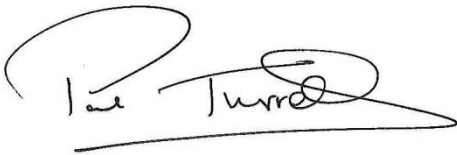


9 October 2019

Dear Councillor

SUMMONS TO A MEETING OF THE COUNCIL

I hereby summon you to attend the meeting of the Council to be held on **Thursday 17 October 2019 at 7.30pm** in the Council Chamber at the Civic Centre, Addlestone.



PAUL TURRELL
Chief Executive
01932 425500
Email: paul.turrell@runnymede.gov.uk

A G E N D A

1. **FIRE PRECAUTIONS**

The Mayor will read the Fire Precautions, which set out the procedures to be followed in the event of fire or other emergency.

2. **MINUTES**

To approve and sign, as a correct record, the Minutes of the Meeting of Council held on 18 July 2019, as circulated by e-mail on 9 October 2019.

3. **MAYOR'S ANNOUNCEMENTS**

4. **APOLOGIES FOR ABSENCE**

5. **DECLARATIONS OF INTEREST**

If Members have an interest in an item, please record the interest on the orange coloured form circulated with this Agenda and hand it to the Democratic Services Manager at the start of the meeting. A supply of the form will also be available from the Democratic Services Manager at the

meeting. Members are advised to contact the Corporate Head of Law and Governance prior to the meeting if they wish to seek advice on a potential interest.

6. **SPEAKING OR QUESTIONS FROM MEMBERS OF PUBLIC UNDER STANDING ORDER 12**

7. **PETITIONS**

To receive any petitions from Members of the Council under Standing Order No 19.

8. **QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 13**

a) Councillor D Whyte will ask the following question:

'The September meeting of the Environment and Sustainability Committee, one of only 5 such planned meetings in the Municipal Year, was cancelled due to no matters arising.

Is it acceptable that there is not a programme of environmental and sustainability improvements and initiatives in the pipeline and is it now time for the Council to consider appointing a senior officer to drive environmental and sustainability improvements across the Council to improve Runnymede Borough Council's performance in this important area ?'

b) Councillor Neathey will ask the following question:

'Can the Leader of the Council confirm that he agrees with me that RBC's equality policy should include the International Holocaust Remembrance Alliance's (IHRA) definition of Anti-Semitism including the examples and the All Party Parliamentary Group on British Muslim's definition of Islamophobia. As well as any other definitions that evolve in the future?'

c) Councillor R. King will ask the following question:

'Could the Leader of the Council give us an update as to the preparations of the Council for the United Kingdom to leave the European Union. Specifically what additional work has been done to prepare for the dangerous and ill-conceived no deal Brexit that seems to be desired by his party leader the prime minister?'

9. **CHANGE OF NAME OF OTTERSHAW WARD – RECOMMENDATION FROM CORPORATE MANAGEMENT COMMITTEE – 5 SEPTEMBER 2019**

To consider the following Minute and recommendation from the Corporate Management Committee held on 5 September 2019. The full agenda report and any associated appendices were circulated with the agenda for that Committee and are available on the website.

The Committee considered whether to ask Full Council to authorise the commencement of the process to establish whether the change of name of the Ottershaw Ward to Ottershaw and West Addlestone Ward was supported by residents in the Ottershaw Ward.

Councillor Cressey had arranged for an item to be put on the Committee's agenda to consider changing the name of the Ottershaw Ward as some residents had informed him that they were unable to establish a connection with the current Ward name and thought that it should be changed to be called Ottershaw and West Addlestone Ward.

The Committee noted the procedure under which a Ward name could be changed. The Council could change a Ward name if it held a Special Full Council meeting to do so and at least two thirds of the Members voting on the item voted in favour of the change. The Council had to consult on the proposal before any vote was taken. The agreement of the Local Government Boundary Commission England (LGBCE) had to be obtained before any resolution to change the name was

passed in this particular case as an Electoral Review conducted by the LGBCE had taken place in 2017 and 2018 and the name had been approved by an Order made by the LGBCE within the last five years.

The Committee agreed to recommend to Full Council that the process to establish whether the change of name of the Ottershaw Ward to Ottershaw and West Addlestone Ward be commenced. If Full Council agreed to proceed with the process an appropriate consultation exercise had to be undertaken. If the exercise showed support for the proposal, then the Committee would recommend to Full Council that the exercise continued. If Full Council then agreed to continue the process then the agreement of the LGBCE to the proposal would be sought. If the LGBCE agreed the proposed change then a Special Full Council meeting would be convened to pass the necessary resolution. If that resolution was passed, appropriate notification would be sent to the required bodies under the relevant legislation.

The relevant legislation required the Council to undertake a consultation exercise on the proposed new Ward name. There was no specific process required. Having considered whether to write to all the persons who should be consulted or to use an Information Technology (IT) method, Officers were preparing to use an IT tool called SurveyMonkey which enabled an online survey to be created to which consultees could respond. This course of action would be more cost effective than the traditional paper based method of consultation. The Council had a subscription to the SurveyMonkey tool and therefore no additional costs apart from Officer time in setting up the survey would be incurred.

The Committee considered that SurveyMonkey should be used for this consultation. Members agreed to publicise the existence of the online survey by all possible means including social media and residents' associations. Councillor Cressey stated that he would arrange for a leaflet drop to residents at no cost to the Council. He emphasised that this was not a party political issue as the Member for Ottershaw Ward who did not represent his political party also supported the undertaking of this consultation. He thanked Officers for their assistance in arriving at an appropriate consultation device.

Officers had reviewed all the responses submitted to the 2017 and 2018 Electoral Review and there was no submission relating to the proposal to create the Ottershaw Ward or the proposed name for that Ward. Officers had also looked at historical information since Runnymede was created in 1973 and during the life of Runnymede there had been no distinct association with the land falling within this Ward with any particular part of the Borough.

It was noted that Brighton and Hove City Council had undertaken a similar Ward name change consultation exercise outside of an Electoral Review and following a review of the process had noted that there had been a low response to the consultation. That Council had subsequently adopted a trigger requirement to proceed with any similar exercise in future of 5% of residents, or 500 people, whichever was greater, who were on the Electoral Register and who provided a permanent address that could be verified as being within the Ward in question. Having noted this information, in order to avoid the Council expending resources on a future consultation which might receive a low response, the Committee recommended that the Constitution and Legislation Member Working Group be requested to consider whether there should be a formal process for the consideration of any future proposed Ward name changes.

RECOMMEND that-

- i) the process to establish whether the change of name of the Ottershaw Ward to Ottershaw and West Addlestone Ward is supported by residents in the Ottershaw Ward be commenced; and**
- ii) the Constitution and Legislation Member Working Group be requested to consider whether there should be a formal process for the consideration of any future proposed Ward name changes.**

10. **CALENDAR OF MEETINGS MAY 2020- MAY2021- RECOMMENDATION FROM CORPORATE MANAGEMENT COMMITTEE – 10 OCTOBER 2019**

To consider the recommendation on the above-mentioned matter from the Corporate Management Committee held on 10 October 2019. As the Summons was published before the Committee had met, the recommendation will be included on the Supplementary Summons which will be circulated in due course. The full Agenda report and appendices associated with this recommendation were circulated to all Members with the Agenda for the Corporate Management Committee meeting and are available on the website.

11. **NOTICES OF MOTION FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 15**

To receive and consider any Notices of Motion from Members of the Council under Standing Order 15. Any Motions received will be circulated separately with this Summons.

12. **MINORITY GROUP PRIORITY BUSINESS**

To consider any item of Minority Group Priority business registered under Standing Order 23. Any item of such business will be circulated separately with this Summons.

13. **JOINT COMMITTEE'S RECOMMENDATION FOLLOWING STREET LIGHTING POLICY MOTION**

Synopsis of report:

This report advises Council of the Runnymede Joint Committee's view following the resolution at Council on 18 July, 2019 related to Surrey County Council's Part Night Lighting Programme policy.

Recommendation(s):

Members note the view of Runnymede Joint Committee which was:

"The Joint Committee noted the resolution of Runnymede Full Council and wishes to recommend it is reconsidered following LED technology being implemented, at Environment and Sustainability Committee."

1. **Context of report**

1.1 In October 2016 Surrey County Council (SCC) Cabinet Report, SCC resolved to implement a Part Night Lighting policy across Surrey, in selected roads from midnight to 0500 hours each night, including Runnymede. It did so due to budgetary pressures as a cost saving initiative and in order to reduce its carbon emissions in accordance with meeting its obligation to the Climate Change Act 2008 and the later Paris Climate Accord 2015. It was estimated this would generate £210k in savings.

1.2 In the 30 May 2017 SCC Cabinet Report, it was resolved to allow District/Borough Councils to enhance the level of service and request all lights in their area be excluded from Part Night Lighting and to reimburse the County Council the full value of savings that would be realised by switching them off by entering into specific agreements with the District or Borough Councils.

1.3 Approximately 3,500 street lights in Runnymede are included in the Part Night Lighting Programme. The Programme was implemented over the six months following the Cabinet decision where all lights other than the identified exceptions (listed below) were dimmed from 2200 hours to 0530 hours, with full switch off from 01:00 (it was changed from midnight to accommodate hospitality industries) until 0500 hours. The exceptions were:

- i) Traffic Routes –predominantly A, B and C classified roads, however some lower trafficked roads in this group may be included and equally some higher trafficked unclassified roads may be excluded by this criteria.
- ii) Town centres where this is a night time economy.
- iii) Where traffic calming measures (speed cushions or humps, chicanes etc) or formal pedestrian crossings such as zebra crossings are present and they require illumination.
- iv) Locations where Council or Police CCTV is in operation to reduce crime.
- v) Locations where the Council’s Road Safety Team or Surrey Police believe that implementing part-night lighting could have an adverse effect on either crime or road safety.
- vi) In cases where buses or trains run beyond the proposed switch off time, roads will be assessed and may either be excluded from part night lighting or have a later switch off time.

1.4 Runnymede Borough Council considered a Motion moved by Councillor R King at its meeting held on 18 July 2019 in respect of the policy adopted by Surrey County Council concerning the Part Night Lighting Programme.

1.5 The full Motion can be found here: https://www.runnymede.gov.uk/media/20832/Questions-and-Motions-180719/pdf/Question_and_Motions.pdf?m=636983693142970000

1.6 It was resolved that:

The Runnymede Joint Committee review this policy and form a report and recommendation for full council, this report should consider the following options:

- If RBC should enter into negotiations with SCC for a deal to fund the streetlights being switched back on all night.
- A phased approach to such a switch back on (rather than all in one go) is agreed should it focus on:
 - Crime and anti-social behaviour hot spots (such as Addlestone and Egham Hythe)
 - Areas that RBC believes are important ‘spill out’ from night time economy areas
 - Areas that RBC believes are likely to have large numbers of shift workers or students
- RBC to SCC to voice a formal request for the PFI contract renegotiation to include
 - Roads presently affected by the night time switch offs to replace their lighting units over the attrition of the asset, with motion sensitive LED lighting units, in order to keep the benefits of reduced emission due to lower electrical usage and lower cost to the public purse.
 - To switch to a zero-carbon energy supply for all street lighting in Runnymede including, if necessary, purchasing renewable energy assets, smart grid technology including battery storage.

2. Report

2.1 The Joint Committee considered:

- the reasons why SCC took the decision i.e. budgetary pressures and to reduce carbon emissions;

- the approximate number of lights in Runnymede included in the programme is 3500;
- the exceptions for the locations where the programme hasn't been implemented;
- the associated research which informed the policy decision;
- the potential concerns linked to the programme; and
- the financial implications of switching the lights back on, particularly the much reduced cost following installation of LED technology.

2.2 Through the discussions it was noted that:

- SCC are willing to turn some lights back on if there is police endorsement (with no extra cost to the Borough Council);
- there isn't a proven causal relationship between the programme and the levels of crime;
- there is a recognised benefit to the policy for some as a number of residents are much happier because the lighting was an aggravation shining into their properties; and
- the Committee would wish to have the LED technology installed in Runnymede as quickly as possible.

2.3 Subsequently, the Committee wished to recommend:

"The Joint Committee noted the resolution of Runnymede Full Council and wishes to recommend it is reconsidered following LED technology being implemented, at Environment and Sustainability Committee."

3. Policy framework implications

3.1 The matter of street lighting has the potential to support the following Corporate Priorities in Runnymede BC's Corporate Business Plan 2016-2020:

- To take opportunities to make the local environment more sustainable.
- To take opportunities for improving the safety of our residents and visitors.

4. Resource implications

4.1 Should there be a desire to exclude Runnymede from the Part Night Lighting programme, it is estimated by Surrey CC that the cost would currently be approximately £22,000 per year. Following the installation of the LED technology, it is estimated the energy cost would be around £9,000 per year. However, these estimates are based on today's energy prices which are subject to fluctuation.

4.2 If there was a later decision to turn the lights back on, the Committee did not recommend at this stage whether it felt the costs should be covered by Runnymede Borough Council, Surrey County Council or part funded by both.

5. Conclusions

5.1 After considering the motion at Runnymede's Full Council and the report presented to the Joint Committee, the Joint Committee wished to recommend that the matter should be reconsidered by the Environment & Sustainability Committee following the installation of the LED technology.

(To resolve)

Background papers

SCC NIGHT STREET LIGHTING POLICY – MOTION FROM COUNCILLOR R KING, Council Minutes, 18 July 2019: https://www.runnymede.gov.uk/media/21080/Meeting-of-the-Council-180719-Minutes/pdf/Council_180719_Minutes.pdf?m=637031951134170000

MOTION APPROVED BY RUNNYMEDE BOROUGH COUNCIL CONCERNING PART NIGHT LIGHTING PROGRAMME, Runnymede Joint Committee, 23 September 2019: <https://mycouncil.surreycc.gov.uk/documents/g6922/Public%20reports%20pack%20Monday%2023-Sep-2019%2019.00%20Runnymede%20Joint%20Committee.pdf?T=10>

14 SOUTH EAST RESERVE FORCES' & CADETS' ASSOC - NOMINATION TO SURREY LEADERS' GROUP

ONE appointment available for a three year term

The Association deals with the operation requirements of all reserve forces in Surrey. The role of the representative on the County Committee is to provide a point of communication between the Borough and District Councils and their communities and to advise on local matters.

The representative has the right to attend meetings and will receive papers. The representative is entitled to speak at meetings.

Meets: Twice a year. June and October/November,
Time: Evening
Venue: Territorial Army Centre, Redhill

15. PRESS AND PUBLIC TO BE EXCLUDED BY RESOLUTION

To move the exclusion of the press and public for the following item in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A, paragraph 3, to the Local Government Act 1972.

16. RECOMMENDATIONS FROM CORPORATE MANAGEMENT COMMITTEE ON 10 OCTOBER 2019

SURREY TOWERS

FURTHER LOAN AGREEMENT FOR RBC INVESTMENTS (SURREY) LTD

To consider the recommendations on the above -mentioned matters from Corporate Management Committee held on 10 October 2019. As the Summons was published before the Committee had met, these recommendations will be included on the supplementary summons which will be circulated in due course. The full confidential Agenda reports associated with these recommendations were circulated to all Members with the Agenda for the Corporate Management Committee on 10 October 2019.