

APPENDIX B

Fees and charges							
Taxi licences							
	Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment	
Taxi and Hackney Carriage licensing fees (outside scope of VAT)							
Vehicle applications							
Hackney Carriage licence	Discretionary	339.00	356.00	5.01%	15,000	Outside Scope	
Private hire vehicle licence	Discretionary	196.00	209.00	6.63%		Outside Scope	
Temporary Hackney Carriage/private hire vehicles for period of 14 days extendable to 28 days when the licence is for a replacement vehicle provided by a specialist company while accident damage repair is carried out on a licensed Hackney Carriage or private hire vehicle	Discretionary	92.00	96.00	4.35%		Outside Scope	
Changes to licence							
Change of vehicle during the licensing period (i.e. transfer to replacement vehicle for balance of licence period - existing plate must be returned)	Discretionary	67.00	70.00	4.48%	900	Outside Scope	
Change of vehicle licence type during the licensing period (e.g. from Hackney Carriage to private hire)	Discretionary	67.00	70.00	4.48%		Outside Scope	
Change of drivers licence during the licensing period (e.g. From private hire to Hackney Carriage drivers licence)	Discretionary	34.00	36.00	5.88%		Outside Scope	
Drivers licence new applications							
Combined Hackney Carriage and private hire drivers licence - one year	Discretionary	238.00	249.00	4.62%	900	Outside Scope	
Combined Hackney Carriage and private hire drivers licence - three year	Discretionary	468.00	482.00	2.99%		Outside Scope	
Private hire drivers licence - one year	Discretionary	238.00	249.00	4.62%		Outside Scope	
Private hire drivers licence - three year	Discretionary	468.00	482.00	2.99%		Outside Scope	
Drivers licence renewals							
Combined Hackney Carriage and private hire drivers licence - one year	Discretionary	178.00	186.00	4.49%	12,100	Outside Scope	
Combined Hackney Carriage and private hire drivers licence - three year	Discretionary	411.00	421.00	2.43%		Outside Scope	
Private hire drivers licence - one year	Discretionary	178.00	186.00	4.49%		Outside Scope	
Private hire drivers licence - three year	Discretionary	411.00	421.00	2.43%		Outside Scope	
Private hire operators licence (valid for 1 year)							
1 vehicle owner/driver	Discretionary	202.00	210.00	3.96%	3,300	Outside Scope	
2 - 5 vehicles	Discretionary	207.00	216.00	4.35%		Outside Scope	
6 - 20 vehicles	Discretionary	233.00	243.00	4.29%		Outside Scope	
21 - 40 vehicles	Discretionary	268.00	280.00	4.48%		Outside Scope	
41 - 60 vehicles	Discretionary	302.00	317.00	4.97%		Outside Scope	
61 - 80 vehicles	Discretionary	336.00	354.00	5.36%		Outside Scope	
81 - 100 vehicles	Discretionary	371.00	391.00	5.39%		Outside Scope	
Private hire operators licence (valid for 5 years)							
1 vehicle owner/driver	Discretionary	640.00	662.00	3.44%	3,300	Outside Scope	
2 - 5 vehicles	Discretionary	646.00	667.00	3.25%		Outside Scope	
6 - 20 vehicles	Discretionary	671.00	695.00	3.58%		Outside Scope	
21 - 40 vehicles	Discretionary	706.00	732.00	3.68%		Outside Scope	
41 - 60 vehicles	Discretionary	740.00	769.00	3.92%		Outside Scope	
61 - 80 vehicles	Discretionary	775.00	806.00	4.00%		Outside Scope	
81 - 100 vehicles	Discretionary	809.00	842.00	4.08%		Outside Scope	
Pre application and other charges							
Failure to keep appointment / comply with renewal procedures	Discretionary	50.00	57.00	14.00%	980	Outside Scope	
Knowledge test including re-takes for Hackney Carriage Drivers	Discretionary	54.00	57.00	5.56%		Outside Scope	
Knowledge test to go from being a Private Hire Driver to a Hackney Carriage Driver	Discretionary	54.00	57.00	5.56%		Outside Scope	
Knowledge test including re-takes for Private Hire Drivers and Private Hire Operators	Discretionary	54.00	57.00	5.56%		Outside Scope	
New drivers information pack	Discretionary	25.00	25.00	0.00%		Outside Scope	
Disclosure & Barring Service (DBS) fixed fee (£40) plus processing charges £18.50 Runnymede Borough Council and £9 Surrey County Council.	Discretionary	65.00	66.00	1.54%		Outside Scope	
Any change of vehicle during the licensing period will be charged at the appropriate vehicle licence rate. Credit will not be given for unexpired period of vehicles or drivers licences if the licence is surrendered.							