

## **INCREASING THE NUMBER OF ENGLEFIELD GREEN COMMITTEE MEETINGS – (LAW AND GOVERNANCE – Carol Holehouse)**

### **Synopsis of report:**

To ask Members if they wish to increase the number of Englefield Green Committee meetings from the current 3 meetings per year to 4 per year.

### **Recommendations:**

- i) The Committee considers increasing the number of meetings to 4 per year and advise Officers accordingly.
- ii) The Committee considers whether to instruct officers to attempt to facilitate an informal meeting between Committee members and Surrey County Council highways officers.

## **1. Context and background of report**

- 1.1 At the last meeting of the Committee in February it was suggested it would be beneficial for the Englefield Green Committee to meet 4 times a year.
- 1.2 The Committee felt that the current time lapse between meetings of the Committee made it difficult for maintenance issues to be agreed in a timely manner.

## **2. Report**

- 2.1 The Englefield Green Committee have historically met 3 times a year in February, June and either late October or early November.
- 2.2 If the frequency of meetings were to increase, Officers would therefore propose to reschedule all meetings to evenly distribute them throughout the municipal year, and would aim to follow the pattern of June – October – January – April. Committee members would be consulted on proposed dates.
- 2.3 The Committee has also expressed an interest in meeting informally with Surrey County officers to discuss highways matters, and are now asked whether they would like RBC officers to attempt to facilitate this.

## **3. Policy framework implications**

- 3.1 Not applicable

## **4. Resource implications/Value for money**

- 4.1 There would be a small resource implication due to Officers attendance at the additional meeting and Members travel costs.

**5. Legal implications**

- 5.1** Any changes to the calendar of meetings would require approval from the Corporate Head of Law & Governance, who has indicated his informal approval. Final approval would be sought subject to Committee approval.

**6. Equality implications**

- 6.1 None

**7. Environmental/Sustainability/Biodiversity implications**

- 7.1 None

**8. Timetable for implementation**

- 8.1 This Municipal Year

**(To resolve)**

**Background papers**

None stated