

# Englefield Green Committee

**Tuesday 21 June 2016 7.00pm**

**at the Jurgen Centre  
Harvest Road  
Englefield Green**

## **Members of the Committee**

Councillors Miss M N Heath, N M King, M T Kusneraitis, N H Prescott, P I Roberts and Miss J K Sohi

Residents' Representatives: Mr A E Panter and Mr N Band

## **AGENDA**

### **Notes:**

- 1) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- 2) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to  
**Mrs C Holehouse, Democratic Services, Law and Governance Business Centre, Runnymede Civic Centre, Station Road, Addlestone KT15 2AH**  
(Tel: Direct Line: 01932 425628). (Email: [carol.holehouse@runnymede.gov.uk](mailto:carol.holehouse@runnymede.gov.uk)).
- 3) Agendas and Minutes are available on a subscription basis. For details, please ring Mr B A Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on [www.runnymede.gov.uk](http://www.runnymede.gov.uk).

4) **Filming, Audio-Recording, Photography, Tweeting and Blogging of Meetings**

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Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision on all matters of dispute in regard to the use of social media, audio-recording, photography and filming in the Committee meeting.

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## বাঙলা

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## 简体中文

如果您无法阅读或说英语，需要协助以明白此文件，请与和景翻译服务处之语言专线连络 01483 750548，并用您的母语留下讯息。

## Italiano

Qualora non siate in grado di leggere o di parlare l'inglese, e necessitate assistenza che vi permetta di capire il presente documento, siete pregati di contattare la WITS Linkline allo 01483 750548 e lasciare un messaggio nella vostra lingua.

## اردو

اگر آپ انگریزی زبان پڑھ اور بول نہیں سکتے ہیں اور آپ کو اس دستاویز کو سمجھنے میں دقت پیش آتی ہے، تو برائے مہربانی سے وٹس لنک لائن کو اس نمبر 01483 750548 پر رابطہ کریں اور اپنی زبان میں اپنا پیغام چھوڑیں۔

## Polski

Jeżeli nie potrafisz czytać lub mówić po angielsku i potrzebujesz pomocy w zrozumieniu tego dokumentu, proszę skontaktować się z Linia Telefoniczną WITS pod numerem 01483 750548, zostawiając wiadomość w języku ojczystym.

## Español

Si no puede leer o hablar ingles, y necesita ayuda para entender este documento, por favor contacte a WITS Linkline al 01483 750548 y deje un recado en su idioma.

## **LIST OF MATTERS FOR CONSIDERATION**

### **PART I**

#### **Matters in respect of which reports have been made available for public inspection**

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### **PART II**

#### **Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.**

- a) Exempt Information  
(No reports to be considered under this heading)
  
- b) Confidential Information  
(No reports to be considered under this heading)

1. ELECTION OF CHAIRMAN
2. ELECTION OF VICE-CHAIRMAN
3. MINUTES

To confirm and sign, as a correct record, the Minutes of the Meeting of the Committee held on 16 February 2016 (Appendix 'A')

4. APOLOGIES FOR ABSENCE
5. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Democratic Services Officer at the start of the meeting. A supply of the form will also be available from the Democratic Services Officer at the meeting.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is a disclosable pecuniary interest or if the interest could reasonably be regarded as so significant as to prejudice the Member's judgement of the public interest.

Members are advised to contact the Council's Legal section prior to the meeting if they wish to seek advice on a potential interest.

6. **MANAGEMENT AND MAINTENANCE OF THE GREEN (COMMUNITY DEVELOPMENT)**

**Synopsis of Report:**

**To update the Committee on management and maintenance issues relating to the Green and to consider the list of priorities for the use of the wider budget.**

**Recommendation(s):**

**The Committee is asked to note the current position on various management and maintenance issues and to indicate its preferences for use of the wider budget**

**Parking on the Green**

1. Officers have arranged for stone boulders to be placed on the grass triangle to the front of Crown House, in locations agreed at the last meeting. There has

been one report of parking on this area since the boulders were installed, but no damage to the grass surface.

2. On Sunday 8 May, in response to a complaint of parking on the Green, one of the Honorary Wardens approached the drivers of two vehicles who had parked partially on the Green and across the pavement, adjacent to the bend on St Jude's Road. Unfortunately this resulted in the Honorary Warden suffering verbal abuse from both drivers, before they left. Due to the dangerous nature of the parking, photographic evidence was taken, the police were informed and registration numbers and other details passed on. After the incident, Officers were asked to establish whether, given the available evidence, the drivers could be prosecuted and if so, who would be responsible for doing so. A verbal update will be given at the meeting.

### **Littering**

3. In late February a resident informed Officers a large number of small gas canisters had been found by the parking bays behind the cricket pavilion. Officers inspected the area and removed almost 100 small nitrous oxide canisters and other litter. This appears to be have been an isolated incident.

### **Unauthorised activities**

4. A Romany style caravan was reported to have pitched on the Green, close to Crown Lodge, overnight on Saturday 16 April and moved off on 17 April. The resident reporting it had said they caused no problems other than having an open fire on the Green. Officers inspected the area the following week and although there was evidence of a small fire, it was not necessary to instigate any repairs.
5. During April, Officers became aware of two separate activities planned for the Green which were advertised locally; A Qigong (Chinese exercise) taster session and a fitness boot camp. Both would have been commercial activities and neither had authority to use the Green. Officers wrote to both organisations informing them of the status of the Green and that no clubs or organisations are permitted to use the Green, except for the Englefield Green Cricket Club. It is believed that the letters had the desired affect and the activities did not go ahead.

### **Maintenance**

6. Officers have met recently with a local resident who had concerns about the maintenance of the Green and offered some suggestions as to how it might be improved. These related to litter collection and the capacity of the bins, dog fouling, weed control, drains and ditches, and the rope around the cricket square. A productive meeting resulted in agreement that:
  - suggestions would be made to the Committee regarding turf maintenance and weed control on the Green
  - the recent introduction of some newer bins with a larger capacity would help throughout the coming Summer
  - in addition to the regular Council litter picking Royal Holloway students would do another litter pick this year and EGVRA were organising a village-wide pick on 4 June

- Officers would suggest to the Committee that ditch clearance be introduced each year once the leaves are down
  - Runnymede Borough Council would remind Surrey County Council regarding a drain on the highway which is blocked and had been referred to them previously
7. In May, a member of the Committee passed on concerns raised by residents about the small oak tree in the corner of the Green at the junction of St. Jude's Road and Barley Mow Road. Following an inspection Officers agreed that lower branches were restricting access to adjacent bins and also noted that they were making it difficult for contractors to maintain the grass around the base of the tree. It was agreed that a self-sown sycamore at the base of the oak should be removed. As the tree is within the conservation area, Officers sought advice from Planning colleagues and it was confirmed that an application for consent to carry out this work will be required. This is being progressed.

#### **Unauthorised tree work**

8. In late February Officers were made aware of a number of lime trees on the corner of Barley Mow Road and St Jude's Road that had been heavily pruned. These trees are subject to Tree Preservation Orders and consent should have been gained from the Local Planning Authority (Runnymede Borough Council) prior to any works being carried out. Planning Enforcement Officers are currently gathering evidence on this case regarding possible prosecution.

**(For information)**

#### **Priorities for future expenditure**

9. At its last meeting the Committee resolved that members of the Committee, Wardens and Officers would suggest items to be included on a list of priorities for the wider budget to be considered at this meeting. Peter Winfield will report verbally on Officers suggestions at the meeting. The Committee is asked to consider the list of suggested items and indicate their preference thereon.

**(To resolve)**

#### **Background papers**

None

#### **7. EVENTS ON THE GREEN (COMMUNITY DEVELOPMENT)**

##### **Synopsis of Report:**

**To update the Committee on an event to be held on the Green on 18 June**

##### **Recommendations:**

**None - For information only**

1. The Englefield Green Village Fair is due to be held on Saturday 18 June. Officers will provide a verbal report at the meeting on any issues arising.

**(For information)**

**Background papers**

None

**8. URGENT ACTION – STANDING ORDER 42**

Copy of proforma 867 detailing action taken after consultation with the Chairman of the Committee under Standing Order 42 is at Appendix 'B'.

**(For information)**

**Background papers**

None

**9. EXCLUSION OF PRESS AND PUBLIC**

If Members are minded to consider any of the foregoing reports in private it is the

**OFFICERS' RECOMMENDATION that –**

**the press and public be excluded from the meeting during discussion of the following report under Section 100A(4) of the Local Government Act 1972 on the grounds that the report in question would be likely to involve disclosure of exempt information of the description specified in appropriate paragraphs of Part I of Schedule 12A of the Act.**

**(To resolve)**

**PART II**

**Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection**

- a) Exempt Information

(No reports to be considered under this heading)

- b) Confidential Information

(No reports to be considered under this heading)