

Fees and charges

Premises and alcohol related licences

	Charge Status	From April 2024 £	From April 2025 £	% Increase	Yield £	VAT treatment		
Licensing Act 2003								
<u>Main application fee</u>								
The application fee for a new premises licence, or conversion of an existing licence is based on rateable values as follows:-								
<u>Non City / Town Centre</u>								
Band A		Rateable value £0 to £4,300	Statutory	100.00	100.00	0.00%	} 3,500	Outside Scope
Band B		£4,301 to £33,000	Statutory	190.00	190.00	0.00%		Outside Scope
Band C		£33,001 to £87,000	Statutory	315.00	315.00	0.00%		Outside Scope
Band D		£87,001 to £125,000	Statutory	450.00	450.00	0.00%		Outside Scope
Band E		£125,001 and above	Statutory	635.00	635.00	0.00%		Outside Scope
<u>City / Town Centre where they are exclusively/ primarily used to sell alcohol</u>								
Band D		£87,001 to £125,000	Statutory	900.00	900.00	0.00%	} 54,100	Outside Scope
Band E		£125,001 and above	Statutory	1,905.00	1,905.00	0.00%		Outside Scope
<u>Annual charge</u>								
The annual charge is due one year after the application fee was paid and is based on rateable values as follows:-								
<u>Non City / Town Centre</u>								
Band A		Rateable value £0 to £4,300	Statutory	70.00	70.00	0.00%	} 700	Outside Scope
Band B		£4,301 to £33,000	Statutory	180.00	180.00	0.00%		Outside Scope
Band C		£33,001 to £87,000	Statutory	295.00	295.00	0.00%		Outside Scope
Band D		£87,001 to £125,000	Statutory	320.00	320.00	0.00%		Outside Scope
Band E		£125,001 and above	Statutory	350.00	350.00	0.00%		Outside Scope
<u>City / Town Centre where they are exclusively/ primarily used to sell alcohol</u>								
Band D		£87,001 to £125,000	Statutory	640.00	640.00	0.00%	} 700	Outside Scope
Band E		£125,001 and above	Statutory	1,050.00	1,050.00	0.00%		Outside Scope
Minor variations to premises licences and club premises certificates as per the Legislative reform order 2009	Statutory		89.00	89.00	0.00%			Outside Scope

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Exceptionally large capacity sites						
This is an additional charge for large events based on the number of attendees as follows:						
<u>New licence</u>						
5,000 to 9,999	Statutory	1,000.00	1,000.00	0.00%	} included under annual fee	Outside Scope
10,000 to 14,999	Statutory	2,000.00	2,000.00	0.00%		Outside Scope
15,000 to 19,999	Statutory	4,000.00	4,000.00	0.00%		Outside Scope
20,000 to 29,999	Statutory	8,000.00	8,000.00	0.00%		Outside Scope
30,000 to 39,999	Statutory	16,000.00	16,000.00	0.00%		Outside Scope
40,000 to 49,000	Statutory	24,000.00	24,000.00	0.00%		Outside Scope
50,000 to 59,999	Statutory	32,000.00	32,000.00	0.00%		Outside Scope
60,000 to 69,999	Statutory	40,000.00	40,000.00	0.00%		Outside Scope
70,000 to 79,999	Statutory	48,000.00	48,000.00	0.00%		Outside Scope
80,000 to 89,999	Statutory	56,000.00	56,000.00	0.00%		Outside Scope
90,000 and over	Statutory	64,000.00	64,000.00	0.00%		Outside Scope
<u>Annual fee</u>						
The Annual fee is half the above thereafter						
5,000 to 9,999	Statutory	500.00	500.00	0.00%	} included under annual fee	Outside Scope
10,000 to 14,999	Statutory	1,000.00	1,000.00	0.00%		Outside Scope
15,000 to 19,999	Statutory	2,000.00	2,000.00	0.00%		Outside Scope
20,000 to 29,999	Statutory	4,000.00	4,000.00	0.00%		Outside Scope
30,000 to 39,999	Statutory	8,000.00	8,000.00	0.00%		Outside Scope
40,000 to 49,000	Statutory	12,000.00	12,000.00	0.00%		Outside Scope
50,000 to 59,999	Statutory	16,000.00	16,000.00	0.00%		Outside Scope
60,000 to 69,999	Statutory	20,000.00	20,000.00	0.00%		Outside Scope
70,000 to 79,999	Statutory	24,000.00	24,000.00	0.00%		Outside Scope
80,000 to 89,999	Statutory	28,000.00	28,000.00	0.00%		Outside Scope
90,000 and over	Statutory	32,000.00	32,000.00	0.00%		Outside Scope
<u>Personal Licences</u>						
Application for a grant of personal licence	Statutory	37.00	37.00	0.00%	2,200	Outside Scope
<u>Temporary events</u>						
Temporary event notice	Statutory	21.00	21.00	0.00%		Outside Scope

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Other licences						
Theft, loss, etc. of premises licences or summary	Statutory	10.50	10.50	0.00%	1,000	Outside Scope
Application for a provisional statement where premises being built etc.	Statutory	315.00	315.00	0.00%		Outside Scope
Pre Application fees - Application Checking Service	Discretionary	28.00	32.00	14.29%		Outside Scope
Pre Application fees - Application Advice Service	Discretionary	72.00	80.00	11.11%		Outside Scope
Pre Application fees - Full Pre Application Service	Discretionary	275.00	311.00	13.09%		Outside Scope
Notification of change of name or address	Statutory	10.50	10.50	0.00%		Outside Scope
Application to vary licence to specify individual as premises supervisor	Statutory	23.00	23.00	0.00%		Outside Scope
Application for transfer of premises licence	Statutory	23.00	23.00	0.00%		Outside Scope
Interim authority notice following death etc. of licence holder	Statutory	23.00	23.00	0.00%		Outside Scope
Theft, loss etc. of certificate or summary	Statutory	10.50	10.50	0.00%		Outside Scope
Notification of change of name or alteration of rules of club	Statutory	10.50	10.50	0.00%		Outside Scope
Change of relevant registered address of club	Statutory	10.50	10.50	0.00%		Outside Scope
Theft, loss etc. of temporary event notice	Statutory	10.50	10.50	0.00%		Outside Scope
Theft, loss etc. of personal licence	Statutory	10.50	10.50	0.00%		Outside Scope
Duty to notify change of name or address	Statutory	10.50	10.50	0.00%		Outside Scope
Right of freeholder etc. to be notified of licensing matters	Statutory	21.00	21.00	0.00%	Outside Scope	

No fee shall be payable in respect of the above licences for an entertainment at a church hall, chapel hall or other similar building occupied in connection with a place of public religious worship, or at village hall, parish or community hall or other similar building. At the discretion of the Council no fee may be payable if the entertainment is of an educational or other like character or is given for charitable or other like purposes.