

Runnymede Borough Council

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

Thursday 14 January 2021 at 7.30 p.m.

To be held remotely via MS Teams

URGENT SUPPLEMENTARY AGENDA

PART I

The Chairman has agreed that this item be admitted to the Agenda as an item of urgent business for the special circumstances and urgency as set out below:

Special Circumstances

The report was not able to be completed by the time of the despatch of the main agenda for this meeting.

Urgency

To inform the Committee of the changes to car park enforcement during the Covid 19 vaccination rollout at Chertsey Hall

9. **COVID 19 VACCINATION ROLLOUT AT CHERTSEY HALL AND THE EGHAM HYTHE CENTRE (COMMUNITY SERVICES – DARREN WILLIAMS)**

Synopsis of report:

To inform Members of changes to car park enforcement at the Library Car Park in Chertsey

Recommendation:

None for information only

1. Context of report

1.1 Runnymede Borough Council has been engaged with local Primary Care Networks, Clinical Commissioning Groups and others in the planning and roll out of the Covid-19 vaccination programme.

1.2 Support provided by the Council has included the following:

Access to Premises

2. Report

2.1 The Council were in conversation with the NICS (the GP Federation covering North West Surrey) at an early stage and supported in the potential identification of suitable venues to support their preferred model of vaccination roll out.

2.2 A number of potential options were offered and subsequently considered, before the local Primary Care Networks (clusters of GP practices operating at scale)

selected Chertsey Hall to deliver vaccinations for patients registered with practices in the Addlestone, Chertsey and Ottershaw area, and Egham Hythe for patients registered with practices in the Virginia Water, Egham and Staines areas of the borough, as well as patients residing in Spelthorne.

- 2.3 Premises have been provided without a rental or lease charge, with agreement reached with Commercial Services to pay utilities and a fixed contribution towards estimated maintenance costs. Both sites have been exclusively agreed for use for an initial period of six months.
- 2.4 *Parking Facilities for Staff and Volunteers of Vaccination Sites* - At Egham Hythe Centre, the car park does not have a charging policy, however, the nearest car park to Chertsey Hall is the Library Car Park on Heriot Road, which is a pay & display facility. The Council has agreed therefore that staff and volunteers working at the vaccination site will be able to park for free at the Library Car Park.
- 2.5 *Provision of Transport* -Through the redeployment of Community Transport staff and vehicles, the Council has also worked with the local Primary Care Networks to enable transport to be booked for frail/elderly residents when appointments for vaccinations are being arranged. Transport is available to both Chertsey Hall and Egham Hythe Centre. Whilst uptake has been low, this is an offer that will continue in support of the vaccination roll out at these sites and in support of our vulnerable residents.
- 2.6 *Parking for Residents Attending Vaccinations* - Whilst parking has been provided free of charge to staff and volunteers who are working at the vaccination centres, the parking charges at the Library Car Park remain in place for all other users, including those attending for vaccinations. With the prompt delivery of vaccinations, this is likely to mean that anyone attending for a vaccination by car, would be required to pay the 1-hour rate of £1.30. There is no free period (for example, for the first 30 minutes) at this car park.
- 2.7 The decision taken at present reflects the need to balance the support provided to the roll out of the Covid-19 vaccinations, against the business as usual requirements of the Council. However, Members are advised that enforcement at the car park has been stood down to ensure that those who are either unaware of the requirement to pay upon arrival, who may be delayed during the process of being vaccinated etc. are not impacted by the presentation of a penalty charge notice on their vehicle and a subsequent fine to pay.
- 2.8 *Other Means of Support* - Members are advised that the Council continues to be in regular dialogue with NHS partners about the ways in which further support can be provided. This has more recently included the release of staff to volunteer at vaccination sites, potential support in making appointments for residents in the priority cohorts who have so far not been contacted and potentially undertaking further follow up by different means to those who have not been reached so far.

3. Conclusion

- 3.1 To conclude, this briefing note outlines the many ways Runnymede Borough Council has supported and will continue to support the roll out of Covid-19 vaccinations to residents. It is hoped that Members would agree that the range of support provided demonstrates the continued positive impact the Council is having in supporting the communities it serves and of the national response to the Covid pandemic, coordinated by NHS Partners locally.

(For information)

Background Papers

None stated