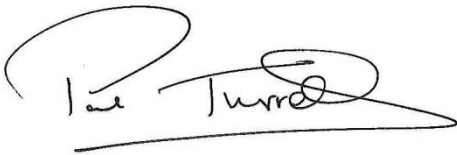


10 October 2018

Dear Councillor

SUMMONS TO A MEETING OF THE COUNCIL

I hereby summon you to attend the meeting of the Council to be held on **Thursday 18 October 2018 at 7.30pm** in the Council Chamber at the Civic Centre, Addlestone.



PAUL TURRELL
Chief Executive
01932 425500
Email: paul.turrell@runnymede.gov.uk

A G E N D A

1. **FIRE PRECAUTIONS**

The Mayor will read the Fire Precautions, which set out the procedures to be followed in the event of fire or other emergency.

2. **MINUTES**

To approve and sign, as correct records, the Minutes of the Meetings of Council held on 19 and 30 July 2018, as circulated by e-mail on 10 October 2018 .

3. **MAYOR'S ANNOUNCEMENTS**

4. **APOLOGIES FOR ABSENCE**

5. **DECLARATIONS OF INTEREST**

If Members have an interest in an item, please record the interest on the orange coloured form circulated with this Agenda and hand it to the Democratic Services Manager at the start of the meeting. A supply of the form will also be available from the Democratic Services Manager at the

meeting. Members are advised to contact the Corporate Head of Law and Governance prior to the meeting if they wish to seek advice on a potential interest.

6. **SPEAKING OR QUESTIONS FROM MEMBERS OF PUBLIC UNDER STANDING ORDER 12**

7. **PETITIONS**

To receive any petitions from Members of the Council under Standing Order No 19.

8. **QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 13**

9. **COMMITTEE SEATS REVIEW (LAW & GOVERNANCE)**

Synopsis of report

To review the allocation of seats on the Council's Committees following the resignation of Councillor Cressey from the Residents' Associations of Runnymede Group and his wish to be an Independent Councillor.

RECOMMENDATION;

- a) **the allocation of seats on the Committees named in paragraph 2.3 below be as set out in that paragraph ;**
- b) **the allocation of Committee seats to Members of Political Groups as previously requested by those groups in May 2018 be confirmed subject to the change to reflect c) below ; and**
- c) **Councillor Cressey be re-appointed to Community Services and Standards and Audit Committees as an Independent Councillor**

1. **Context of report**

1.1 Following the resignation of Councillor Cressey from the Residents' Associations of Runnymede Group and his wish to be an Independent Councillor, Council are asked to consider revisions to the apportionment of total Committee seats and their appointment on individual Committees as shown below.

1.2 These allocations will again be reviewed at Annual Council on 15 May 2019 following the all -out Borough Election to be held on 2 May 2019.

2. **Report**

2.1 Political Composition of the Council

Following the resignation of Councillor Cressey from the Residents' Associations of Runnymede group, the political composition of the Council at the date of this Council meeting will be as Follows:-

	Seats	Approx % of Total
Conservative	32	76
Runnymede Independent Residents'	6	14
Residents' Associations of Runnymede	2	5
Labour	1	2.5
Independent	1	2.5

(NB – The Conservatives, the Runnymede Independent Residents' Members and the Residents' Associations of Runnymede Members have constituted themselves as political groups in accordance with the 1989 Act).

2.2 Apportionment of Total Committee Seats

Under the structure previously agreed, and confirmed by the current Constitution the following Committees have been appointed (Standing Order 22.1) and have the following numbers of seats :

Corporate Management Committee	12
Environment and Sustainability Committee	10
Housing Committee	10
Community Services Committee	10
Planning Committee	15
Regulatory Committee	5
Overview and Scrutiny Select Committee (also functioning as the Crime and Disorder Committee)	9
Standards and Audit Committee	10

This gives 81 seats to divide amongst the political groups. On the basis of the statutory principles, there is a total Committee seat entitlement for each political grouping as follows:-

Group	Total Committee Entitlement
Conservative	62
Runnymede Independent Residents'	11
Residents' Associations of Runnymede	4
	77

The remaining four seats must be allocated to Councillor Ms Dent and Councillor Cressey who are not part of a political group. It is for the Council to decide which Committees Councillor Ms Dent and Councillor Cressey sit on. Councillor Ms Dent currently sits on Housing and Community Services Committees and Councillor Cressey currently sits on Community Services and Standards and Audit Committees.

2.3 Apportionment of Seats on Individual Committees

Seats on the main Committees should be allocated in order to give effect to the statutory principles.

The table below reflects the apportionment agreed at Annual Council in May this year, except that it now reflects the reduced seat entitlement for the Residents' Associations of Runnymede group from 6 to 4 and the entitlement of Councillor Cressey to 2 seats as an Independent.

	Political Groups					Total
	Con	RIRG	RAR	Lab	Ind	
Corporate Management Committee	10	2				12
Environment and Sustainability Committee	8	2				10
Housing Committee	7	1	1	1		10
Community Services Committee	7	1		1	1	10
Planning Committee	12	2	1			15
Regulatory Committee	3	1	1			5

Overview and Scrutiny Select Committee/Crime and Disorder Committee	7	1	1			9
Standards and Audit Committee	8	1			1	10
Totals	62	11	4	2	2	81

2.4 Individual Membership of Committees

Once the Council has approved the manner of constituting the main Committees, then under the Act and Standing Orders it is necessary to make appointments on each Committee so as to give effect to the wishes of the relevant groups. **Unless wishes are expressed to the contrary by political groups, it is recommended that no change be made to the Committee memberships as agreed at Annual Council last May and that Councillor Cressey continue to sit on Community Services Committee and Standards and Audit Committee, but now as an Independent Councillor.**

Members are reminded that should the need for change in membership arise during the year, under Standing Order 22.8 the Chief Executive or Corporate Head of Law and Governance, or Democratic Services Manager are authorised to make and change appointments to Committees and Sub-Committees in accordance with the wishes of the relevant political group.

(To resolve)

Background papers

Notice of resignation by Cllr Cressey from RAR Group.

10. **RECOMMENDATIONS FROM CORPORATE MANAGEMENT COMMITTEE – 11 OCTOBER 2018**

To consider the recommendations from the Corporate Management Committee shown below which will be included on the supplementary Summons which will be circulated in due course. The full Agenda reports and appendices associated with these recommendations were circulated to all Members with the Agenda for the Corporate Management Committee meeting and are available on the website.

Corporate Management Committee – 11 October 2018

- a) Calendar of Meetings 2019/2020
- b) Community Development Review

11. **INDEPENDENT REMUNERATION PANEL - MEMBERS' ALLOWANCES (LAW AND GOVERNANCE)**

Synopsis of report:

To agree the appointment of the membership of the Independent Remuneration Panel to undertake the triennial review of the current Members' Allowances Scheme.

Recommendation:

the membership of the Independent Remuneration Panel as set out in para 2.3 of the report be approved for the next review of Members Allowances.

1. Context of report
 - 1.1 The Local Authorities (Members' Allowances)(England) Regulations 2003 require Authorities to establish and maintain an Independent Remuneration Panel to advise the Council on its Scheme of Members' Allowances and the amounts to be paid under the Scheme.The Council must have regard to the advice of the Panel before approving a scheme.
 - 1.2. The 2003 Regulations provide for Independent Remuneration Panels to have the following main functions:-
 - To make recommendations to the Authority as to the amount of basic allowance which should be payable to its elected members;
 - To make recommendations to the Authority about the roles and responsibilities for which a special responsibility allowance should be payable and as to the amount of each such allowance;
 - To make recommendations as to whether the authority's allowances scheme should include an allowance in respect of the expenses of arranging for the care of children and dependents, and if it does make such a recommendation, the amount of this allowance and the means by which it is determined.

2. **Report**

- 2.1. The triennial review of the Members' Allowances Scheme by the Independent Remuneration Panel will commence next month in order to have a new Members' Allowances scheme in place from 1 April 2019. This Panel will consist of five persons who represent residents' associations, business, voluntary sector, education and health. The Panel membership will be completely new as the previous panellists had served the maximum terms of office or no longer were able to serve.
- 2.2 In line with previous practice, interviews of the candidates had been undertaken by a Selection Panel on 21 August and 18 September. The Selection Panel was advised by the Corporate Head of Law and Governance, as the Monitoring Officer, and consisted of the Chairman of the Standards and Audit Committee, a Member (Councillor Taylor) nominated by the Leader of the Council, a Member (Councillor Mrs Gill) nominated by the Leader of the Runnymede Independent Residents Group for the interviews on 21 August and the Leader of that Group for the interview on 18 September, and a Member of the Council who did not receive a Special Responsibility Allowance, which on this occasion was Councillor Cressey, to ensure that 'backbench' Members were represented on the Selection Panel.
- 2.3. The Selection Panel recommend that the following persons be appointed to the IRP ;

Mark Adams (Business sector)
Rachel Bradley (Education sector)
Lorna Jamison (Health sector)
Bob Locker (Residents sector)
Suzie Tobin (Voluntary sector)

(To resolve)

Background Papers

None

12. **PRESS AND PUBLIC TO BE EXCLUDED BY RESOLUTION**

To consider any items so resolved at the meeting.