

**Runnymede Borough Council**

**COUNCIL MEETING – 17 OCTOBER 2019**

**SUPPLEMENTARY SUMMONS**

**AGENDA**

**PART I**

**10. CALENDAR OF MEETINGS MAY 2020- MAY 2021 - RECOMMENDATION FROM CORPORATE MANAGEMENT COMMITTEE – 10 OCTOBER 2019**

The Committee considered the proposed calendar of meetings for the next Municipal Year which would run from May 2020-May 2021. The proposed calendar and diary schedule of the Committee dates, as shown at Appendices 'A' and 'B' attached, were recommended to Full Council for approval, subject to the meeting of Corporate Management Committee scheduled for Thursday 28 May 2020 being rescheduled to take place on Thursday 4 June 2020 and to the meeting of the Standards and Audit Committee scheduled for Wednesday 27 May 2020 being rescheduled to another date to be agreed at Full Council on 17 October 2019. These changes to the calendar were proposed as these two meetings as currently scheduled took place in school half term and a number of Members had school age children and preferred meetings to be scheduled outside school half term weeks.

The Calendar largely followed the usual well established pattern. However, Members noted that in May 2020, the Borough Election and Police Commissioner Election would be held on the first Thursday in May as usual, but this resulted in the election being held in the second week of May which was later than normal. This would necessitate Annual Council being held slightly later than normal on 20 May. The first Bank Holiday in 2020 had been moved from Monday 4 May to Friday 8 May to mark the anniversary of VE Day.

The Chief Executive had delegated authority to make ad hoc minor changes to the calendar of meetings in consultation with the respective Leaders of the political groups, and special meetings of Committees could be arranged where circumstances dictated.

The Committee noted that this calendar of meetings only listed meetings where members of the public could attend. Once this calendar had been agreed, the schedule of Member Working Group meetings for 2020-2021, which were meetings where the public were not allowed to attend, would be drawn up.

**RECOMMEND TO FULL COUNCIL that –**

**the calendar of meetings for May 2020-May 2021, as attached at Appendices 'A' and 'B', be approved subject to the meeting of Corporate Management Committee scheduled for Thursday 28 May 2020 being rescheduled to take place on Thursday 4 June 2020 and to the meeting of the Standards and Audit Committee scheduled for Wednesday 27 May 2020 being rescheduled to another date to be agreed at Full Council on 17 October 2019.**

**CALENDAR OF MEETINGS – MUNICIPAL YEAR 2020/2021**

**MAY 2020**

Mon		4	11	18	<b>BH</b>	
Tue		5	12	19	26	
Wed		6	<b>PL</b>	<b>AC</b>	<b>SA</b>	
Thr		<b>BE/PE</b>	14	21	<b>CM</b>	
Fri	1	<b>BH</b>	15	22	29	
Sat	2	9	16	23	30	
Sun	3	10	17	24	31	

**JUNE**

Mon	1	8	15	22	29	
Tue	2	9	16	<b>LC/RC</b>	<b>EG</b>	
Wed	<b>PL</b>	<b>H</b>	17	<b>PL</b>		
Thr	4	<b>CS</b>	<b>ES</b>	<b>CM</b>		
Fri	5	12	19	26		
Sat	6	13	20	27		
Sun	7	14	21	28		

**JULY**

Mon		6	13	20	27	
Tue		7	14	21	<b>SA</b>	
Wed	1	8	<b>PL</b>	22	29	
Thr	<b>OS/CD</b>	9	<b>C/CT</b>	23	<b>CM</b>	
Fri	3	10	17	24	31	
Sat	4	11	18	25		
Sun	5	12	19	26		

**AUGUST**

Mon		3	10	17	24	<b>BH</b>
Tue		4	11	18	25	
Wed		5	12	19	26	
Thr		6	13	20	27	
Fri		7	14	21	28	
Sat	1	8	15	22	29	
Sun	2	9	16	23	30	

**SEPTEMBER**

Mon		7	14	21	28	
Tue	<b>CMLG</b>	8	15	<b>SA</b>	<b>LC/RC</b>	
Wed	<b>PL</b>	<b>H</b>	16	<b>PL</b>	<b>ES</b>	
Thr	3	<b>CM</b>	<b>CS</b>	<b>CM</b>		
Fri	4	11	18	25		
Sat	5	12	19	26		
Sun	6	13	20	27		

**OCTOBER**

Mon			5	12	19	26
Tue			6	13	<b>EG</b>	27
Wed			7	<b>PL</b>	21	28
Thr		<b>OS/CD</b>	8	<b>CM</b>	<b>C</b>	29
Fri		2	9	16	23	30
Sat		3	10	17	24	31
Sun		4	11	18	25	

**NOVEMBER**

Mon		2	9	16	23/30	
Tue		3	<b>LC/RC</b>	17	<b>SA</b>	
Wed		<b>PL</b>	<b>H</b>	<b>ES</b>	<b>PL</b>	
Thr		5	<b>CS</b>	<b>CM</b>	<b>OS</b>	
Fri		6	13	20	27	
Sat		7	14	21	28	
Sun	1	8	15	22	29	

**DECEMBER**

Mon		7	14	21	<b>BH</b>	
Tue	1	8	15	22	29	
Wed	2	9	<b>PL</b>	23	30	
Thr	3	<b>C</b>	<b>CM</b>	24	31	
Fri	4	11	18	<b>BH</b>		
Sat	5	12	19	26		
Sun	6	13	20	27		

**JANUARY 2021**

Mon			4	11	18	25
Tue			5	12	19	<b>SA</b>
Wed			<b>H</b>	<b>LC/RC</b>	<b>PL</b>	27
Thr			<b>CS/CT</b>	<b>ES</b>	<b>CM</b>	28
Fri		<b>BH</b>	8	15	22	29
Sat		2	9	16	23	30
Sun		3	10	17	24	31

**FEBRUARY**

Mon		1	8	15	22	
Tue		2	<b>C</b>	16	<b>EG</b>	
Wed		3	<b>PL</b>	17	24	
Thr		<b>OS/CD</b>	11	18	<b>CM</b>	
Fri		5	12	19	26	
Sat		6	13	20	27	
Sun		7	14	21	28	

**MARCH**

Mon	1	8	15	22	29	
Tue	<b>CMLG</b>	9	16	23	30	
Wed	<b>PL</b>	<b>H</b>	<b>LC/RC</b>	<b>PL</b>	<b>OS/CD</b>	
Thr	<b>C</b>	<b>CS</b>	<b>ES</b>	<b>CM</b>		
Fri	5	12	19	26		
Sat	6	13	20	27		
Sun	7	14	21	28		

**APRIL**

Mon			<b>BH</b>	12	19/26	
Tue			6	13	20/27	
Wed			7	<b>PL</b>	21/28	
Thr		1	8	<b>CM</b>	<b>C/29</b>	
Fri		<b>BH</b>	9	16	23/30	
Sat		3	10	17	24	
Sun		4	11	18	25	

**MAY**

Mon		<b>BH</b>	10	17	24/31	
Tue		4	11	18	25	
Wed		5	<b>PL</b>	<b>AC</b>	<b>SA</b>	
Thr		<b>BE</b>	13	20	<b>CM</b>	
Fri		7	14	21	28	
Sat	1	8	15	22	29	
Sun	2	9	16	23	30	

**LEGEND**

- AC** - Annual Council
- BE** - Borough Election
- CT** - Cabrera Trust Management Committee (2.30pm)
- CMLG** - Chertsey Meads Management Liaison Group
- C** - Council
- CD** - Crime and Disorder Committee
- CM** - Corporate Management Committee
- CS** - Community Services Committee
- EG** - Englefield Green (at Jurgen Centre)
- ES** - Environment and Sustainability Committee
- H** - Housing Committee
- JC** - Runnymede and Surrey Joint Committee
- LC** - Licensing Committee
- OS** - Overview & Scrutiny Select Committee
- PE** - Police Commissioner Election
- PL** - Planning Committee
- RC** - Regulatory Committee
- SA** - Standards and Audit Committee
- BH** - Bank Holiday

- All meetings of Council and Committees commence at 7.30 p.m. and are held in the Council Chamber at the Civic Centre, Addlestone, unless otherwise stated.
- The Council Meeting on 9 February 2021 is held primarily to approve the Council Tax.

**COUNCIL & COMMITTEE MEETINGS MAY 2020– MAY 2021****May 2020**

- 7 Borough/Police Commissioner Elections
- 13 Planning Committee
- 20 Annual Council
- 27 Standards and Audit Committee
- 28 Corporate Management Committee

**June 2020**

- 3 Planning Committee
- 10 Housing Committee
- 11 Community Services Committee
- 18 Environment and Sustainability Committee
- 23 Licensing Committee
- 23 Regulatory Committee
- 24 Planning Committee
- 25 Corporate Management Committee
- 30 Englefield Green Committee

**July 2020**

- 2 Overview and Scrutiny Select Committee
- 2 Crime and Disorder Committee
- 15 Planning Committee
- 16 Council
- 16 Cabrera Trust Management Committee
- 28 Standards and Audit Committee
- 30 Corporate Management Committee

**August 2020**

No meetings scheduled

**September 2020**

- 1 Chertsey Meads Management Liaison Group
- 2 Planning Committee
- 9 Housing Committee
- 10 Corporate Management Committee
- 17 Community Services Committee
- 22 Standards and Audit Committee
- 23 Planning Committee
- 24 Corporate Management Committee
- 29 Licensing Committee
- 29 Regulatory Committee
- 30 Environment and Sustainability Committee

**October 2020**

- 1 Overview and Scrutiny Select Committee
- 1 Crime and Disorder Committee
- 14 Planning Committee
- 15 Corporate Management Committee
- 20 Englefield Green Committee
- 22 Council

### **November 2020**

- 4 Planning Committee
- 10 Licensing Committee
- 10 Regulatory Committee
- 11 Housing Committee
- 12 Community Services Committee
- 18 Environment and Sustainability Committee
- 19 Corporate Management Committee
- 24 Standards and Audit Committee
- 25 Planning Committee
- 26 Overview and Scrutiny Select Committee

### **December 2020**

- 10 Council
- 16 Planning Committee
- 17 Corporate Management Committee

### **January 2021**

- 6 Housing
- 7 Community Services Committee
- 7 Cabrera Trust Management Committee
- 13 Licensing Committee
- 13 Regulatory Committee
- 14 Environment and Sustainability Committee
- 20 Planning Committee
- 21 Corporate Management Committee
- 26 Standards and Audit Committee

### **February 2021**

- 4 Overview and Scrutiny Select Committee
- 4 Crime and Disorder Committee
- 9 Council
- 10 Planning Committee
- 23 Englefield Green Committee
- 25 Corporate Management Committee

### **March 2021**

- 2 Chertsey Meads Management Liaison Group
- 3 Planning
- 4 Council
- 10 Housing Committee
- 11 Community Services Committee
- 17 Licensing Committee
- 17 Regulatory Committee
- 18 Environment and Sustainability Committee
- 24 Planning Committee
- 25 Corporate Management Committee
- 31 Overview and Scrutiny Select Committee
- 31 Crime and Disorder Committee

### **April 2021**

- 14 Planning Committee
- 15 Corporate Management Committee
- 22 Council

### **May 2021**

- 6 Borough Election
- 12 Planning Committee
- 19 Annual Council
- 26 Standards and Audit
- 27 Corporate Management Committee