



12 February 2024
Ref No 31/7069

Dear Chief Executives,

Food waste collections – capital transitional grant to support the delivery of weekly food waste collections.

On the behalf of the Minister of State for Department for Environment, Food, and Rural Affairs, I am writing to confirm Defra intends to make a capital grant payment under Section 31 of the Local Government Act 2003. I attach a signed Grant Determination Form.

The capital element of funding is for the purchase of food waste bins (this includes internal kitchen caddies, external kerbside caddies and communal bins) and food waste collection vehicles, provided on a non-ring-fenced basis. As we are providing funding that will cover the purchasing of bins, we do not expect local authorities to charge residents for the provision of bins. This grant will be published, as is standard practice, and will therefore be publicly available. Information on how this funding has been calculated was laid out in my previous letter to you, informing you of your indicative funding allocations.

The conditions of the grant are outlined in Annex B. I ask that authorities with waste collection responsibilities provide financial reporting on the spend of this funding. Reporting should be sent to recycling@defra.gov.uk. So that the reporting is not burdensome, we will not be expecting a template to be completed. Therefore, please provide the reporting that is used internally. The first reporting submission is expected by 31 October 2024, with subsequent quarterly submissions until 31 March 2026. If this funding is not exhausted delivering the project, we will request it to be used for delivering waste collection improvements.

Local Authorities must ensure that robust arrangements are in place to manage fraud risk, including ensuring that project deliverers have a robust fraud risk management process and pay particular attention to projects that involve the payment of grants to beneficiaries e.g. businesses. Local Authorities are expected to ensure that all legal and other statutory obligations and consents will be adhered to, which may include, but not solely, state aid / subsidy control, equalities duties,

procurement, health and safety, and fraud prevention. Local Authorities have prerogative to establish internal governance and assurance arrangements as they see fit to achieve this. Local Authorities will ensure data can be shared for the prevention and detection of fraud by including the following clause in all agreements with companies or external entities: "Data may be shared with other public bodies and enforcement agencies for the prevention, detection and investigation of fraud."

Defra may request documentation from Local Authorities regarding this grant to ensure compliance with this requirement.

Local Authorities should report/make Defra aware of suspected fraud and error within the grant to Defra.

The vehicles that are purchased for food waste collections should not be used for commercial purposes. In the event that you have procured a private contractor to carry out waste collections on your behalf, we advise that this is stipulated in your contracts.

In the event that the sale or income of additional waste and anaerobic digestion raises additional revenue for the authority, we advise that this money is reinvested in waste collection.

Your acceptance of the award of this grant payment will be made by signing below. If you have currently requested a review, we ask that you accept this funding while we assess your request. This will ensure that you receive funding this financial year. Subject to the result of the review, if a local authority requires further funding, then this will be provided separately. No other form of acknowledgement will be accepted. Please do this by 1 March 2024. Please quote the reference number in any future communications relating to this grant.

If you have any questions regarding this letter, please do not hesitate to contact

recycling@defra.gov.uk.

Yours sincerely,



Emma Bourne
Director
Resources and Waste

CAPITAL grant determination (non-ringfenced)

Food Waste Collection GRANT DETERMINATION (2024): No 31/7069.

The Minister of State for Department for Environment, Food, and Rural Affairs (“the Minister of State”), in exercise of the powers conferred by section 31 of the Local Government Act 2003, makes the following determination:

Citation

1) This determination may be cited as the Food Waste Collection Grant Determination 2024 [No31/7069].

Purpose of the grant

2) The purpose of the grant is to provide support to local authorities in England towards expenditure lawfully incurred or to be incurred by them.

Determination

3) The Minister of State determines as the authorities to which grant is to be paid and the amount of grant to be paid, the authorities and the amounts set out in Annex A.

Grant conditions

4) Pursuant to section [31(3) and] 31(4) of the Local Government Act 2003, the Minister of State determines that the grant will be paid subject to the conditions in Annex B.

Treasury consent

5) Before making this determination in relation to local authorities in England, the Minister of State obtained the consent of the Treasury.

UK Government Branding

6) The Grant Recipient shall at all times during and following the end of the Funding Period:

6.1 comply with requirements of the Branding Manual in relation to the Funded Activities; and

6.2 cease use of the Funded by UK Government logo on demand if directed to do so by the Authority.

7) **Branding Manual** means the HM Government of the United Kingdom of Great Britain and Northern Ireland ‘Funded by UK Government branding manual’ first published by the Cabinet Office in November 2022 and is available at

<https://gcs.civilservice.gov.uk/guidance/marketing/branding-guidelines/> including any subsequent updates from time to time.

Signed by authority of the Minister of State for Department for Environment, Food, and Rural Affairs.

Emma Bourne
Director
Resources and Waste

12 February 2024

ANNEX A

Capital Grant allocations to local authorities 2023 to 2024

Local Authority	Capital Funding 2023/24
Adur District Council	£507,870
Amber Valley Borough Council	£1,202,866
Arun District Council	£1,665,840
Ashford Borough Council	£136,950
Babergh District Council	£1,008,912
Barking and Dagenham London Borough	£1,297,083
Barnet London Borough	£2,706,942
Basildon District Council	£102,300
Basingstoke and Deane Borough Council	£1,383,648
Bath and North East Somerset Council	£693
Bedford	£1,569,080
Bexley London Borough	£240,233
Birmingham City Council	£6,825,450
Blaby District Council	£919,856
Blackburn with Darwen Borough Council	£1,157,421
Blackpool Borough Council	£1,115,005
Bolsover District Council	£691,654
Boston Borough Council	£728,645
Bournemouth, Christchurch and Poole Council	£1,153,126
Bracknell Forest Borough Council	£179,622
Bradford City Metropolitan District Council (MBC)	£3,660,690
Braintree District Council	£319,648
Breckland Council	£1,140,978
Brent London Borough	£201,039
Brentwood Borough Council	£130,713
Brighton and Hove Council	£2,443,812
Bromley London Borough	£52,025
Bromsgrove District Council	£902,511
Broxbourne Borough Council	£54,068
Buckinghamshire Council	£620,491
Burnley Borough Council	£710,135
Calderdale Metropolitan Borough Council	£150,000
Camden London Borough	£606,909
Cannock Chase Council	£1,026,211

Central Bedfordshire	£454,355
Charnwood Borough Council	£1,359,633
Chelmsford Borough Council	£172,293
Cherwell District Council	£118,200
Cheshire East	£2,711,705
Cheshire West and Chester	£197,700
Chesterfield Borough Council	£765,001
Chichester District Council	£1,243,037
Chorley Borough Council	£1,182,775
City of London	£47,780
Colchester Borough Council	£196,134
Cornwall	£5,516,888
County Durham	£4,716,813
Coventry City Council	£1,869,505
Crawley Borough Council	£848,408
Croydon London Borough	£45,848
Darlington Borough Council	£1,182,778
Dartford Borough Council	£860,552
Derby City Council	£1,676,084
Dover District Council	£20,034
Dudley Metropolitan Borough Council	£2,679,480
Ealing London Borough	£406,411
East Hampshire District Council	£1,326,410
East Hertfordshire District Council	£1,501,261
East Lindsey District Council	£1,440,450
East Riding of Yorkshire Council	£2,945,875
East Staffordshire Borough Council	£986,295
East Suffolk Council	£2,367,763
Eastbourne Borough Council	£857,480
Eastleigh Borough Council	£24,184
Elmbridge Borough Council	£20,932
Enfield London Borough	£919,590
Epsom and Ewell Borough Council	£108,302
Erewash Borough Council	£1,084,651
Exeter City Council	£857,138
Fareham Borough Council	£969,223
Folkestone and Hythe District Council	£4,690
Fylde Borough Council	£794,751
Gloucester City Council	£138,535

Gosport Borough Council	£670,045
Gravesham Borough Council	£134,348
Great Yarmouth Borough Council	£849,755
Greenwich London Borough	£401,983
Guildford Borough Council	£13,070
Hackney London Borough	£194,576
Halton Borough Council	£1,019,111
Hammersmith and Fulham London Borough	£1,439,199
Harborough District Council	£901,880
Haringey London Borough	£47,700
Harlow District Council	£76,447
Harrogate Borough Council	£1,757,340
Hart District Council	£810,579
Hartlepool Borough Council	£806,679
Hastings Borough Council	£821,138
Havant Borough Council	£875,533
Havering London Borough	£1,894,383
Herefordshire Council	£1,847,132
Hertsmere Borough Council	£764,605
High Peak Borough Council	£920,833
Hillingdon London Borough	£606,837
Hinckley and Bosworth Borough Council	£1,071,138
Horsham District Council	£1,486,271
Hounslow London Borough	£230,382
Hyndburn Borough Council	£665,610
Ipswich Borough Council	£949,081
Islington London Borough	£1,106,700
Kings Lynn and West Norfolk Borough Council	£1,113
Kingston-upon-Hull City Council	£1,494,922
Knowsley Metropolitan Borough Council	£1,205,675
Lambeth London Borough	£1,153,350
Lancaster City Council	£1,462,385
Leeds City Council Metropolitan Borough Council	£6,877,314
Leicester City Council	£2,241,048
Lewisham London Borough	£1,004,400
Lichfield District Council	£1,131,643
Lincoln City Council	£829,410
Liverpool City Council	£3,373,697
Luton Borough Council	£1,415,497

Maldon District Council	£10,097
Malvern Hills District Council	£977,409
Medway Borough Council	£502,801
Melton Borough Council	£563,884
Merton London Borough	£315,212
Mid Suffolk District Council	£1,041,808
Mid Sussex District Council	£1,073,268
Middlesbrough Borough Council	£930,834
Milton Keynes Council	£156,185
Mole Valley District Council	£12,974
New Forest District Council	£1,800,434
Newcastle-under-Lyme Borough Council	£14,207
Newcastle-upon-Tyne City Council Metropolitan Borough Council	£2,213,024
Newham London Borough	£2,067,727
North East Derbyshire District Council	£844,292
North East Lincolnshire Council	£1,217,660
North Kesteven District Council	£936,516
North Lincolnshire Council	£1,549,407
North Norfolk District Council	£1,097,527
North Northamptonshire	£2,495,563
North Somerset Council	£53,806
North Tyneside Council	£1,644,270
North Warwickshire Borough Council	£545,907
North West Leicestershire District Council	£1,062,066
Northumberland	£2,949,940
Nuneaton and Bedworth Borough Council	£980,720
Oadby and Wigston Borough Council	£464,835
Pendle Borough Council	£793,377
Plymouth City Council	£1,941,574
Preston City Council	£1,065,359
Reading Borough Council	£125,231
Redbridge London Borough	£1,797,750
Redcar and Cleveland Borough Council	£1,040,335
Redditch Borough Council	£766,498
Reigate and Banstead Borough Council	£201,834
Ribble Valley Borough Council	£588,541
Richmond upon Thames London Borough	£548,630
Rochford District Council	£102,976

Rossendale Borough Council	£738,776
Rother District Council	£1,041,939
Royal Borough of Kensington and Chelsea	£1,563,672
Royal Borough of Kingston upon Thames	£159,111
Rugby Borough Council	£967,721
Runnymede Borough Council	£175,585
Rutland County Council	£533,500
Sandwell Metropolitan Borough Council	£336,268
Sefton Metropolitan Borough Council	£2,644,182
Sevenoaks District Council	£1,181,206
Shropshire	£2,791,092
Slough Borough Council	£2,176,290
Solihull Metropolitan Borough Council	£1,688,158
Somerset Waste Partnership	£387,359
South Derbyshire District Council	£811,830
South Gloucestershire Council	£171,531
South Hams District Council	£471,183
South Holland District Council	£806,891
South Kesteven District Council	£1,371,150
South Norfolk Council	£1,363,766
South Ribble Borough Council	£861,326
South Staffordshire Council	£1,266,480
Southampton City Council	£1,882,612
Southend-on-Sea Borough Council	£845,991
Southwark London Borough	£1,315,889
Spelthorne Borough Council	£290,010
St Albans City and District Council	£18,317
Stafford Borough Council	£1,457,824
Staffordshire Moorlands District Council	£932,962
Stevenage Borough Council	£591,677
Stockport Metropolitan Borough Council	£508,419
Stockton-on-Tees Borough Council	£1,433,091
Stoke-on-Trent City Council	£1,665,210
Surrey Heath Borough Council	£10,880
Sutton London Borough	£345,164
Swale Borough Council	£23,216
Swindon Borough Council	£1,754,820
Tameside Metropolitan Borough Council	£210,939
Tamworth Borough Council	£634,896

Tandridge District Council	£1,272
Tendring District Council	£277,365
Test Valley Borough Council	£1,330,665
Thanet District Council	£142,050
Three Rivers District Council	£39,293
Thurrock Council	£348,694
Torbay Council	£148,609
Trafford Metropolitan Borough Council	£449,083
Tunbridge Wells Borough Council	£143,949
Walsall Metropolitan Borough Council	£1,844,769
Waltham Forest London Borough	£1,478,992
Wandsworth London Borough	£2,419,261
Warrington Borough Council	£1,863,566
Warwick District Council	£208,389
Watford Borough Council	£176,171
Wealden District Council	£1,637,844
Welwyn Hatfield Council	£792,634
West Lancashire Borough Council	£1,072,995
West Lindsey District Council	£1,023,179
West Northamptonshire	£334,124
West Oxfordshire District Council	£3,204
West Suffolk Council	£1,697,717
Westminster City Council	£1,498,530
Winchester City Council	£1,382,034
Wirral Metropolitan Borough Council	£2,376,737
Wolverhampton Metropolitan Borough Council	£1,805,280
Worcester City Council	£728,160
Worthing Borough Council	£875,810
Wychavon District Council	£1,236,473
Wyre Borough Council	£1,296,715
Wyre Forest District Council	£1,037,762

ANNEX B

GRANT CONDITIONS

1. Grant paid to a local authority under this determination may be used only for the purposes that a capital receipt may be used for in accordance with regulations made under section 11 of the Local Government Act 2003.

2. The Chief Executive and Chief Internal Auditor of each of the recipient authorities are required to sign and return to the team leader of the Resource and Waste Division of the Department for Environment, Food, and Rural Affairs a declaration, to be received no later than 1 March 2024, in the following terms:

“To the best of our knowledge and belief, and having carried out appropriate investigations and checks, in our opinion, in all significant respects, the conditions attached to Food Waste Collection Grant Determination No 31/7069 have been complied with”.

3. If an authority fails to comply with any of the conditions and requirements of paragraphs 1 and 2, the Minister of State may-

- a. reduce, suspend or withhold grant; or
- b. by notification in writing to the authority, require the repayment of the whole or any part of the grant.

4. Any sum notified by the Minister of State under paragraph 3(b) shall immediately become repayable to the Minister.