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Council Meeting

29 02 24 - 7.30 pm

Supplementary Summons

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2. **Minutes** 3 - 5

To confirm and sign, as a correct record, the minutes of the following meetings:

- Council held on 8 February 2024 (attached to the summons)
- Standing Council Tax Setting Committee on 22 February 2024 (attached to the second supplementary summons)

10. **Review of allocation of seats to political groups**

As stated on the summons, the Council is required to undertake a review of the allocation of seats, in accordance with Section 15 of the Local Government and Housing Act 1989 following Councillor Bromley's resignation from the Conservative Group. In pursuance of this requirement, a meeting of group leaders was held on 22 February 2024.

Group leaders agreed that, due to the limited time (one round of scheduled policy and service committees) before the allocation of seats is reviewed at the annual meeting of the Council on 15 May 2024, it was preferable, in the interests of making best use of members' time, to retain the current membership of committees. The Council's Monitoring Officer advises that this is in accordance with Section 20 of The Local Government (Committees and Political Groups) Regulations 1990, provided that all members of the Council who are present and voting on 29 February 2024 vote in favour of the proposal.

Should the Council agree to the proposal from group leaders, Councillor Bromley will be allocated seats, as an independent councillor (i.e. one not in a political group), on the following committees until the end of this municipal year, until he ceases to be a councillor, or he is removed from these committees by the Council, whichever occurs first:

- Environment and Sustainability Committee
- Licensing Committee (and the associated sub-committee)

It should be noted that, should the proposal not receive the support of all members present and voting, it will be incumbent on the Council to review the allocation of seats at the meeting, with a view to allocating seats in accordance with the requirements set out in the summons that was issued on 21 February 2024.

Recommendations from group leaders

- 1. That seats currently allocated to the Conservative Group on the Environment and Sustainability Committee, and the Licensing Committee (including the associated sub-committee), be allocated to Councillor Bromley.**
- 2. That all other seats on committees be allocated in accordance with the arrangements agreed at the annual meeting of the Council on 17 May 2023.**
- 3. That the Council note group leaders are able to make appointments to committees in accordance with Standing Order 22.8, and that this provision will not apply to Councillor Bromley, as the seats above have been allocated to him as an independent councillor i.e. a councillor not in a group represented on the Council.**

Runnymede Borough CouncilStanding Council Tax Setting CommitteeThursday, 22 February 2024 at 9.24 pm

Members of the Committee present: Councillors T Gracey (Chair), C Howorth (Vice-Chair), D Coen, MK Cressey (In place of MD Cressey), L Gillham, S Jenkins, R King, M Nuti, S Ringham, P Snow, D Whyte and M Willingale.

In attendance: Councillors M Smith.

1 Apologies for Absence

There were no apologies for absence.

2 Declarations of Interest

There were no declarations of interest.

3 Council Tax Resolution 2024/25

It was **resolved** that:

1. It be noted that the Corporate Management Committee, at its meeting on 14 December 2023, calculated the Council Tax Base 2024/25 for the Council as 35,495.8, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.
2. The following amounts be calculated for the year 2024/25 in accordance with Sections 31 to 36 of the Act:
 - a) £100,600,019.21 being the aggregate of the amount which the Council estimates for the items set out in Section 31A (2) (a) to (f) of the Act;
 - b) £93,839,844.10 being the aggregate of the amount which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act;
 - c) £6,760,175.11 being the amount by which the aggregate at 2(a) above exceeds the aggregate at 2(b) above, calculated by this Council in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year.
 - d) £190.45 being the amount at 2(c) above, divided by the Council Tax base (item 1 above), calculated by the Council, in accordance with Section 31B (1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts)
 - e) £0.00 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act
 - f) £190.45 being the amount at 2(d) above less the result given by dividing the amount at 2(e) above by the Council Tax base, calculated by the Council in accordance with Section 34(2) of the Act as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item (Parish precept) relates.
 - g) That the following amounts be calculated for the year 2024/25 in accordance with Sections 31 to 36 of the Act as amended.

Valuation Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Runnymede Borough Council	126.97	148.12	169.29	190.45	232.78	275.09	317.42	380.90

Being the amounts given by multiplying the amount at 2(f) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a valuation band 'D' calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

3. To note for the year 2024/25 Surrey County Council and the Police and Crime Commissioner for Surrey have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Act for each of the categories of dwelling in the Council's area as shown below:

Valuation Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
County Council	1,172.40	1,367.80	1,563.20	1,758.60	2,149.40	2,540.20	2,931.00	3,517.20
Police & Crime Commissioner	215.71	251.67	287.62	323.57	395.47	467.38	539.28	647.14

4. That, having calculated the aggregate in each case of the amounts in 2(g) and 3 above, the Council, in accordance with Sections 30 to 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011, hereby sets the amounts of Council Tax for the year 2024/25 for each of the categories of dwellings:

Valuation Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Total Council Tax due	1,515.08	1,767.59	2,020.11	2,272.62	2,777.65	3,282.67	3,787.70	4,545.24

5. The Council has determined that its relevant basic amount of Council Tax for 2024/25 is not excessive in accordance with the principles approved under Section 52ZB of the Act.

As the billing authority, the Council has not been notified by a major precepting authority that their relevant basic amount of council tax for 2024/25 is excessive and therefore the billing authority is not required to hold a referendum in accordance with Section 52ZK of the Act.

6. The payment dates for the statutory ten monthly instalments scheme be set to run from 1 April 2024 to 1 January 2025.

The Council Tax (Administration and Enforcement Regulations 1992 allow customers to opt out of the ten monthly instalment scheme and request payment over a 12-month period. Where this is requested, the Council authorises that the payment dates are to be on such a day in each month as is most efficient for administrative purposes.

A named vote was required on this resolution, with the voting recorded as follows:

In favour of the resolution (12)

Councillors Gracey, Howorth, Coen, MK Cressey, Gillham, Jenkins, R King, Nuti, Ringham, Snow, D Whyte and Willingale.

Against the resolution (0)

Abstentions (0)

(The meeting ended at 9.30 pm.)

Chair