

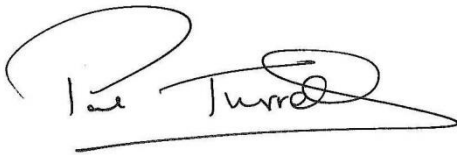
8 July 2020

Dear Councillor

SUMMONS TO A MEETING OF THE COUNCIL

I hereby summon you to attend the meeting of the Council to be held on **Thursday 16 July, 2020 at 7.30pm** .

This meeting will be held remotely via MS Teams with audio access to the public for the Part 1 items via registered dial-in only.



PAUL TURRELL
Chief Executive
01932 425500
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NOTE:

- 1) Public speaking or questions are allowed on item 5 only. The time allowed for public speaking or questions is 30 minutes in total. In accordance with Standing Order 12 of the Council's Constitution, any person who wishes to speak or ask a question must make a written request by noon on Thursday 9 July 2020 to the Chief Executive by email to democratic.services@runnymede.gov.uk In light of the current restrictions imposed to address the Covid-19 outbreak, this meeting will be held remotely. As this meeting is being conducted remotely you should inform the Democratic Services Team if you wish to dial in and speak or ask a question at Full Council and also provide a written statement of your question or speech (no more than 2 sides of A4 which is approximately the equivalent of 5 minutes speaking time normally allowed under Standing Order 12.7 of the Council's Constitution) by noon on Thursday 9 July 2020.
- 2) If you do not wish to exercise your right to ask a question or speak by dialling- in, you can submit your question and speech in writing (no more than 2 sides of A4 which is approximately the equivalent of 5 minutes speaking time normally allowed under Standing Order 12.7 of the Council's Constitution) and this will be read out by the Mayor or an Officer to those Councillors present.
- 3) If you wish to hear the debate by audio via MS Teams you must register by 10am on the day of the meeting with the Democratic Services Team by emailing your name and contact number to be used to dial-in to democratic.services@runnymede.gov.uk

A G E N D A

1. **MINUTES**

To approve and sign, as a correct record, the Minutes of the Meeting of Council held on 5 March 2020, as circulated by e-mail on 8 July 2020.

2. **MAYOR'S ANNOUNCEMENTS**

3. **APOLOGIES FOR ABSENCE**

4. **DECLARATIONS OF INTEREST**

If Members have an interest in an item, please record the interest on the form circulated with this Agenda and email it to the Democratic Services Manager by 5pm on the day of the meeting. Members are advised to contact the Corporate Head of Law and Governance prior to the meeting if they wish to seek advice on a potential interest.

5. **SPEAKING OR QUESTIONS FROM MEMBERS OF PUBLIC UNDER STANDING ORDER 12**

6. **PETITIONS**

To receive any petitions from Members of the Council under Standing Order No 19.

7. **QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 13**

Any questions received from Members of the Council will be circulated separately with this Summons.

8. **RUNNYMEDE 2030 LOCAL PLAN: LOCAL PLAN ADOPTION (PLANNING)
(Author: Georgina Pacey, Local Plans Manager)**

Synopsis of report:

Members will be aware that the Council formally submitted the Runnymede 2030 Local Plan for examination in July 2018.

At the conclusion of Examination Hearings in November 2019, the Local Plan Inspector made it clear that 'Main Modifications' would be required to the Local Plan in order for it to be made 'sound' and move forward to adoption.

The Council prepared and consulted upon a schedule of Proposed Main Modifications to the Plan in January 2020 and consultation responses were returned to the Inspector for her consideration, prior to her completing her report.

The Inspector's Report was received by the Council in May 2020 and published for information.

The Inspector has concluded that the Runnymede 2030 Local Plan, with the incorporation of all the Main Modifications she recommends, would be 'sound' and capable of adoption.

This report seek Council's formal approval to adopt the Runnymede 2030 Local Plan in line with the Inspector's Report and incorporating the Main Modifications the Inspector has recommended.

NB: Appendices 1,2,3,5 and 6 have been circulated in advance to all Members of the Council and are available on the Council's website with this Agenda)

Recommendation(s):

That Council:

- a) **Adopt the Runnymede 2030 Local Plan (Appendix 3) in line with the Inspector's recommendations, including the Inspector's Main Modifications (attached at Appendix 2);**
- b) **Agree the content of the Sustainability Appraisal Adoption Statement (attached at Appendix 6 to this report);**
- c) **Adopt a new Policies Map for Runnymede that incorporates the Policies Map changes associated with the adoption of the Runnymede 2030 Local Plan (a summary of the key changes to the Policies Map is included at Appendix 4);and**
- d) **Authorise the Corporate Head of Planning Policy and Economic Development, in consultation with the Chair of Planning Committee, to make any necessary minor alterations and corrections to the Runnymede Local Plan 2030 and the updated Policies Map for clarity, factual accuracy or presentational purposes.**

1. Context of report

- 1.1 Members will be aware that the Council formally submitted the Runnymede 2030 Local Plan for examination in July 2018. The Secretary of State appointed an independent Inspector, Ms Mary Travers, to undertake the examination of the Plan. The examination hearings took place in November 2018, February 2019, and latterly in November 2019 to discuss various aspects of the Plan with the Council and other interested parties.
- 1.2 The purpose of the examination was to determine whether the Local Plan was 'sound', judged against the soundness tests in the National Planning Policy Framework (NPPF), and whether it met legal requirements including the Duty to Co-operate. Although the Plan was submitted after the NPPF 2019 was published, it was examined against the previous NPPF 2012, under transitional arrangements.

- 1.3 All of the Local Plan documents submitted to the Local Plan Examination including the evidence underpinning the Plan prepared by the Council can be found on the Council's website, on the 'Local Plan Examination pages'¹.
- 1.4 At the conclusion of the Examination hearings on 14 November 2019, the Inspector indicated that she would be writing to the Council in due course setting out her views on how the Local Plan should be moved forward by the Council. At that time she made clear that she would most likely be inviting the Council to move the Plan forward either through a request for further evidence, or through formal modification. In either scenario, she was clear that 'Main Modifications' would be required to the Local Plan, in order to make the Local Plan 'sound', and enable it to move towards adoption.
- 1.5 Subsequently, the Council wrote to the Inspector to request that she formally recommend 'Main Modifications' to the Plan which she considered necessary to make the Plan sound and legally compliant. This is a routine part of the process.
- 1.6 The Council prepared a schedule of Proposed Main Modifications that were agreed with the Inspector and following approval by the Council, were published for consultation in January 2020. Alongside the Proposed Main Modifications the Council published:
- a Sustainability Appraisal addendum which appraised the Proposed Main Modifications against the established Sustainability Appraisal framework;
 - an updated Habitat Regulations Assessment;
 - an updated Equality Impact Assessment and;
 - a schedule of (minor) Additional Modifications.
- 1.7 At the conclusion of the public consultation period on the Schedule of Proposed Main Modifications, the Inspector considered the responses received before finalising her report.
- 1.8 The Inspector's Report was received in May 2020 and is attached at Appendix 1. The Inspector concludes in this report, *'that with the recommended main modifications set out in the Appendix, the Runnymede 2030 Local Plan satisfies the requirements of Section 20(5) of the 2004 Act and meets the criteria for soundness in the National Planning Policy Framework'* (para 338).
- 1.9 Once adopted the Runnymede 2030 Local Plan will provide an up to date planning policy framework for the Borough.
- 1.10 The new Local Plan includes detailed policies to manage future development in the Borough and includes a number of development allocations for new housing, employment and mixed use development to help meet identified housing and employment needs, as well as providing opportunities to regenerate some key sites in town centres etc.
- 1.11 The policies in the new Local Plan also provide a strong and updated framework to protect the local environment and guide the provision of new infrastructure, such as new community facilities, public transport services and

¹ <https://www.runnymede.gov.uk/article/16273/Runnymede-2030-Local-Plan-Examination->

highway improvements (including works required to the A320 and M25 Junction 11).

- 1.12 Once adopted, the Local Plan will become a key part of the 'development plan' for the Borough, against which future planning proposals must comply, unless other material planning considerations indicate otherwise. On adoption of the Runnymede 2030 Local Plan, the remaining saved policies within the 2001 Local Plan (second alteration) would no longer form part of the Development Plan for the Borough.
- 1.13 Upon adoption, the new Local Plan will also enable the Council to implement a Community Infrastructure Levy (or CIL), to help secure contributions towards infrastructure needs in the Borough, as well as providing the key 'hook' for updated planning guidance documents to be prepared (such as Car Parking Guidance, Design Guidance and Infrastructure Guidance), which will help improve the quality of development delivered locally.

2. Report (and Options)

Local Plan Adoption

- 2.1 The Inspector has concluded that the Runnymede 2030 Local Plan can be made sound subject to the incorporation of all the Main Modifications she recommends. The Main Modifications Schedule can be viewed at Appendix 2 of this report. It should be noted that having regard to the consultation responses, in some cases the Inspector has amended the detailed wording of main modifications and added consequential modifications where necessary. The Inspector has recommended their inclusion in the Plan after considering all the representations made in response to consultation on them. These additional wording changes made by the Inspector are included in the Main Modifications schedule at Appendix 2 but have been highlighted for Members' attention at Appendix 7. It should be noted that the additional wording changes recommended by the Inspector have been subject to screening in the Sustainability Appraisal Adoption Statement (see appendix 1 of this document, which can be viewed at Appendix 6).
- 2.2 The Council now has a simple binary choice. It can either:
 - a. Accept the Inspector's recommendations/modifications (in their entirety) and so proceed to adopt the Plan (the Runnymede 2030 Local Plan with all of the Inspector's Main Modifications incorporated can be viewed at Appendix 3), or;
 - b. It can choose not to accept the Inspector's recommendations and so not adopt the Plan.
- 2.3 The officer recommendation is that the Plan is adopted incorporating all of the Main Modifications. To not adopt the Plan would leave the Council without an up to date Local Plan, without the certainty of where future development would take place and vulnerable to planning by appeal. There is also the risk that in the absence of an adopted Plan, the Government would intervene in the Plan making process as they have done elsewhere, to bring the Plan forward.
- 2.4 As stated above, upon adoption of the Runnymede 2030 Local Plan, all remaining saved policies from the Runnymede Borough Local Plan, 2001 (Second Alteration) would be replaced by those in the new Plan, or deleted with

no replacement policy. Appendix D of the new Local Plan sets out which saved policies from the 2001 Local Plan are to be replaced by which policies in the Runnymede 2030 Local Plan, and which are to be deleted.

Policies Map

- 2.5 The Policies Map is the illustrative representation of the Council's planning policies. If the Runnymede 2030 Local Plan is adopted, the Policies Map must be updated in order to comply with legislation and give effect to the Plan's policies. Appendix 4 summarises the changes to the adopted Policies Map that will be made upon adoption of the Runnymede 2030 Local Plan.

Minor Changes and Plan Publication

- 2.6 The Council is able to make minor alterations and corrections to the Plan and to the Policies Map for example, for clarity, factual accuracy, formatting, renumbering and presentational reasons, provided they do not materially affect the content or meaning of the Plan.
- 2.7 It is proposed that authority be delegated to the Corporate Head of Planning Policy and Economic Development in consultation with the Chair of the Planning Committee to agree any minor changes to the Plan and the Policies Map prior to final publication.

3. Policy framework implications

- 3.1 Once adopted, the Runnymede 2030 Local Plan will replace the Runnymede Borough Local Plan, 2001 (Second Alteration) and all of its saved policies. It will be the Council's key planning policy document, guiding the decision making process for determining planning applications in the Borough.

4. Resource implications (where applicable)

- 4.1 The costs associated with this work are contained within the Council's approved 2019/2020 and 2020/2021 budget.

5. Legal implications

- 5.1 If requested by the Council, the Inspector must recommend modifications of the Local Plan, if by doing so the Local Plan would comply with the requirements set out in sections 20(5)(a) and 20(5)(b) of the Planning and Compulsory Purchase Act (PCPA) 2004 (*section 20(7C), PCPA 2004*) (Main Modifications).
- 5.2 The Inspector's report on the Local Plan will only be issued once the local planning authority has consulted on the Schedule of Proposed Main Modifications and the Inspector has had the opportunity to consider any representations on them and the associated Sustainability Appraisal (SA) and Habitat Regulation Assessment (HRA) reports.
- 5.3 The local planning authority must publish the recommendations and the report of the Inspector following an examination.
- 5.4 This must be done as soon as reasonably practicable after receipt of the Inspector's report containing his/her recommendations.

- 5.5 The local planning authority must also notify those persons who requested to be notified of the publication of the Inspector's recommendations that the recommendations are available.
- 5.6 Once the Inspector's Report is received, if the Inspector concludes that the Plan is 'sound' or can be made 'sound' subject to main modifications, the local planning authority can decide either to accept the Inspector's recommendations/modifications (in their entirety) and so proceed to adopt the Plan, or it can choose not to accept the Inspector's recommendations and so not adopt the Plan.
- 5.7 Members should note that upon adoption, there is a six-week period when a Plan can be challenged in the High Court by judicial review under section 113 of the Planning and Compulsory Purchase Act 2004, but only on procedural matters.

6. Equality implications

- 6.1 The Local Plan will have an impact on the local communities in Runnymede but the intention is to bring positive benefits for the whole community. An Equalities Impact Assessment screening was prepared in support of the consultation on the draft Local Plan. It identified that there may be either negative or positive equalities impacts in relation to age, disability, pregnancy /maternity and racial and ethnic groups. In light of this, a full equality impact assessment (EqIA) was carried out in January 2018. The EqIA concluded that while the Local Plan would have an impact on the Community as a whole and, with regard to the Nine Protected Characteristic, that impact is expected to be either neutral or positive.
- 6.2 Following the first Regulation 19 Consultation an addendum to the initial EqIA was concluded (in May 2018) and found that the overall conclusion of the initial EqIA remained the same. A subsequent review of the conclusions drawn in the initial EqIA was also undertaken in the light of the changes made to the draft Local Plan following the conclusion of the second Regulation 19 Consultation process. This review also found that the overall conclusion of the initial EqIA remained the same.
- 6.3 A further review of the EqIA was undertaken of the Schedule of Proposed Main Modifications published for consultation in January 2020. The EqIA concluded that the Proposed Main Modifications did not change the overall conclusion of the EqIA, which confirms that the overall impact of Local Plan policies are generally assessed to be neutral to positive in terms of impact of persons of protected characteristics.
- 6.4 The Proposed Main Modifications set out in the Inspector's Report, which would be incorporated in the Plan if adopted, similarly do not change the overall conclusion of the EqIA. This latest EqIA can be viewed at appendix 5.

7. Environmental/Sustainability/Biodiversity implications

- 7.1 Sustainability Appraisal incorporating Strategic Environmental Assessment (SA/SEA) and Habitat Regulations Assessment (HRA) are iterative processes that have informed Local plan preparation throughout the plan-making process.

7.2 The final step in the SA process requires preparation of a Sustainability Appraisal Adoption Statement at the time of the Local Plan's adoption. The SA Adoption Statement allows stakeholders to see how the environmental and sustainability factors have been considered and how consultee views on these issues have been taken into account during preparation of the Plan. Council is asked to agree the SA Adoption Statement at Appendix 6.

8. Other implications (where applicable)

8.1 None.

9. Conclusions

9.1 Following a lengthy examination of the Runnymede 2030 Local Plan, the Inspector has concluded in her report back to the Council that it is possible to make the plan 'sound', subject to incorporation of a number of important modifications.

9.2 The Council now has the 'binary choice' whether to accept the Inspector's recommendations/modifications (in their entirety) and so proceed to adopt the Plan, or it can choose not to accept the Inspector's recommendations and so not adopt the Plan.

9.3 Officers' recommendation is that Council adopt the Plan incorporating the recommendations/modifications set out by the Inspector.

(To resolve)

Appendices

Appendix 1: Inspector's Report

Appendix 2: Main Modifications Schedule

Appendix 3: Runnymede Local Plan

Appendix 4: Summary of main changes to Policies Map

Appendix 5: EqIA

Appendix 6: Sustainability Appraisal Adoption Statement

Appendix 7: Wording changes included by the Inspector in her Main Modifications Schedule further to the Proposed Main Modifications consulted upon in January 2020.

Background papers

All evidence, papers and background documents for the Runnymede Local Plan can be found on the Local Plan Examination webpages at:

<https://www.runnymede.gov.uk/article/16273/Runnymede-2030-Local-Plan-Examination->

APPENDIX 4:

Changes needed to the adopted Policies Map upon adoption of the Runnymede 2030 Local Plan

The following summarises the key changes to the adopted Policies Map that will be needed upon adoption of the Runnymede 2030 Local Plan:

1. Amendment of Green Belt boundaries;
2. Removal of the extent of the flood zones (signposting to the Environment Agency flood maps will instead be provided on the maps);
3. Removal of the spatial layers relating to specific saved policies in the 2001 Local Plan, and which will no longer apply including, but not limited to Major Developed Sites, Areas of Landscape Importance, Hurst Lane, Wentworth, Runnymede Meadows and Landscape Problem Areas, Reserve Housing sites;
4. Removal of the adopted mineral sites (signposting to the Waste and Minerals plans of Surrey County Council will instead be provided on the maps);
5. Delineation of the extent of the safeguarded area of land for the River Thames Scheme channel;
6. Delineation of the housing and employment allocations within the Runnymede 2030 Local Plan, and the Town Centre Opportunity Areas;
7. Amendments to the town centre boundaries and delineation of the primary and secondary shopping frontages;
8. Delineation of the Local Centre boundaries and delineation of the primary and secondary shopping frontages;
9. Delineation of the Borough's Strategic Employment Areas;
10. Delineation of the Borough's SANG including Chertsey Meads;
11. Amendment to show the most up to date boundaries for the Borough's Conservation Areas;
12. Delineation of the Borough's Local Green Spaces;

APPENDIX 7: Wording changes included by the Inspector in her Main Modifications Schedule further to the Proposed Main Modifications consulted upon in January 2020.

Modification Reference	Page, Para/Policy /Table or Plan	Existing Text	Modified Text	Justification for wording change recommended by Inspector
Policy SD2: Spatial Development Strategy				
MM7	New paragraphs after 5.21	n/a	<p><u>During the course of Plan preparation, the Council made the decision to reduce the Plan period so that instead of ending in 2035, the Plan period now ends in 2030. This change in approach occurred following the Additional Sites and Options stage when the Council identified that set against its annual housing needs figure of 498dpa, it could not identify enough land to meet the need for housing up to 2035 without making substantial inroads into the Green Belt beyond the adjustments that had been made in respect of the weakly performing or strategically less important Resultant Land Parcels. When the alternative options were considered the Council concluded that shortening the Plan period had significant advantages including that:</u></p> <ul style="list-style-type: none"> <u>-The Council could immediately start to deliver a significant boost to the supply of housing, employment floorspace and investment in infrastructure; and</u> <u>-It would enable the production of a future plan to be better coordinated and integrated with plans prepared by its neighbours</u> 	To make explicit the Council's commitment to, and timescale for, review

			<p><u>through a second phase of the Surrey Local Strategic Statement. That would facilitate a long term, joint approach to growth across Surrey.</u></p> <p><u>- Reflect the government’s emergent policy of requiring five yearly reviews of development plans.</u></p> <p><u>-Provide a framework for the preparation of neighbourhood plans.</u></p> <p><u>-Allow the Council to respond to anticipated regional changes such as the expansion of Heathrow.</u></p> <p><u>The Council will commence a review of the Runnymede 2030 Local Plan as soon as possible to ensure that it is able to meet the requirement of the NPPF to complete a review of the plan within 5 years of the date of adoption of this plan. In practical terms this will mean that the Borough Council commences its review early in 2021, in order to complete a review before the summer of 2025. The Council will be revising its Local Development Scheme during 2020 to confirm the timetable for the review. In accordance with the NPPF the review will also need to plan for a 15-year period from the date of its adoption (i.e. 2040).</u></p>	
MM12	Para 5.40	The delivery of a number of allocations around the A320 is contingent on the delivery of infrastructure improvements in this area of the Borough. This is clearly stated in the phasing information provided	The delivery of a number of allocations around the A320 is contingent on the delivery of infrastructure improvements in this area of the Borough. This is clearly stated in the phasing timing information provided for the relevant	To achieve consistency across the policies and for clarity that development will not be held back if it is not necessary to do

		for the relevant sites. These allocations could be delivered earlier in the plan period than stated should the necessary infrastructure improvements on the A320 to enable their release come forward earlier than anticipated.	sites. These allocations could be delivered earlier in the plan period than stated should the <u>transport assessments submitted as part of the planning applications for these sites demonstrate that the impact on the A320 would be acceptable, having particular regard to the timing of the A320 improvements works being delivered brought forward</u> and the objective of <u>securing the timely delivery of housing within the borough.</u> necessary infrastructure improvements on the A320 to enable their release come forward earlier than anticipated.	so, the references to 'phasing' in paragraph 5.40 and in the 4th column of Policy SD3 have been replaced by 'timing'.
MM14	Policy SD2 Table 1		Add following footnote to the table: <u>The figures included in Table 1 are reflective of the position at 31 March 2019. The contribution of Class C2 older people's accommodation to housing provision included in the Table is calculated taking account of guidance in the Housing Delivery Test Measurement Rule Book (MHCLG 2018).</u>	To confirm the base date of the figures in Table 1 and the way in which the contribution from Class C2 older people's accommodation to housing provision has been calculated.
Policy SD3: Site Allocations				
MM19	Policy SD3 table	Column 4 title: Phasing	Column 4 title: phasing timing	To achieve consistency across the policies and for clarity that development will not be held back if it is not necessary to do so, the references to 'phasing' in paragraph 5.40 and in the 4th column of Policy SD3

				have been replaced by 'timing'.
Policy SD6: Infrastructure provision and timing				
MM21	Policy SD6 2 nd para	Development proposals, including those allocated in this plan which give rise to a need for infrastructure improvements will be expected to mitigate their impact, whether individually or cumulatively and at a rate and scale to meet the needs that arise from that development or a phase of that development. The standards of infrastructure delivery will be expected to comply with other policies set out within this Plan.	Development proposals, including those allocated in this plan which give rise to a need for infrastructure improvements will be expected to mitigate their impact, whether individually or cumulatively and at a rate and scale to meet the needs that arise from that development or a phase of that development, <u>whilst while also taking account of other committed developments outside Runnymede which has a material impact on the infrastructure improvement required that require mitigation from infrastructure schemes proposed within the Borough.</u> The standards of infrastructure delivery will be expected to comply with other policies set out within this Plan.	To ensure that the Plan recognises the potential cumulative impacts on infrastructure from developments within and outside the Borough.
MM22	Policy SD10 criterion b) bullet point 4	Up to a maximum of 5% non-specialist housing to be delivered by SMEs and/or as serviced custom plots and/or self-build plots and delivered in phases, to be negotiated, dependent on the type and level of demand as evidenced on the Council's Self and Custom Build register.	Up to a maximum of 5% non-specialist housing to be delivered by SMEs and/or as serviced custom plots and/or self-build plots and delivered in phases, to be negotiated, dependent on the type and level of demand as evidenced on the Council's Self and Custom Build register. <u>Provision for housing to be delivered by SMEs and/or as serviced custom plots and/or self-build plots in accordance with Policy SL24.</u>	Having regard to the updated evidence on the need for self/custom-build plots, wording of Policy SD10 has been modified for consistency with Policy SL24
Policy SL12: Housing Allocation at Ottershaw East, Ottershaw				

MM32	Policy SL12 criterion d)	c) Take account of TPO 50, site boundary vegetation and the built development strategy for unit SS4 of the Surrey Landscape Character Assessment in the design and layout of the site and provide new boundary planting with native species where necessary.	d) c) Take account of TPO 50 , site boundary vegetation, the adjacent ancient woodland and its buffer zone which extends into the proposed SANG and the built development strategy for unit SS4 of the Surrey Landscape Character Assessment in the design and layout of the site and provide new boundary planting with native species where necessary.	Criterion d) of the policy should require that development takes account of the nearby ancient woodland and its buffer zone which extends into the proposed SANG. Wording amended accordingly.
Policy SL13: Housing Allocation at St Peter's Hospital, Chertsey				
MM33	Policy SL13 first paragraph	The St Peter's Hospital allocation comprises 12.1ha of land sitting within the larger 31.7ha Hospital Complex which is released from the Green Belt in its entirety. The 12.1ha housing allocation is set over two parcels of 11.1ha to the west of the hospital complex and 1ha to the north east with the hospital retained. Both sites are expected to come forward within the period 2015-2020 and will deliver a high quality development that will:	The St Peter's Hospital allocation comprises 12.1ha of land sitting within the larger 31.7ha Hospital Complex which is released from the Green Belt in its entirety . The 12.1ha housing allocation is set over two parcels of 11.1ha to the west of the hospital complex and 1ha to the north east with the hospital retained. Both sites are expected to come forward within the period 2015-2020 and will deliver a high quality developments that will:	The proposed main modification to delete the reference to the entirety of the site being released from the Green Belt is not justified, since it provides important contextual information about the remainder of the hospital complex. Wording amended accordingly.
Policy EE13: Managing Flood Risk				
MM49	Policy EE13 final para	The Council supports proposals for strategic flood relief measures (including any associated enabling works), including the proposed flood channel through Runnymede as part of the wider River Thames Scheme. The proposed route of the channel and the land adjacent to it, as	The Council supports proposals for strategic flood relief measures (and associated enabling works), including the proposed emerging flood relief measures and channel through Runnymede as part of the wider River Thames Scheme. The land which may be required for the River Thames Scheme proposed route of	A Statement of Common Ground has been agreed between the Council, the Environment Agency and on behalf of the owners of Thorpe Park that confirms that

		<p>shown on the Policies Map will be safeguarded for this purpose.</p>	<p>the channel and the land adjacent to it, as shown on the Policies Map will be is safeguarded for this purpose. <u>Whilst the safeguarded area shown currently includes some land which is developed or has planning permission for development, it is not envisaged that such land will form part of the works in due course, or that the use of that land will be prejudiced by the scheme of works to be undertaken. The Environment Agency will continue to engage and consult with landowners affected by or immediately adjacent to the scheme of works, to inform future planning proposals to ensure the River Thames Scheme proposal is compatible with existing and future development. Any loss of the approved compensation scheme at Thorpe Park as a result of the River Thames Scheme construction works would be re-provided in agreement with the Council.</u></p>	<p>some of the text in MM49 is no longer required and that any loss of the approved flood compensation scheme within the park as a result of the River Thames Scheme construction works would be re-provided in agreement with the Council. Wording amended for soundness and to reflect the up-to-date position</p>
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9 HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING – JOINT WARRANTING OF LICENSING OFFICERS – RECOMMENDATION FROM REGULATORY COMMITTEE – 23 JUNE 2020

To consider the following Minute and recommendation from the Regulatory Committee held on 23 June 2020. The full agenda report and any associated appendices were circulated with the agenda for that Committee and are available on the website.

At its meeting on 23 June 2020, the Committee considered a report seeking approval for the arrangements between Surrey Licensing Authorities to introduce joint warranting for licensing officers to enable improved enforcement of the hackney carriage and private hire trade across the County.

Members were advised that Officers currently only have the legal power to inspect and act against drivers and vehicles if they have been authorised in writing by the authority which licensed that driver or vehicle. As such, Officers in one authority would not have the power to inspect or act against drivers and vehicles operating in its area which are licensed by other authorities. This gave rise to concerns about the safety of the public if for example a defective vehicle was operating in the borough and could not be enforced against.

Members agreed that it would be best practice and in the interests of public safety, and maintaining confidence in the taxi trade, to introduce a scheme of joint warranting across Surrey, whereby Licensing Officers of any Surrey Authority would be able to inspect and take enforcement action against any vehicle licensed in Surrey.

This form of collaborative working was welcomed, and had additional benefits such as training opportunities and working across the boroughs to promote national objectives like safeguarding and combatting Child Sexual Exploitation. It was noted that the new delegation, if approved, would only be used if necessary, proportionate and appropriate. The arrangements would be reviewed after 6 months from the proposed commencement date. Members are asked to note that the commencement date is subject to the other districts and boroughs completing their authorisation process. Officers will monitor progress with this.

Officers advised that consultation had taken place between Surrey Licensing Authorities, all of whom were supportive of this initiative and who themselves were seeking the necessary delegations. In addition, a memorandum of understanding between all authorities had been drafted and was noted by the Committee. It would also be necessary to update the Council's Hackney Carriage and Private Hire Licensing Policy accordingly.

The Committee was supportive of the proposed arrangements and recommended that the Council delegates the Hackney Carriage and Private Hire enforcement functions under the Local Government (Miscellaneous Provisions) Act 1976 part II to the Surrey Licensing Authorities, in addition to retaining those functions within the Borough and to similarly receive the delegated Hackney Carriage and Private Hire enforcement functions of those Surrey Licensing Authorities.

Members noted that if the Local Authorities were to participate in the scheme it would be necessary to ensure that all officers were properly appointed to carry out the enforcement functions concerned to avoid potential legal challenge.

RECOMMEND TO FULL COUNCIL on 16 July 2020 that -

- i) **the Council delegates the Hackney Carriage and Private Hire enforcement functions under the legislation to the following Surrey Licensing Authorities, as set out below:**
- **Elmbridge Borough Council**
 - **Epsom and Ewell Borough Council**
 - **Mole Valley District Council**

- Reigate and Banstead Borough Council
-
- Guildford Borough Council
- Spelthorne Borough Council
- Surrey Heath Borough Council
- Tandridge District Council
- Waverley Borough Council
- Woking Borough Council

in addition to retaining those functions within the Borough. Similarly, for the Council to receive the delegated Hackney Carriage and Private Hire enforcement functions from the following Surrey Licensing Authorities, as set out below;

- Elmbridge Borough Council
- Epsom and Ewell Borough Council
- Mole Valley District Council
- Reigate and Banstead Borough Council
- Guildford Borough Council
- Spelthorne Borough Council
- Surrey Heath Borough Council
- Tandridge District Council
- Waverley Borough Council
- Woking Borough Council

- ii) the amendment of the Hackney Carriage and Private Hire Licensing Policy regarding delegation of powers, be approved; and
- iii) the Council's Constitution be updated to reflect that both the Corporate Head of Environmental Services and the Senior Licensing Officer be authorised to undertake the Taxi and Private Hire enforcement powers referred to in paragraph (i) above

(To resolve)

Background papers

Hackney Carriage and Private Hire Vehicle Licensing: Protecting Users Consultation on Statutory Guidance for Licensing Authorities

<https://www.gov.uk/government/consultations/taxi-and-private-hire-vehicle-licensing-protecting-users>

Hackney Carriage and Private Hire Licensing Policy

https://www.runnymede.gov.uk/media/22184/Hackney-Carriage-and-Private-Hire_Licensing-Policy-2020-to-2023/pdf/Hackney_Carriage_and_Private_Hire_Licensing_Policy_2020_to_2023.pdf?m=637169309541500000

Local Government (Miscellaneous Provisions) Act 1976 part II

<http://www.legislation.gov.uk/ukpga/1976/57/part/II>

To consider the following Minute and recommendation from the Corporate Management Committee held on 25 June 2020. The full agenda report and any associated appendices were circulated with the agenda for that Committee and are available on the website.

The Committee considered a report summarising proposed changes to the Council's Constitution resulting from periodic updating and recommendations from the Constitution Member Working Group. The Committee noted that many of the changes related to administrative matters and thanked Councillor T Gracey, the Chairman of the Working Group and the Working Group members for their work in reviewing the Constitution.

The Committee agreed to recommend to Full Council that the proposed changes to the Constitution be made. Regarding Standing Orders for Contracts, on page 231 of the proposed new Constitution, as recommended by the Member Working Group, there were changes to reflect alterations to contract threshold values for one quote from £3,000 to £5,000, which dictated the tender process to be followed. The Committee agreed that the Council's Procurement Manager, in conjunction with the Corporate Head of Finance, would submit a report on a documented internal procedure for purchases under £5,000 including spot checks on low value spend transactions, to a meeting of the Committee in September 2020. The Chairman and Vice-Chairman of the Committee would be advised of progress on the delivery of this report.

RECOMMEND TO FULL COUNCIL ON 16 JULY 2020 that -

- i) the changes to the Council's Constitution be approved;**
- ii) the revised Constitution be effective from 16 July 2020;**
- iii) the Corporate Head of Law and Governance be authorised to settle the final form of the revised Constitution for adoption in accordance with the above decisions, and the Corporate Head of Law and Governance be authorised to incorporate any delegations to officers subsequently authorised by Committee(s) after 25 June 2020 and prior to printing, and make any minor editing changes necessary to correct errors or omissions discussed after 16 July 2020.**

**11 DETERMINATION OF SEVERANCE PAYMENTS FOR CHIEF OFFICERS-
RECOMMENDATION FROM CORPORATE MANAGEMENT COMMITTEE -25 JUNE 2020**

To consider the following Minute and recommendation from the Corporate Management Committee held on 25 June 2020. The full agenda report and any associated appendices were circulated with the agenda for that Committee and are available on the website.

The Committee considered a recommendation from the Human Resources (HR) Member Working Group regarding the determination of severance pay for Chief Officers. The Annual Pay Policy Statement for the Council for the period 2020/2021 had been considered by the Committee on 27 February 2020 and had been approved by Full Council on 5 March 2020. This Statement, which was a position statement on certain aspects of existing pay arrangements in each Council, was submitted to the Committee each year and then had to be approved by Full Council and placed on the Council's external website.

At the Committee's meeting on 27 February 2020, it was noted that paragraph 4.6 of the Statement set out the Council's policy on termination of Chief Officers on efficiency grounds and that any future amendments to the Council's pay policy would be considered by the Council's HR Member Working Group who could make such recommendations to the Committee as they saw fit.

At its meeting on 3 March 2020, the HR Member Working Group had discussed whether to amend the policy referred to in paragraph 4.6 of the Pay Policy Statement. The current policy provided that in the case of termination on efficiency grounds of the employment of a Chief Officer, any proposed terms of compensation with a net cost to the Council of up to £100,000 would be determined by the Committee, while any severance payment of this kind with a net cost of over £100,000 would be considered by Full Council. The HR Member Working Group had asked that a report be made to a future meeting of the Committee recommending a reduction of the threshold for approval by Full Council of these types of severance payments from over £100,000 to over £50,000.

The Committee concurred with the HR Member Working Group's recommendation as it considered that severance payments of this kind with a net cost of over £50,000 should be subject to the higher level of oversight that would be provided by being considered by Full Council.

RECOMMEND TO FULL COUNCIL ON 16 JULY 2020 that -

the Council's policy be amended so that in the case of termination on efficiency grounds, any severance payment to any Chief Officer with a net cost of less than £50,000 will be determined by the Corporate Management Committee and any severance payment to any Chief Officer with a net cost of more than £50,000 will be determined by Full Council.

12 RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY SELECT COMMITTEE- 2 JULY 2020 AND ENVIRONMENT AND SUSTAINABILITY COMMITTEE- 8 JULY 2020

To consider the recommendations on the matters listed below from the Overview and Scrutiny Select Committee held on 2 July 2020 and Environment and Sustainability Committee held on 8 July 2020. The recommendations will be included on the Supplementary Summons which will be circulated in due course. The full Agenda reports and appendices associated with these recommendations were circulated to all Members with the Agendas for the respective Committee meetings and are available on the website.

- a) Annual report of Overview and Scrutiny Function 2019/2020
- b) Ultra Low Emission Vehicle Strategy

13. NOTICES OF MOTION FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 15

To receive and consider any Notices of Motion from Members of the Council under Standing Order 15. Any Motions received will be circulated separately with this Summons.

14. MINORITY GROUP PRIORITY BUSINESS

To consider any item of Minority Group Priority business registered under Standing Order 23. Any item of such business will be circulated separately with this Summons.

15. NOMINATIONS TO SURREY LEADERS' GROUP (SLG)

To make the following nominations to SLG:

Nomination to the SLG for possible appointment to the following bodies - Three Year Appointments:-

- a) **SCC ADULTS AND HEALTH SELECT COMMITTEE
(PREVIOUSLY KNOWN AS SCC WELLBEING AND HEALTH SCRUTINY BOARD)**

ONE appointment available

The following services are included within the remit of the Committee:

- Statutory health scrutiny
- Adult Social Care (including safeguarding)
- Health integration and devolution
- Review and scrutiny of all health services commissioned or delivered within Surrey
- Public Health
- Review delivery of the health and wellbeing Strategy
- Health and Wellbeing Board
- Future local delivery model and strategic commissioning.

The nominee should be a member of the Overview and Scrutiny Select Committee and not a member of Corporate Management Committee

Meets: Six times a year

Time: 10.30am

Venue: Surrey County Council

b) COUNTRYSIDE ACCESS FORUM

ONE appointment available

The forum is an independent body that advises the SCC and others on improving access to the countryside. It has a maximum of 22 members who represent a broad range of interests, including farmers, landowners and those who earn their living in the countryside; users who enjoy the countryside in many different ways and other relevant interests, such as nature conservation.

Meets: varies

Time: Afternoons

Venue: Locations around central Surrey

RECOMMENDATION:

One nomination each be made to SLG for possible appointment to the bodies in a) and b) above.

(To resolve)

Background papers - email from SLG dated 23 June 2020.

16. PRESS AND PUBLIC TO BE EXCLUDED BY RESOLUTION

To consider any items so resolved at the meeting.