of new staff, camera cover when required and the day to day monitoring of the operation.
- 7.7 The current total number of cameras accessed stands at 361. Our operations team also support CCTV partnerships with local partners such as Thorpe Park and at St. Peter's and Ashford NHS Trust Hospitals during out-of-office hours. Monitoring for our partners from a single CCTV environment has continued to prove to be of considerable operational advantage to colleagues at Surrey Police. For example, incidents starting in one area are often resolved by observations in another, across the CCTV network. This wide area

network of cameras is unique in the County and is of great benefit to local people, businesses and Surrey Police.

- 7.8 In 1998, the first full year of operation, operators recorded 784 incidents where cameras were used. By contrast, recent figures are as follows:

	2014	2015	2016
CCTV Incidents by Borough			
Runnymede	4169	4101	4093
Spelthorne	2947	2773	2712
Elmbridge/ Epsom and Ewell	5213	5202	4485
CCTV incident totals	12329	12076	11290
Evidence produced			
DVD	538	616	500
Video Still	225	145	78
Video Reviews (SR staff)	349	413	518*
Visits from Police (Surrey/Met/British Transport Police)	1235	2584	1081
Complaints	None	None	None
Subject access requests	None	None	One
Privacy Impact Assessments	N/A	N/A	None
<p>*Note: It is important to recognise the direct correlation between a 25% increase in <i>Video Reviews</i> from 413 to 518 and a demonstrable reduction in the need for Police Officers to visit the Safer Runnymede Control Room.</p> <p>This reduction in the requirement to visit the Control Room is providing a tangible cost benefit for Police colleagues.</p> <p>These video searches are conducted on behalf of Police by authorised Safer Runnymede personnel.</p>			

- 7.9 The number of arrests recorded where CCTV has provided vital evidence since the Centre opened has now reached well over 3,000.
- 7.10 That said, this total number is likely to be somewhat conservative as the number of arrests where cameras play an instrumental part is difficult to establish - many more arrests follow review of recordings by Police Officers after the event.
- 7.11 During 2016 we provided Police with evidence recorded on DVD in 500 cases (616 in 2015) and a further 78 (145 in 2015) still photographs were given for identification purposes.
- 7.12 It should also be remembered that not only does CCTV enable the detection of offenders who would otherwise escape justice but also leads to an increase of guilty pleas at Court. This often saves witnesses from the trauma of giving evidence and the Police and Criminal Justice system considerable saving in time and resources.

- 7.13 Regardless of security clearance, all visitors are required to sign into the Control Centre, 95% of these visitors are Police staff wishing to view CCTV footage or acquaint themselves with the system.
- 7.14 During 2016 we received some 1081 visits from our Police colleagues. Beyond our efforts to assist Police colleagues, the CCTV system and our Code of Practice also permits use of the cameras for a number of different purposes. The variety has been great but has always been conducted within the Code and for the benefit of local people.
- 7.15 There have been many searches for missing people of all ages from the very young to the elderly or sick. It is often difficult to place a tangible result on these events but as well as possibly preventing a tragedy and reducing emotional stress for the relatives; there are also considerable known savings to Police resources.
- 7.16 The system is also used by a number of Sections within the Council in the performance of their duties. It helps (by identifying) Town Centre Management problems such as rubbish, graffiti or broken street furniture and in consequence these issues are dealt with often before reports are received from the public. We also help other agencies, including Customs and Excise and Health and Social Care. The cameras provide evidence of many road traffic collisions and footage and stills are used in the investigations as to the cause.
- 7.17 Partners at the Network Management Information Centre (NMIC - Surrey County Council Highways) continue to receive images of Public Space CCTV cameras via fibre links. These are generally used to assist in Traffic Management or Major Incident planning.

8. DIRECTED SURVEILLANCE (THE REGULATORY AND INVESTIGATORY POWERS ACT 2000)

- 8.1 Use of the CCTV system under the Regulation of Investigatory Powers Act 2000 is recorded and during the year the legislation was used on five occasions. The necessary authorisations were all provided by Surrey Police and authorised by a Police Superintendent.
- 8.2 During this period the CCTV Control Practices was audited by the Surveillance Commissioner's Office on our RIPA usage and protocols.
- 8.3 No issues were raised and the audit report suggested Runnymede was a fine example of best practice.
- 8.4 The system continues to be maintained to the highest possible standards with the criteria always that the pictures must be of evidential quality.

9. COMPLAINTS

9.1 The CCTV system is operated strictly in accordance with an agreed and published Code of Practice. This complies with the requirements of the Information Commissioner. This requires complaints about misuse of cameras or invasion of privacy to be investigated and reported.

9.2 There were no complaints in 2016.

10. SUBJECT ACCESS REQUESTS

10.1 There were no requests in 2016.

11. FREEDOM OF INFORMATION REQUESTS

11.1 We had six requests in 2016.