



10.07.24

Dear Councillor

SUMMONS TO A MEETING OF THE FULL COUNCIL

I hereby summon you to attend the meeting of the Full Council to be held on **Thursday, 18 July 2024 at 7.30 pm. The meeting will be held at Council Chamber - Civic Centre.**

A handwritten signature in black ink, appearing to read 'Andrew Pritchard', written over a dotted grid background.

Andrew Pritchard
Chief Executive
01932 425500
Email: andrew.pritchard@runnymede.gov.uk

A G E N D A

1. **Presentation from Holme Farm**
2. **Mayor's Announcements**
3. **Minutes** 6 - 12

To confirm and sign, as a correct record, the minutes of the meeting of the Council held on 15 May 2024.
4. **Apologies for Absence**
5. **Declarations of Interest**

If Members have an interest in an item, please complete a member interest form and email it to Democratic.Services@runnymede.gov.uk by 5pm on the day of the meeting. Members are advised to contact the Corporate Head of Law and Governance prior to the meeting if they wish to seek advice on a potential interest.
6. **Speaking or Questions from Members of the Public under Standing Order 12**
 - a) From David Curran to the Co-Leaders of the Council

"I would like to ask if there is any truth in a rumour going around about the building of flats/housing in Kingthorpe Gardens. As one of the neighbourhood watch coordinators for Burleigh Road I have been requested by other residents to enquire about this rumour.

The land now known as Kingthorpe Gardens was donated to the people of Addlestone for all to enjoy. The council are custodians of this land and there is a covenant preventing any building on this land. Many years ago a public library was built at the top of the park on Church Road. At that time this was deemed as acceptable as this was for the good of the people.

Are the council intending to use this land or any part of the park including the old library for residential property?"

b) From Clive Husselbury to the Co-Leaders of the Council

"Since the study by Lord Mawson et al 3 years ago we have not heard about any progress on this project. I understand there has been much conversation between Council and North West Surrey Alliance regarding the development of the site known as Addlestone 2. I'd like to ask what the latest situation is and when dialogue can be opened up with the GP partners at Crouch Oak Family Practice. Please note that the building with the clinicians' rooms is leased through NHS Property Services and the tall building alongside is owned by the GP partners. At a meeting at the end of June, one of the partners and the practice manager indicated that they have never been approached directly about this matter. Addressing the issue of space would reduce pressure not just on COFP but the whole of COCO PCN which also includes Chertsey Health Centre and Ottershaw Surgery."

7. **Petitions**

To receive any petitions from members of the Council under Standing Order 19.

8. **Questions from Members of the Council under Standing Order 13**

a) From Councillor Peter Snow to Councillor Linda Gillham – Co-Leader of the Council

"My question goes to Cllr Linda Gilham and refers to a three-quarter page article dated the 7 June 2024 on page 14 of the Surrey Advertiser.

The article refers to the success of the Royal Holloway University and its increasing number of students. The report highlights the loss of residential accommodation something we are all aware of.

Bearing in mind the RHUL is a major employer and contributor to the wealth of this great borough does she agree with me that councillors from her RIR Group would do better to assist in tackling the problem instead of taking sides and inflaming the situation. Demonising one side against the other is not the way to proceed and brings all of us associated with RBC into disrepute.

What direct action will Cllr Gilham take within her group to ensure this does not reoccur?"

b) From Councillor Chris Howorth to Councillor Robert King – Co-Leader of the Council

“Would Cllr King and his co-leaders, join with me in congratulating Dr Ben Spencer and Jack Rankin on their election to Parliament to represent, respectively, the Runnymede and Weybridge, and Windsor, parliamentary constituencies which cover the Runnymede Borough Council area and commit to working, constructively, with Dr Spencer and Mr Rankin in the interests of Runnymede residents?”

c) From Councillor Tom Gracey to Councillor Don Whyte – Co-Leader of the Council

“Is the RBC Co-Leadership team committed to ensuring any new development must be delivered alongside improvements to infrastructure, and retaining community voice in planning decisions?”

d) From Councillor Mark Nuti to the Co-Leaders of the Council

“At the 2024 Borough elections the public had their democratic say at the ballot box voting for their preferred candidate of choice. The candidates promoted themselves as a member of a specific political group and their literature told the public what their party would do if elected and how this would benefit them as residents.

In the case of the independents / resident groups they suggested that residents should ignore political groups and vote for councillors that could make decisions that would not be influenced by party politics.

Could each of the four co-leaders explain to me how their political allegiance (or in the case of the independent / residents’ groups, no political allegiance) will impact / be reflected in the strategic direction and decision-making process of this council?”

9. **Recommendations from Committees**

a) **Consent streets in the borough - recommendation from Environment and Sustainability Committee**

The report associated with this item was circulated to all members with the [agenda for the 6 June 2024 Environment and Sustainability Committee](#).

The Committee was advised that there was currently just one consent street in the borough where street traders could apply to sell street food and products, which was in a small section of the Broadway, New Haw.

For six years the Council did not receive a single application to trade and then received two in relatively quick succession, which were considered by this Committee in September 2023 and March 2024, both of which were refused.

It was apparent that during the consultation process for those applications that the vast majority of forms of street trading at The Broadway would trigger objections by those consulted, particularly the police, the highways authority, and local councillors.

Consequently, there was very little value in the Council operating a consent street where any application was highly likely to be turned down. The Committee was therefore asked to approve the beginning of the process to remove The Broadway as a consent street. This would require both Environment and Sustainability Committee and Full Council to approve the

commencement of the consultation process, and subject to the results of the consultation, would also require Environment and Sustainability Committee and Full Council to pass the resolution to remove The Broadway as a consent street.

The Committee welcomed the move to get The Broadway, New Haw removed as a consent street and fully supported the proposal.

Resolved that:

The Environment and Sustainability Committee recommends to seek full Council approval to proceed with public consultation to re-designate The Broadway, New Haw from a consent street to a prohibited street.

b) The Treatment of War Pensions in the Calculation of Housing Benefit - recommendation from Corporate Management Committee

The report associated with this item was circulated to all members with the [agenda for the 20 June 2024 Corporate Management Committee](#).

The Committee was fully supportive of the proposal contained within the officer's report.

It was **resolved** that the Council be recommended to fully disregard war pensions income when calculating entitlement to Housing Benefit (in accordance with the arrangements set out in paragraph 5.4 of the officer's report).

c) Overview and Scrutiny Function - Annual Report 2023/24 - Recommendation from Overview and Scrutiny Select Committee

The report associated with this item was circulated to all members with the [agenda for the 10 July 2024 Overview and Scrutiny Select Committee](#).

A recommendation from the Committee will follow after its meeting.

d) Developer Contributory Advisory Group - recommendation from Corporate Management Committee

The report associated with this item was circulated to all members with the [agenda for the 11 July 2024 Corporate Management Committee](#).

A recommendation from the Committee will follow after its meeting.

e) Review of Certain Special Responsibility Allowances Provided Under the Members' Allowances Scheme - recommendation from Corporate Management Committee

The report associated with this item was circulated to all members with the [agenda for the 11 July 2024 Corporate Management Committee](#).

A recommendation from the Committee will follow after its meeting.

10. Notices of Motion from Members of the Council under Standing Order 15

To receive and consider any notices of motion from members of the Council under Standing Order 15.

a) From Councillor Jaz Mavi

Motivation:

This motion is being brought forward to raise awareness about cardiac risk in young people (18 - 35 years old) with a view to taking steps to address the risk.

This Council notes:

Sudden cardiac death (SCD) describes the unexpected death of an individual due to a cardiac cause where the death occurs soon after symptoms start (within one hour) or they are found dead having had no symptoms 24-hours previously.

In young individuals SCD can be caused by a range of cardiac conditions, including cardiomyopathy, channelopathies, and coronary artery disease. The risk of SCD varies by condition, as does the diagnostic process and treatment strategies.

Every week in the UK, 12 people apparently fit and healthy, aged 35 and under – die from a previously undiagnosed heart condition.

The intention of screening for SCD is to detect an underlying cardiac condition, which, through the initiation of early treatment, reduces the likelihood of sudden cardiac death.

This Council resolves to ask the Community Services Committee to consider the feasibility of the following proposals:

- 1) Working in partnership with the health service and voluntary sector partners in North Surrey to raise awareness of the risk of undiagnosed heart conditions and the steps that can be taken by people to address this risk.
- 2) Promoting and facilitating access to cardiac screening programmes, particularly for young people and those with a family history of heart conditions, as well as educational workshops and resources.

11. **Minority Group Priority Business**

No minority group priority business has been registered under Standing Order 23.

12. **Press and Public to be Excluded by Resolution**

To consider any items so resolved at the meeting.

Runnymede Borough Council

Full Council

Wednesday, 15 May 2024 at 7.30 pm

Members of the Council present: Councillors S Saise-Marshall (Mayor), A Berardi, D Clarke, MD Cressey, MK Cressey, V Cunningham, R Davies, J Furey, P Gahir, T Gates, E Gill, L Gillham, T Gracey, K Graham, M Harnden, C Howorth, J Hulley, S Jenkins, E Kettle, A King, R King, K Lee, S Lewis, C Mann, J Mavi, P Mehta, R Milstead, G Moudgil, I Mullens, M Nuti, C Parry, S Ringham, K Rowsell, M Singh, M Smith, P Snow, P. Tucker-Brown, D Whyte, S Whyte, M Williams and J Wilson.

Members of the Council absent: None.

1 Apologies for Absence

[Councillor Saise-Marshall in the chair].

There were no apologies for absence.

2 Declarations of Interest

There were no declarations of interest.

3 Election of Mayor for the 2024/25 Municipal Year

The outgoing Mayor, Councillor Shannon Saise-Marshall, recounted some of the memorable moments of her mayoral year, thanked those who had supported her and her chosen charities, and welcomed the newly-elected councillors to the chamber.

Councillor Saise-Marshall offered her thanks to her consort, Major Rob Marshall MBE, and to Clare Sykes, Executive Officer, for their support.

Councillors from across the chamber expressed their thanks to Councillor Saise-Marshall for her service as Mayor.

It was proposed (by Councillor Gillham), seconded (by Councillor R. King) and **resolved** that Councillor Elaine Gill be elected as Mayor for the 2024/25 municipal year.

4 Declaration by Mayor of Acceptance of Office

The statutory declaration of acceptance of office was made and signed by Councillor Gill, who thanked the Council for her election.

Councillor Saise-Marshall presented the Chain of Office to Councillor Gill.

[Councillor Gill in the chair].

5 Appointment of Mayor's Consort

Councillor Gill announced that her consort would be her husband, Mr Harry Gill.

The Mayor's Consort badge was presented to Mr Harry Gill.

A former consort badge was presented to Major Rob Marshall MBE.

6 **Appointment of Mayor's Chaplain**

Owing to a vacancy for a vicar at Councillor Gill's local church, St. Mary's in Thorpe, Councillor Gill decided that she would not appoint a chaplain at the current time.

7 **Appointment of Deputy Mayor**

It was proposed (by Councillor Mullens), seconded (by Councillor Clarke) and **resolved** that Councillor Margaret Harnden be appointed as Deputy Mayor for the 2024/25 municipal year.

8 **Declaration by Deputy Mayor of Acceptance of Office**

The statutory declaration of acceptance of office was made and signed by Councillor Harnden, who thanked the Council for her appointment.

Councillor Gill presented the Badge of Office to Councillor Harnden.

9 **Appointment of Deputy Mayor's Consort**

Councillor Harnden said that she would announce her consort at a later date.

10 **Mayor's Announcements**

Councillor Gill thanked the outgoing Mayor and her consort for representing the borough admirably over the past 12 months, welcomed newly-elected councillors to the chamber, and promoted a culture of respect, tolerance and kindness to fellow councillors and residents.

The Mayor announced that her chosen charities would be Runnymede Dementia Carers' Support and Egham Band Youth Brass Project.

The Mayor also announced that she hoped to launch a grants programme for environmental projects and civic pride. Further details would follow in due course.

11 **Constitution of the Council**

It was proposed by Councillor Gillham and seconded by Councillor Ringham that the Council adopt the recommendations set out in the supplementary summons published on 14 May 2024.

It was further proposed (by Councillor Nuti) and seconded (by Councillor Cunningham) that consideration of the proposed amendments relating to provisions to enable the appointment of Co-Leaders (recommendation 2 of the supplementary summons issued on 14 May 2024) be deferred to such time that they, along with any consequential governance matters, had been reviewed by the Constitution Member Working Party and the Corporate Management Committee.

A named vote was requested on Councillor Nuti's proposal with the voting noted as follows:

For (16):

Councillors Clarke, M.D. Cressey, M.K. Cressey, Cunningham, Furey, Gracey, Howorth, Hulley, Lewis, Mann, Mavi, Nuti, Saise-Marshall, Snow, Tucker-Brown, Wilson.

Against (25):

Councillors Gill, Harnden, Berardi, Davies, Gahir, Gates, Gillham, Graham, Jenkins, Kettle, A. King, R. King, Lee, Mehta, Milstead, Moudgil, Mullens, Parry, Ringham, Rowsell, Singh, Smith, D. Whyte, S. Whyte, Williams.

Abstentions (0):

-

The proposal to defer consideration of the proposed amendments relating to provisions to enable the appointment of Co-Leaders therefore FELL.

Separate named votes were requested on each element of the substantive proposed motion. The voting was noted as follows:

Recommendation 1:

To note that the Constitution, approved at Council on 25 April 2024, would apply for the 2024/25 municipal year (subject to any in-year amendments).

For (37):

Councillors Gill, Harnden, Berardi, Clarke, Davies, Gahir, Gates, Gillham, Gracey, Graham, Howorth, Hulley, Jenkins, Kettle, A. King, R. King, Lee, Lewis, Mann, Mavi, Mehta, Milstead, Moudgil, Mullens, Nuti, Parry, Ringham, Rowsell, Saise-Marshall, Singh, Smith, Snow, Tucker-Brown, D. Whyte, S. Whyte, Williams, Wilson.

Against (4):

Councillors M.D. Cressey, M.K. Cressey, Cunningham, Furey.

Abstentions (0):

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It was resolved that it be noted that the Constitution, approved at Council on 25 April 2024, would apply for the 2024/25 municipal year (subject to any in-year amendments).

Recommendation 2:

To consider whether an amendment to standing orders to provide a mechanism to appoint Co-Leaders should be approved.

For (25):

Councillors Gill, Harnden, Berardi, Davies, Gahir, Gates, Gillham, Graham, Jenkins, Kettle, A. King, R. King, Lee, Mehta, Milstead, Moudgil, Mullens, Parry, Ringham, Rowsell, Singh, Smith, D. Whyte, S. Whyte, Williams.

Against (16):

Councillors Clarke, M.D. Cressey, M.K. Cressey, Cunningham, Furey, Gracey, Howorth, Hulley, Lewis, Mann, Mavi, Nuti, Saise-Marshall, Snow, Tucker-Brown, Wilson.

Abstentions (0):

-

It was **resolved** that the proposed amendments, as set out in the supplementary summons of 14 May 2024, to enable the appointment of Co-Leaders, be approved.

12 **Appointment of Leader of the Council**

It was proposed by Councillor Smith and seconded by Councillor Jenkins that:

- 1) Councillors Gillham, R. King, Ringham and D. Whyte be appointed as Co-Leaders, in accordance with amended Standing Order 6.

- 2) Officers be asked to consult the Independent Remuneration Panel about the structure of the special responsibility allowances for the Leader and Deputy Leader and make recommendations to the Corporate Management Committee and the Council.
- 3) Payment of the Leader and Deputy Leader special responsibility allowances be delayed until directed otherwise by the Council.

It was further proposed by Councillor Snow and seconded by Councillor Gracey that Councillor Gillham be appointed as the sole Leader of the Council.

Following the debate a named vote was requested on the proposal to appoint Councillor Gillham as the sole Leader of the Council. The voting was noted as follows:

For (16):

Councillors Clarke, M.D. Cressey, M.K. Cressey, Cunningham, Furey, Gracey, Howorth, Hulley, Lewis, Mann, Mavi, Nuti, Saise-Marshall, Snow, Tucker-Brown, Wilson.

Against (25):

Councillors Gill, Harnden, Berardi, Davies, Gahir, Gates, Gillham, Graham, Jenkins, Kettle, A. King, R. King, Lee, Mehta, Milstead, Moudgil, Mullens, Parry, Ringham, Rowsell, Singh, Smith, D. Whyte, S. Whyte, Williams.

Abstentions (0):

-

The proposal to appoint Councillor Gillham as the sole Leader of the Council FELL.

The substantive motion, to appoint Councillors Gillham, R. King, Ringham and D. Whyte as Co-Leaders, was therefore put to the vote.

It was **resolved** that:

- 1) Councillors Gillham, R. King, Ringham and D. Whyte be appointed as Co-Leaders in accordance with amended Standing Order 6.
- 2) Officers be asked to consult the Independent Remuneration Panel about the structure of the special responsibility allowances for the Leader and Deputy Leader and make recommendations to the Corporate Management Committee and the Council.
- 3) Payment of the Leader and Deputy Leader special responsibility allowances be delayed until directed otherwise by the Council.

13 **Minutes**

The minutes of the meeting held on 25 April 2024 were agreed and signed as a correct record.

14 **Speaking or Questions from Members of the Public under Standing Order 12**

In pursuance of Standing Order 12.1, public questions or speaking was not permitted at the meeting.

15 **Petitions**

There were no petitions.

16 **Questions from Members of the Council under Standing Order 13**

In pursuance of Standing Order 13.1 v), questions from members of the council were not permitted at the meeting.

17 **Appointment of Committees**

17a **Establishment of committees and sub-committees**

It was proposed by Councillor Gillham, seconded by Councillor Ringham and **resolved** that the Council establish the committees and sub-committees in accordance with the arrangements set out in the summons.

17b **Allocation of seats to political groups**

It was proposed by Councillor Gillham, seconded by Councillor Ringham and **resolved** that the allocation of seats to political groups, as set out in the supplementary summons published on 14 May 2024, be approved.

17c **Appointment of members to committees and sub-committees**

It was proposed by Councillor Gillham, seconded by Councillor Ringham and **resolved** that the Council note that group leaders could make appointments to committees in accordance with Standing Order 22.8.

17d **Englefield Green Committee**

It was proposed by Councillor Gates, seconded by Councillor Gahir and resolved that the councillors representing the wards of Englefield Green East and Englefield Green West, along with local residents' representatives Mr Nigel Bromilow and Mr Richard McGregor-Johnson, be appointed to the Englefield Green Committee.

17e **Appointment of chairs and vice-chairs of Committees**

It was proposed by Councillor R. King, seconded by Councillor D. Whyte and **resolved** that the appointment of chairs and vice-chairs to the Council's committees, as set out in the supplementary summons issued on 15 May 2024, be agreed.

18 **Designation of minority groups**

Consideration of this item was not required because one group had a majority of the seats on the Council.

19 **Appointment to the Surrey Environment Partnership 2024/25**

It was proposed by Councillor Gillham, seconded by Councillor Ringham and **resolved** that Councillor D. Whyte be appointed to the Surrey Environment Partnership for 2024/25.

20 **Appointment to the Surrey Police and Crime Panel**

It was proposed by Councillor R. King, seconded by Councillor D. Whyte and **resolved** that:

- 1) Councillor Smith be appointed to the Surrey Police and Crime Panel for 2024/25.
- 2) That a one year term of office be agreed.

21 **Nominations to Surrey Leaders' Group (SLG)**

It was proposed by Councillor R. King, seconded by Councillor D. Whyte and resolved that Councillor Gillham be Runnymede Borough Council's appointed Co-Leader to the Surrey Leaders' Group for 2024/25.

21a **Adults and Health Select Committee**

It was proposed by Councillor R. King, seconded by Councillor D. Whyte and **resolved** that Councillor A. King be nominated to the Adult and Health Select Committee for 2024/25, subject to the requisite application form being returned to Democratic Services by the deadline listed in the summons.

21b **High Sheriff Award**

It was proposed by Councillor R. King and seconded by Councillor D. Whyte that councillor Harnden be nominated to the High Sheriff Award for 2024/25.

It was proposed by Councillor Snow and seconded by Councillor Gracey that councillor Saise-Marshall be nominated to the High Sheriff Award for 2024/25.

It was **resolved** that Councillor Harnden be nominated as the Council's representative to the High Sheriff Award for 2024/25, subject to the requisite application form being returned to Democratic Services by the deadline listed in the summons.

21c **Surrey County Council Pension Fund Committee**

It was proposed by Councillor R. King, seconded by Councillor D. Whyte and **resolved** that Councillor R. King be nominated to the Surrey County Council Pension Fund Committee for 2024/25, subject to the requisite application form being returned to Democratic Services by the deadline listed in the summons.

21d **Surrey and Borders Partnership NHS Foundation Trust**

It was proposed by Councillor R. King, seconded by Councillor D. Whyte and **resolved** that Councillor Howorth be nominated to the Surrey and Borders Partnership NHS Foundation Trust for 2024/25, subject to the requisite application form being returned to Democratic Services by the deadline listed in the summons.

21e **Active Surrey Sports Partners Forum**

It was proposed by Councillor R. King, seconded by Councillor D. Whyte and **resolved** that Councillor Ringham be nominated to the Adult and Health Select Committee for 2024/25, subject to the requisite application form being returned to Democratic Services by the deadline listed in the summons.

21f **Surrey Heartlands Integrated Care Partnership**

It was proposed by Councillor R. King, seconded by Councillor Ringham and resolved that Councillor Williams be nominated to the Surrey Heartlands Integrated Care Partnership for 2024/25, subject to the requisite application form being returned to Democratic Services by the deadline listed in the summons.

22 **Notices of Motion from Members of the Council under Standing Order 15**

There were no notices of motion.

23 **Minority Group Priority Business**

There was no minority group priority business.

24 **Press and Public to be Excluded by Resolution**

There was no exempt business.

(The meeting ended at 9.37 pm.)

Mayor