

Englefield Green Cricket Club – 25 August 2024

From: noreply@runnymede.gov.uk <noreply@runnymede.gov.uk>

Sent: Tuesday, June 11, 2024 4:27 PM

To: Events <events@runnymede.gov.uk>

Subject: [EXTERNAL] Holding events in our parks application form - submitted

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Page: Introduction

- I have read the privacy policy Yes

Page: About the event

- Name of organisation or person holding the event Englefield Green Cricket Club
- Name of the event Presidents Day
- Start date of the event Sun 25th Aug 2024
- Finish date of the event Sun 25th Aug 2024
- Location Englefield Green
- Brief description of the event/activities planned Food and music localised to the pavilion, green to be used for cricket as per license

Page: Your contact details

- First name Thomas
- Last name Brown
- What is your connection with the organisation hiring the venue? Secretary
- Correspondence address *personal details redacted*
- Contact number *personal details redacted*
- Email address *personal details redacted*
- Contact details for the day of the event
 - First name Thomas
 - Last name Brown
 - Telephone number *personal details redacted*
- Is there a name and contact phone number and/or email address that we can give to members of the public if they wish to get in touch with you regarding the event?
Yes
- Contact name and number to be given to the public
 - First name Thomas
 - Last name Brown
 - Telephone number *personal details redacted*

Page: Type of event

- What type of event is it? Community event
- Date and time of the event

- Do you need any preparation days/non-operational days before the start of the event? No
- Event day(s)/operational day(s)
 - First day of your event Sun 25th Aug 2024
 - Start time of event 13.00
 - Finish time on the first day 20.00
 - Last date of the event Sun 25th Aug 2024
 - Start time on last day 13.00
 - Finish time on the last day 20.00
 - Number of event days/operational days 1
- Do you need any clearing up/break down days/non-operational days after the event? No

Page: About the activities at your event - part 1

- Is the event free to attend? Yes
- Approximate total number of people expected to attend over the course of the event 200
- Approximate number of people expected to be onsite at any one time 60
- Do you intend to erect stalls to sell items or for displays, games or amusements? No
- Do you intend to have funfair/fairground rides? No
- Do you intend to have bouncy castles or other inflatable devices? No
- Do you intend to have fireworks/pyrotechnics? No
- Do you intend to have arena displays? No
- Do you intend to have sporting activities or demonstrations? Yes
- Provide further details Green will be used for cricket under license held by cricket club

Page: About the activities at your event - part 2

- Do you intend to have live or pre-recorded music? Yes - both live and pre-recorded music
- Provide further details Live music 4-8pm, pre recorder prior to this from midday
- Do you intend to use PA/amplifying equipment for anything other than music? No
- Do you intend to hold other forms of entertainment? No
- Do you intend to involve or use any animals? No
- Do you intend to sell and/or give away food and/or non-alcoholic drink? Yes
- Provide further details Food from local vendor, alcohol sale through cricket club
- Do you intend to sell and/or give away alcohol? Yes
- Provide further details Alcohol sale through cricket club
- Alcohol licence We will apply (or have already applied) for a Temporary Events notice in order to serve alcohol.
- Do you intend to hold a raffle? No
- Do you intend to hold a monetary collection? No

Page: About the activities at your event - part 3

- Do you wish to erect advertising banners/posters on the event site in advance of the event? No
- Are you planning to film this event, whether by drone or otherwise? No
- Do you intend to erect marquees, tents or gazebos? Yes
- Provide further details Small gazebo by the pavilion for rain cover/shade for band
- Do you intend to have heavy equipment? No
- Do you or your contractors/suppliers/participants/vendors propose to use generators? No
- Do you wish to make any ground markings? No
- Do you require pavilions or changing facilities? No
- Do you require any action to be taken by RBC? No
- Provide full details of any activities not already mentioned Food vendor and music localised at the pavilion, green to be used as usual for cricket only

Page: Vehicles & Parking

- Please provide details of the approximate number, weight & size of delivery vehicles and/or participating vehicles and whether they intend to remain on site overnight. None
- Do you intend to use part of the site for car parking for the attendees/general public? No

Page: Toilets arrangement

- Are you hiring toilets for the event? No
- Explain what the toilet arrangements will be Toilets in clubhouse of cricket club
- Explain what provision there will be for accessible toilets for people who are disabled. Council toilets if open, if not toilets in the cricket club

Page: Organiser's declaration

- I have read and understood the event hire terms and conditions dated 7 December 2023 Yes
- First name Thomas
- Last name Brown
- On behalf of Englefield Green Cricket Club

Runnymede BC use only

Authorised?

Deposit required?

Amount?

Fee required?

Amount?

Other permission required?

Granted?

Inform local Councillors?

CC

Notes

Authorising manager to sign

Date