

Fees and charges

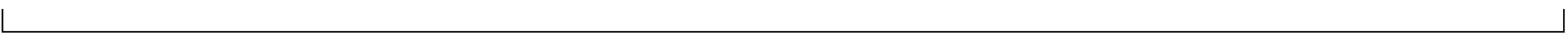
Corporate and Business Services

	Charge Status	From April 2024 £	From April 2025 £	% Increase	Yield £	VAT treatment	
<u>Register of Electors</u>							
Sale of Register of Electors - published full registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%	1,500	Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	1.50	1.50	0.00%		Outside Scope	
Printed paper format	Statutory	10.00	10.00	0.00%		Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	5.00	5.00	0.00%		Outside Scope	
Sale of Overseas register of Electors - published full registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%		Outside Scope	
plus for every 100 entries or part thereof	Statutory	1.50	1.50	0.00%		Outside Scope	
Printed paper format	Statutory	10.00	10.00	0.00%		Outside Scope	
plus for every 100 entries or part thereof	Statutory	5.00	5.00	0.00%		Outside Scope	
Sale of Register of Electors - marked registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%		Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	1.00	1.00	0.00%		Outside Scope	
Printed paper format	Statutory	10.00	10.00	0.00%	Outside Scope		
plus for every 1,000 entries or part thereof	Statutory	2.00	2.00	0.00%	Outside Scope		
Sale of Register of Electors - published edited registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%	Outside Scope		
plus for every 1,000 entries or part thereof	Statutory	1.50	1.50	0.00%	Outside Scope		
Printed paper format	Statutory	10.00	10.00	0.00%	Outside Scope		
plus for every 1,000 entries or part thereof	Statutory	5.00	5.00	0.00%	Outside Scope		

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<u>Local land charges search fees</u>							
Personal search - charge set by the Lord Chancellor	Statutory	Nil	Nil		nil	}	Outside Scope
Each extra taxable assessment - charge set by the Lord Chancellor	Statutory	Nil	Nil	-			Outside Scope
LLC 1 Search form:- (to be transferred to HMLR from 2025)							
Commercial	Discretionary	55.00	-	-	0	}	Outside Scope
Residential	Discretionary	55.00	-	-			Outside Scope
Each extra taxable assessment	Discretionary	11.00	-	-			Outside Scope
Search any one part of the register	Discretionary	13.00	-	-			Outside Scope
CON 29 enquiry form:-							
Commercial	Discretionary	300.00	570.00	90.00%	265,000	}	Standard
Residential	Discretionary	270.00	540.00	100.00%			Standard
Each extra taxable assessment	Discretionary	36.00	60.00	66.67%			Standard
Optional part II enquiry	Discretionary	27.00	60.00	122.22%			Standard
Additional enquiry	Discretionary	45	60.00	33.33%			Standard
Con29 (Part 1) Individual Enquiries (RBC held data) £45 each	Discretionary	0.00	45.00	-			Standard
General:-							
Copy Search	Discretionary	15.00	16.00	6.67%	300	}	Standard
Copy of legal agreement (including plans)	Discretionary	42.00	43.00	2.38%			Standard
<u>Council Tax</u>							
Court costs	Statutory	105.00	109.00	3.81%	165,000		Outside Scope
<u>Business Rates</u>							
Court costs	Statutory	150.00	156.00	4.00%	4,000		Outside Scope
<u>Other charges (VAT charged where applicable)</u>							
Freedom of information - staff time per hour	Statutory	25.00	25.00	0.00%	0	}	Standard
Environmental Information regulations - staff time per hour	Discretionary	25.00	25.00	0.00%			Standard
Data Protection Subject Access Request - per request - charges set by legislation	Statutory	Nil	Nil	-			Outside Scope
Provision of photocopies of documents under the Local Government (Access to Information Act 1986) (per page)	Discretionary	0.30	0.30	0.00%			Standard
Provision of photocopies generally							
- Printing/copying A4 documents (per page)	Discretionary	0.30	0.30	0.00%	0	}	Standard
- Printing/copying A3 documents (per page)	Discretionary	0.40	0.40	0.00%			Standard



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<u>Corporate Properties</u>							
Garage rentals (per week)							
If included with house	Discretionary	14.35	14.60	1.74%	}	709,000	Outside Scope
Private rental	Discretionary	17.22	17.52	1.74%			Standard
Sale of property enquiries - refundable if sale proceeds	Discretionary	1,134.00	1,134.00	0.00%	}	0	Standard
Completion of Leasehold Property Enquiries	Discretionary	525.00	525.00	0.00% *			Standard
Disposal of Council Land (at 3rd party's request) (whether sale completes or not)	Discretionary	1,050.00	1,050.00	0.00% *			Standard
Grant of Consent: Licence to Alter - Starting from	Discretionary	790.00	950.00	20.25% *			Standard
Grant of Consent: Licence to Assign - Starting from	Discretionary	790.00	950.00	20.25% *			Standard
Grant of Consent to Underlet - Starting from	Discretionary	790.00	950.00	20.25% *			Standard
Grant of Licence (<3 months/low risk/not for sales activity)	Discretionary	158.00	350.00	121.52% *			Standard
Grant of Licence (3-12 months/low risk/not for sales activity)	Discretionary	315.00	500.00	58.73% *			Standard
Grant of Licence (Any duration/high risk/sales)	Discretionary	790.00	790.00	0.00% *			Standard
Grant of Easement or Wayleave to statutory undertaker - Starting from	Discretionary	315.00	500.00	58.73%			Standard
Grant of Easement other than to statutory undertaker (whether completes or not)	Discretionary	525.00	750.00	42.86% *	Standard		
Preparation of Schedule of Dilapidations	Discretionary	1,050.00	1,050.00	0.00% *	Standard		
Grant of Deed of Surrender (not including surrender premium)	Discretionary	1,050.00	1,050.00	0.00% *	Standard		
Grant of Alteration/Release from Covenant (whether granted or not)	Discretionary	1,050.00	1,050.00	0.00% *	Standard		

* Concessionary rate applies to registered charities and community groups in the local community (25% discount).

Civic Centre accommodation charges

Council Chamber	Community use per hour	Discretionary	45.35	47.00	3.64%	}	Standard		
	Semi commercial use per hour	Discretionary	90.70	93.00	2.54%		Standard		
	Commercial use per hour	Discretionary	136.10	139.00	2.13%		Standard		
Committee Room	Community use per hour	Discretionary	22.70	24.00	5.73%		}	Standard	
	Semi commercial use per hour	Discretionary	45.40	47.00	3.52%			Standard	
	Commercial use per hour	Discretionary	68.00	70.00	2.94%			Standard	
Foyer/Meeting Rooms/Members Room	Community use per hour	Discretionary	11.30	12.00	6.19%			}	Standard
	Semi commercial use per hour	Discretionary	22.70	24.00	5.73%				Standard
	Commercial use per hour	Discretionary	34.00	35.00	2.94%				Standard
Out of hours reception cover	per hour	Discretionary	45.40	47.00	3.52%	Standard			

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<u>Sale of agendas and civic publications</u>							
Sale of copy agendas per annum							
Residents groups etc. - All Committees	Discretionary	258.40	258.40	0.00%	300	Outside Scope	
Residents groups etc. - individual main Committee only (except Planning)	Discretionary	72.20	72.20	0.00%		Outside Scope	
Residents groups etc. - Planning Committee only	Discretionary	214.70	214.70	0.00%		Outside Scope	
Commercial organisations - All Committees	Discretionary	1024.10	1024.10	0.00%		Outside Scope	
Commercial organisations - Individual Main Committee only (except Planning)	Discretionary	226.10	226.10	0.00%		Outside Scope	
Commercial organisations - Planning Committee only	Discretionary	665.00	665.00	0.00%		Outside Scope	
Sale of copy agendas - Individual copies	Discretionary	7.22	7.22	0.00%		Outside Scope	
Sale of copy minute book							
Residents groups etc. - per annum	Discretionary	107.73	107.73	0.00%		Outside Scope	
Residents groups etc. - per individual copy	Discretionary	19.38	19.38	0.00%		Outside Scope	
Commercial organisations - per annum	Discretionary	369.36	369.36	0.00%	Outside Scope		
Commercial organisations - per individual copy	Discretionary	94.43	94.43	0.00%	Outside Scope		